

## BOUGHTON MONCHELSEA PARISH COUNCIL

### Minutes of the Parish Council Meeting held on 11<sup>th</sup> January 2011 In Boughton Monchelsea Village Hall pursuant to notice, commencing at 7.30pm

#### Present:

Cllrs S. Munford (Chairman)  
S. Witherington  
K. Williams  
L. Date  
C. Bracking  
S. Evans  
W. Clarke  
P. Herrin  
J. Thompson  
I. Ellis  
M. Bray  
N. White

Cllr David Burton  
Cllr Rob Field  
KCC Warden, Liz Lovatt  
Parish Clerk  
4 residents

- 1. Apologies:**  
Apologies were received from Cllr Oliver, Cllr Smith (work), Cllr Mike Fitzgerald, Cllr Eric Hotson, PCSO Richard Chainey.
- 2. Notification of late items for inclusion on the agenda**  
The following late items were agreed :  
14.9 Kent Highways survey results for Woodlands and Furfield Park housing developments  
14.10 Request for funding
- 3. Standing Order 61: To decide whether the public and press should be excluded from the meeting for any item.**  
It was agreed that item 14.10 should be considered as an exempt item due to the privileged nature of the information to be discussed. Proposed by Cllr Ellis, seconded by Cllr Munford, agreed by all Councillors.
- 4. Reports from Maidstone Police / PCSO and KCC Rural Community Warden**  
PCSO Richard Chainey was not at the meeting but had provided crime figures to the clerk in advance, as follows :  
December 2010 – two incidents of theft (both from motor vehicles at Cornwallis School), one incident of burglary (Campside Cottages), one incident of arson (Boughton Service Station).

January 2011 – one incident of theft from a motor vehicle (Bridge Cottages), one incident of attempted theft (Green Lane Cottages), one attempted burglary (Petlands), one incident of vehicle interference (Joywood).

Cllr Munford expressed concern at the increased number of areas now being covered by the PCSO. (refer to minute 11.4 below for further details).

KCC Warden, Liz Lovatt reported as follows :

- Details of some of the above crimes were discussed. In addition, Liz advised that there had been attempted break ins to some sheds on the allotments in Haste Hill Road. Stolen number plates had also been reported in The Quarries
- Two people had been charged recently following the theft of heating oil. One was from Boughton Monchelsea
- Suspicious people had been reported cold calling in Church Street. The people left when challenged by a resident
- An unauthorised waste disposal site is currently being investigated by Environmental Protection
- Fly tipping has been reported in Brishing Road, Back Lane and Hubbards Lane
- Unauthorised scrap metal carriers have been reported to the Environment Agency via Trading Standards
- A company offering £1 security alarms was reported. Liz advised that similar companies offer cheap alarms but have expensive monitoring costs
- The RSPCA were contacted following an incident of dogs being left in a vehicle overnight on several occasions
- A lost cat was reunited with its owner after being missing for approximately three months
- KCC Wardens are to be maintained and KCC will be recruiting to fill vacancies

Liz Lovatt asked whether a supply of grit could be provided in Church Street, possibly in the village hall car park, for use on footpaths. **CLERK**

## 11. **Correspondence:**

It was agreed that item 11.1 should be brought forward on the agenda

### 11.1 Mr White : Letter of application to be co-opted onto the Parish Council

Cllr Munford proposed that Mr White be co-opted onto the Council. Cllr Ellis seconded the proposal which was agreed unanimously. Cllr White signed the Declaration of Acceptance of Office form and took his place at the meeting. The Clerk presented Cllr White with a copy of the Council's Standing Orders and information pack. Clerk to inform MBC accordingly. **CLERK**

## 5. **Open Quarter:**

A resident asked whether the cutting back of trees and vegetation adjacent to Harling Close had been progressed. The clerk advised that the area had still not been transferred over to MBC from the developer. She did advise however that the Parish Council had written to both the developer and to MBC asking for the tree

cutting / vegetation clearance works to be carried out. A response had been received from Taylor Wimpey advising that they had instructed their contractor to carry out vegetation clearance in this area. It was noted that this work has not yet been carried out and that ivy in the area is now growing high up into the trees and needs to be cut off at ground level.

Cllr Ellis asked Borough Cllrs Burton and Field about the timescale for transfer of this piece of land to MBC. Both Councillors agreed to work alongside Cllr Fitzgerald in an effort to progress this. Clerk to e-mail copies of recent relevant correspondence to Cllrs Burton and Field. **CLERK**

6. **Declarations of Interests:**

No interests were declared.

7. **Minutes of the last meeting:**

The minutes of the meeting held on 2 November 2010 were agreed as correct. Proposed by Cllr Ellis, seconded by Cllr Bray. Agreed by all Councillors.

Item 7 : Cllr Munford advised that he is arranging for the village sign to be taken down for renovation

Item 12.2 : Cllr Munford thanked all those who attended the MBC meeting in the Town Hall on 15<sup>th</sup> December as the petition against the unauthorised developments on Church Hill was presented. In addition, Cllr Munford thanked Cllrs Evans and Smith for all their hard work in connection with this.

Item 13.1 : Cllr Munford thanked Councillors for obtaining signatures for the concurrent functions combined parishes petition, which was presented to the Borough Council in December.

Item 14.9 : Cllr Ellis confirmed that he has details of the Community Bill and that an initial meeting was now required of the group of Councillors who have agreed to take this forward. **CLLR ELLIS / CLLR MUNFORD**

Item 14.10 : Cllr Munford thanked all those involved in arranging Carols on The Green in December.

Item 16.3 : Cllr Date advised that he has contacted the Police regarding a suitable location in Marlpit for use as a Speedwatch site. **CLLR DATE**

8. **Clerk's Report:**

The contents of the Clerk's Report were noted.

Clerk to chase Royal Mail for a response to the recent letter sent by the Parish Council regarding lateness of postal deliveries within the parish . **CLERK**

Cllr Bracking suggested that the whole of The Quarries should be added as a secondary gritting route by Kent Highways. Clerk to request that Beresfords Hill, Bottlescrew Hill and The Quarries are all added. **CLERK**

It was agreed that the clerk should investigate relocation of the existing dog waste bin at the allotment entrance to further up Haste Hill Road adjacent to Campfield Cottages. In addition, it was agreed that the clerk should contact the Borough Council requesting that litter bins be put in at various public places around the parish. It was thought that following a change in the designation of waste it may now be acceptable for bagged dog waste to be placed in general litter bins. Clerk to investigate.

**CLERK**

**9. Matters arising from minutes not included in agenda**

No matters arising

**10. Finance Report:**

**Payments since last meeting ( incl VAT ) :**

Village hall committee	Hall hire	16.00
S.J. Witherington	Processing and analysis of Parish questionnaires	2299.00
Just 4	Photocopying of Parish consultation	45.24
Parish Clerk	Stamps, agenda printing	47.24
South East Water	Water supply to allotments	671.73
RIP Cleaning Services	Dog bin emptying / October	38.07
Royal British Legion	Donation	350.00
Parish Clerk	Clerk's salary and expenses	1622.07
Village hall committee	Hall hire	61.00
RIP Cleaning Services	Dog bin emptying / November	38.07
Supplies Team	Printer cartridges	96.07
Parish Clerk	Stamps for posted newsletters	54.27
N. Tuck	Newsletter delivery	100.00
EDF Energy Customers plc	Electricity – parish hut	25.84
Kent County Council (KCS)	Stationery	41.41
Maidstone Citadel Band	Donation (Salvation Army)	275.00
Black & Veatch	Design Stage – interim payment (reclaimable from DEFRA grant)	4993.75
Village hall committee	Hall hire	16.00

**Receipts:**

Allotment leaseholders	Allotment rent	100.00
Maidstone Borough Council	Reimbursement of DEFRA grant money previously spent	4680.54
Allotment leaseholders	Allotment rent	60.00

**Balances as at 4 January 2011 :**

Current Account	33852.55
Business Reserve	6422.33
National Savings	54121.50
<b>Total Financial Assets</b>	<b>94396.38</b>

It was proposed by Cllr Ellis, seconded by Cllr Clarke that the finance report should be accepted.

**11. Correspondence:**

It was agreed to bring forward item 11.3 on the agenda.

11.3 MBC – Concurrent function funding : It was noted that MBC are intending to cut the level of concurrent function funding by 30% in the next financial year and that this would mean a loss of income to the Parish Council of approximately £4500.

11.2 MBC – Precept for 2011/12 : Cllr Ellis proposed that the Parish Council set the precept for 2011/12 at £37,865. For a band D property this represents £29.52 per year, an increase of £1 from last year's level of £28.52. This increase would bring in approximately £2000 extra precept income than last year. Cllr Ellis noted that in the last ten years, the Parish Council has increased its precept in line with inflation and that this year, if agreed, the precept would again be increased in line with this (3.5%). Cllr Ellis's proposal was seconded by Cllr Clarke and agreed by all Councillors.

The Borough Council's precept form was signed by both Cllr Munford and the clerk.  
Clerk to return form to MBC. **CLERK**

11.4 Kent Police – Policing in Boughton Monchelsea : Cllr Munford noted that since the letter had been received from the Police advising that the PCSO covers just two wards , PCSO Richard Chainey has advised that he now has eight parishes to cover. Cllr Munford proposed that the Parish Council should write to the Police again expressing concern that problems arising within our parish are not being given the Police patrols they so urgently require in order to effectively deal with or prevent the crimes that are occurring, particularly in north ward. In addition, it was agreed that the Neighbourhood Police Team Inspector should be invited to the next Parish Council meeting in March. **CLERK**

11.5 KALC – Payment rules for Parish Councils : Clerk to research further and report back to Councillors. **CLERK**

**12. Planning Report:**

The following applications had been considered by the Planning and Licensing Committee:

		<b>MBC notified</b>
MA/10/1685	10 Foster Clarke Drive, Boughton Monchelsea Erection of a single storey rear extension <b>DECISION</b> : No objection / comment	5/11/10
MA/10/1675	7 Petlands, Boughton Monchelsea Single storey extension to south of existing property, including conversion of existing garage to residential use and insertion of rooflights <b>DECISION</b> : No objection but adequate space for parking should be maintained	5/11/10
MA/10/1701	Brishing Court Barn, Brishing Lane, Boughton	5/11/10

	Monchelsea Listed building consent for internal alterations to both buildings to facilitate additional toilet facilities <b>DECISION</b> : No objection / comment	
MA/10/1704	Parkwood Reservoir, Parkwood Farm, Boughton Monchelsea Rebuilding of existing weir and associated earth works <b>DECISION</b> : Approve	5/11/10
MA/10/1708	Orchard Dene, Heath Road, Boughton Monchelsea Erection of a conservatory to side elevation <b>DECISION</b> : No objection / comment	5/11/10
MA/10/1764	47 Haste Hill Road, Boughton Monchelsea Erection of a single storey rear extension <b>DECISION</b> : No objection / comment	5/11/10
MA/10/1788	5 Furfield Chase, Boughton Monchelsea Rear conservatory <b>DECISION</b> : No objection / comment	MA/10/1 788
MA/10/1842	Tree Whispers, Back Lane, Boughton Monchelsea Erection of a single storey rear extension and front porch <b>DECISION</b> : No objection / comment	MA/10/1 842
MA/10/1849	85 The Quarries, Boughton Monchelsea Demolition of existing dwelling and erection of a pair of semi-detached dwellings <b>DECISION</b> : Boughton Monchelsea Parish Council wish to see the application refused on the following grounds : 1. The site is too small for the proposed development which will result in a cramped development. 2. The size and bulk of the proposed development is over intensive for the site. Each property has four bedrooms, including a gable window at the rear of each. The proposal is visually intrusive and does not fit in well with the surrounding properties, which are mainly single storey. 3. The Quarries is in a flood plain. This end of The Quarries has a known flood problem. The additional surface water run off from the development will exacerbate the problem. 4. The amenities of the adjoining properties will be adversely affected. The second floor windows in particular would result in significant loss of privacy to neighbouring properties 5. The development will create additional vehicle movements in a road of limited width and capacity. Two parking spaces plus a garage are shown for each property which, if utilised, would result in significant additional vehicle movements in The Quarries 6. The development will impact on the visual aesthetics of the listed building opposite. 7. The Borough Council's conservation area appraisal	MA/10/1 849

document for 'The Quarries' states that the whole of The Quarries could be considered for a 'Character Area Assessment'. Until this assessment is carried out, further damage to the character of the area should be prevented. The planning application should be referred to the Borough Council's conservation team for their comment.

MA/10/1836	<p>Honeymellow Springs, The Maltings, Boughton Monchelsea</p> <p>Retrospective planning permission for the erection of a carport, construction of pond &amp; stream and alterations to ground levels</p> <p><b>DECISION</b> : Boughton Monchelsea Parish Council wish to see the application refused on the following grounds :</p>	MA/10/1836
	<p>The development has substantially altered the existing ground levels, infilling a natural bowl formation which used to act as an overflow lake for any flood water. The Borough Council need to assure themselves that the development will not exacerbate the flood problem that exists at either end of The Quarries / The Maltings. A technical report on the impact on ground water levels resulting from the development should be obtained</p>	
MA/10/1789	<p>11 Haste Hill Road, Boughton Monchelsea</p> <p>Erection of side and rear extensions on ground and first floors</p> <p><b>DECISION</b> : No objection / comment</p>	MA/10/1789
MA/10/1555	<p>Stilebridge Paddock, Stilebridge Lane, Linton</p> <p>Use of land for the stationing of two mobile homes and two touring caravans for gypsy / traveller occupation and the keeping of horses plus erection of stables, two utility / day rooms, hardstanding and septic tank</p> <p><b>DECISION</b> : Boughton Monchelsea Parish Council wish to see the application refused</p>	1/12/10
MA/10/1971	<p>Brishing Court Barn, Brishing Lane, Boughton Monchelsea</p> <p>Change of use of both buildings from Class B1 use to a dual use of Class B1 and Class D1</p> <p><b>DECISION</b> : No objection / comment</p>	1/12/10
MA/10/1972	<p>Brishing Court Barn, Brishing Lane, Boughton Monchelsea</p> <p>An application for listed building consent for internal alterations to both buildings to facilitate class B1 / D1 use</p> <p><b>DECISION</b> : No objection / comment</p>	1/12/10
MA/10/1849	<p>85 The Quarries, Boughton Monchelsea</p> <p>Demolition of existing dwelling and erection of a pair of semi-detached dwellings (AMENDED / ADDITIONAL DETAILS ONLY)</p> <p><b>DECISION</b> : Refuse as original application</p>	1/12/10

MA/10/1675	7 Petlands and part of garden of 3 Petlands, Boughton Monchelsea Single storey extension to south of existing property, including conversion of existing garage to residential use and insertion of rooflights (AMENDED / ADDITIONAL DETAILS ONLY) <b>DECISION</b> : Boughton Monchelsea Parish Council wish to see the application refused on the following grounds : The proposed development would leave inadequate space for parking to the front of the property.	1/12/10
MA/10/2021	Land to the east of Beresford Cottage, The Quarries, Boughton Monchelsea Amendment to approved garage to create first floor study over <b>DECISION</b> : No objection / comment	1/12/10
MA/10/2089	60 The Quarries, Boughton Monchelsea Erection of two storey side extension <b>DECISION</b> : No objection / comment	3/1/11

**The following applications have been APPROVED by MBC :**

MA/10/0260	The Old Barn House, Beresfords Hill, Boughton Monchelsea An application for a certificate of lawfulness for an existing use of land as garden space for more than ten years and existing development of ancillary building that have been on the site for more than four years from the date of this application
MA/10/1671	Rock Cottage, Atkins Hill, Boughton Monchelsea An application for discharge of conditions relating to planning permission MA/10/0659 (Erection of a detached 3 bay garage with home office over to replace existing garage)
MA/10/1685	10 Foster Clarke Drive, Boughton Monchelsea Erection of a single storey rear extension
MA/10/1708	Orchard Dene, Heath Road, Boughton Monchelsea Erection of a conservatory to side elevation
MA/10/1764	47 Haste Hill Road, Boughton Monchelsea Erection of a single storey rear extension
MA/10/1788	5 Furfield Chase, Boughton Monchelsea Erection of rear conservatory
MA/10/1789	11 Haste Hill Road, Boughton Monchelsea Erection of side and rear extensions on ground and first floors
MA/10/1842	Tree Whispers, Back Lane, Boughton Monchelsea Erection of a single storey rear extension and front porch
MA/10/2059	Rear of 2 Church Street, Boughton Monchelsea Application for non-material amendment following grant of planning permission MA/07/1464 (erection of a detached two bedroom cottage)

**The following applications had been REFUSED by MBC:**

MA/10/1701	Brishing Court Barn, Brishing Lane, Boughton Monchelsea Listed building consent for internal alterations to both buildings to
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facilitate additional toilet facilities

**The following application(s) have been notified as WITHDRAWN**

None

**The following APPEALS have been notified:**

MA/09/1950 The Piggeries, The Quarries, Boughton Monchelsea  
Demolition of existing buildings and erection of a single detached dwelling

**The following APPEAL DECISION(S) have been notified :**

None

**The following APPEALS have been notified as WITHDRAWN:**

None

**13. Representatives' Reports:**

13.1 KALC: Cllr Ellis stated that negotiations with the Borough Council were ongoing regarding cuts to concurrent functions grants.

13.2 Allotments: Cllr Bracking advised that three sheds had been damaged and that this had been reported to the Police on 3<sup>rd</sup> January. Cllr Bracking expressed concern regarding the security of the allotments due to damaged fencing, a broken lock and a missing section of hedgerow. He asked whether the Parish Council would consider paying for the fence to be repaired. Cllrs Ellis and Munford reminded Councillors that the Parish Council had recently awarded a grant of £2000 for works to the allotment and that allotment rental income barely covers the cost of water. It was agreed that Cllr Bracking should look into ownership of the fence and report back to Councillors accordingly.

**CLLR BRACKING**

13.3 Village Hall & Recreation Ground: Cllr Bray stated that provision of PA and hearing loops are the next projects for the village hall committee.

Cllr Munford asked Cllr Bray to check whether the village hall committee would allow Post Office vans to park up in the village hall car park at weekends. He suggested that this might help alleviate some of the parking problems outside the Post Office.

**CLLR BRAY**

13.4 Neighbourhood Watch: Cllr Witherington explained that there had been some confusion regarding the setting up of a Residents Association in north ward. It had been thought that this was a new Neighbourhood Watch group but it was confirmed by Cllr Williams that this was not the case and that the main focus of the Residents Association was progressing various issues with the housing developer. Cllr Witherington to advise Neighbourhood Watch Area Co-ordinator accordingly.

**CLLR WITHERINGTON**

It was noted that Neighbourhood Watch has tried to recruit in north ward without much success. It was agreed that a recruitment poster would be produced by NHW

for insertion in the north ward noticeboards. **CLLR WITHERINTON / CLERK**

Clerk to e-mail map showing parish boundary to Cllr Witherinton for inclusion on the website. **CLERK / CLLR WITHERINGTON**

13.5 S&W Maidstone Traffic Management Partnership (TRAMP): Cllr Williams advised that a map showing footpaths / quiet lanes will shortly be issued to parish clerks. Cllr Burton advised that there is some limited funding available for provision of new footpaths. Cllr Williams to investigate in relation to the provision of a footpath linking north ward to the eastern end of The Quarries. **CLLR WILLIAMS**

13.6 Neighbourhood Forum : Cllrs Herrin and Munford advised that they will be attending the Neighbourhood Forum meeting on 10<sup>th</sup> February. **CLLR HERRIN / CLLR MUNFORD**

13.7 PACT: Cllr Witherington had nothing to report

13.8 Bus group: Cllr Thompson advised that she was unable to attend the last meeting but advised Councillors of relevant issues that had been discussed. Cllr Thompson informed Councillors of the 'Kent Carrier' service. Summary of service to be included on Parish Council website. **CLLR THOMPSON / CLLR WITHERINGTON**

#### 14. **Items for Discussion:**

14.1 Website : Cllr Witherington advised that the new Parish Council website was launched on 8/12/10. Cllr Munford thanked Cllr Witherington for all his hard work in brining this to fruition.

Cllr Witherington requested that Councillors e-mail him any content to be included on the new website. **ALL COUNCILLORS / CLERK**

Clerk to obtain up to date contact details for all village organisations and e-mail to Cllr Witherington for inclusion on the website. **CLERK**

14.2 Community plan : Cllr Thompson reported that a comprehensive analysis of the returned questionnaires has now been carried out and that the steering group has met twice to consider these results. Group members have agreed that a Community Action Plan will be produced and that this will be presented to the Community in leaflet, brochure and CD formats. Cllr Thompson advised that the Annual Parish Meeting in May will be the appropriate time for the Plan to be launched.

14.3 Parkwood Farm reservoir scheme : Cllr Herrin advised that the scheme design details have now been completed by Black & Veatch but that the Environment Agency are not satisfied and have requested further technical information before the planning application can be approved and the works commenced. Cllr Herrin explained that Black & Veatch are working hard to satisfy the needs of the Environment Agency within the tight timescale dictated by the requirement to spend the grant money by the end of this financial year.

14.4 Local needs affordable housing: Cllr Munford advised that the Beresfords Hill site had not proved to be a viable option due to highway safety issues. It was noted that Councillors had visited another possible site in December and that English Rural Housing Association were now in discussions with the landowner.

14.5 Broadband upgrade: Cllr Witherington advised that he had now applied formally to KCC for the £50,000 grant money and that this would shortly be paid to the Parish Council. Cllr Witherington advised that as previously agreed, VFast had been selected by the Parish Council as the chosen broadband provider and that they would shortly commence planning the works and would be paying for leaflets to advertise the new provision to parishioners. It was noted that the installation would take place between March and May 2011.

On behalf of the Parish Council, Cllr Munford thanked Cllr Witherington for all his hard work in bringing this project to fruition.

14.6 Beresfords Hill footpath : The clerk advised that the landowners solicitor was in the process of arranging a meeting between the Parish Council and his client such that final fencing details could hopefully be agreed, allowing construction work to commence. Clerk to chase. **CLERK**

14.7 Boughton Monchelsea Post Office : The clerk advised that following a request from the owner of the Post Office, the Borough Council were looking into the feasibility of putting a time controlled parking bay on the road outside the Post Office.

It was noted that a resident had complained to the Parish Council regarding untidiness in the area in front of the Post Office. It was agreed that the complaint was not specific in its nature and would therefore not be pursued by the Parish Council.

14.8 Zebra crossing on Heath Road : It was noted that a complaint had been received from a resident regarding the lack of visibility of pedestrians at the zebra crossing at night time. The Parish Council had since requested Kent Highways investigate this complaint further and carry out a night time safety audit at the crossing. Kent Highways had responded that the zebra crossing poles had been upgraded recently and that it would not be possible to install spotlights on these posts. Kent Highways had further advised however that when the streetlights nearby needed replacing then a brighter white light source could possibly be used but that this would only be done when the streetlights needed repair.

Following advice from Cllr Williams, it was agreed that the Parish Council should write to Kent Highways again, advising that internally illuminated belisha beacon poles at zebra crossings do increase the conspicuity of the crossing however this can cause a general glow of light which can make it difficult to see pedestrians at the kerb edge. It was agreed that a request should be made for the streetlighting adjacent to the zebra crossing to be upgraded as a matter of some urgency, rather than in the future when the lights need repair. **CLERK**

14.9 Kent Highways survey results for Woodlands and Furfield Park housing developments : The contents of the survey were noted. Cllr Williams advised that lack of parking was a huge problem on the developments. It was noted that when the Furfield Park development was at the planning stage, the Parish Council requested that more parking be provided and that the parking allocation was increased from 1.1 to 1.3 spaces per property. Clerk to research this further and write to MBC accordingly. **CLERK**

14.10 Request for funding : Exempt item

**15. Deferred items schedule :**

15.1 The contents of the deferred items schedule were noted.

**16. Any Other Business :**

16.1 Cllr Date queried the recent correspondence with the bowls club in Tovil. Cllr Bray explained that the Tovil club want to name themselves 'Boughton Monchelsea bowls club' and had contacted the Parish Council regarding this. It was noted that 'Boughton Monchelsea bowls club' already exists in the village and it was agreed that the Parish Council would write to the Tovil club to this effect. **CLERK**

16.2 Cllr Date advised that Boughton Monchelsea's next turn for use of the Speedwatch equipment would commence on 1<sup>st</sup> February.

16.3 On behalf of the Parish Council, Cllr Evans thanked Cllr Munford for his excellent presentation to the Borough Council meeting on 15<sup>th</sup> December, during which the petition against the unauthorised developments on Church Hill was presented.

16.4 Cllr Burton advised that the process of LDF and core strategy will shortly be coming to consultation stage and that the document will be going to Cabinet on 24<sup>th</sup> January.

16.5 Cllr Field requested that a link be provided on the new Parish Council website to the Borough Council's website (contact details for relevant Borough Councillors). **CLLR WITHERINGTON**

**17. Date of Next Meeting:**

The next meeting will be held on 1<sup>st</sup> March 2011 in the main hall of the village hall. There being no further business, the meeting was closed at 10.20pm.

**MINUTE 15** (Parish Council meeting 11 January 2011)

**SCHEDULE OF DEFERRED ITEMS CARRIED FORWARD FROM PARISH COUNCIL MEETINGS:**

<b>BMPC DATE :</b>	<b>ITEM:</b>	<b>ACTION:</b>	<b>POSITION AS OF PARISH COUNCIL MEETING 11 January 2011</b>
11.3.03	Wierton Place	Victorian Greenhouses – conservation	MBC set up liaison group with owner’s agent & architect. Considering enabling development. Meeting requested with MBC’s Conservation Officer. Clerk to complain to CE MBC about lack of action and commitment to preserve these listed buildings (4.7.06). Response discussed mtg 5.9.06. Update report received from MBC (6.3.07). Clerk to write to MBC requesting that this is added to the enforcement action report. (7/7/09). E-mail sent to MBC (Denise Roy) on 22/8 requesting that this case is added to the report and requesting information on its status (1/9/09)
13.5.03	Wierton Place <b><u>IN ABEYANCE</u></b>	Untidy Site Notice	With MBC’s Enforcement Team. Meeting requested with MBC’s Conservation Officer. Response discussed mtg 5.9.06. Update report received from MBC (6.3.07). E-mail sent to MBC on 22/8 requesting that this case is added to the enforcement action report and requesting information on its status (1/9/09). Enforcement update received from MBC 17/12. Case marked as ‘in abeyance’ (29/12/09)
4.6.98	Ld at Boughton Court	Transfer from MBC to BMAT / adoption of Infrastructure	MBC awaiting transfer of open space from developer. Re-confirmed by letter 29.7.04 from MBC. Mtg with Wimpey’s 4.10.06. Letter awaited. Wimpey’s being chased for a response. Change in personnel. Southern Water now looking favourable on adoption of foul sewer as laid (15.1.08). Cllr Fuller reported that he had spoken to Paul Bending and that a meeting would be taking place (6.5.08). Sewers now adopted and commuted sum of £7K deposited with Southern Water (4.11.08). E-mail received from MBC on 25/8 stating that they have had a meeting with Taylor Wimpey with a view to agreeing final details prior to the adoption (1/9/09). Clerk to contact MBC regarding transfer of land adj Pested Bars Road to BMAT (6.7.10). Letter sent to MBC from BMAT 14/7/10 asking that priority be given to transferring the land over to the Amenity Trust. Response received 19/7/10 advising that MBC are still waiting for the land to be transferred from Taylor Wimpey although they hope this will be complete by the end of the year. MBC further advise that they are now fully aware of the decision to transfer the land on a 999 year lease to the Amenity Trust (7.9.10). Wrote to MBC requesting latest progress (27/10/10). Spoke to Jason Taylor (MBC) in late December. Land transfer still not completed. Cllr Mike

			Fitzgerald is chasing with MBC (6.1.11)
11.5.04	Footway; Beresfords Hill	East side: ('Beresfords' land).	<p>Meeting held with Mr Gill 24 November 2004. Kent Highways Manager in attendance. Meeting BMPC 3.5.05 agreed to request KCC PROW to promote a Public Path Creation Order under Sec 26, Highways Act 1980 instead of a CPO through MBC. BMPC agree to bear all costs and any compensation. BMPC further agree to make offer through KCC PROW to cut hedge in perpetuity – District Valuer instructed to act. Concurrent functions bid for funds granted 2005/6 (£7.5K) subject to Order being confirmed. BMPC re-confirmed agreement to meet all costs of Order 1.11.05. Public consultation concludes 23.1.06. With KCC's Regulation Committee for decision to proceed with Order. Request Cllr Hotson to chase KCC (2.5.06). Consultation mtg required by KCC PROW to be arranged with landowner. (4.7.06) &amp; (5.9.06). Mtg 25.10.06. Fencing issues &amp; approval to prepare scheme plans (7.11.06). Fencing issues referred to MBC planners 16.1.07). Planner's response considered. Agreed consulting engineers to be instructed to draw up scheme for submission for planning approval after consultation with the landowner. (6.3.07). Plans considered at mtg 3.7.07. Referred to KCC for comments before mtg arranged with landowner &amp; KCC. Confirmed further request from KCC that BMPC will defray all costs – agreed subject to KCC advising its costs. Future hedge cutting arrangements to be discussed with contractor (4.9.07). A meeting took place in February 08. Mr Gill has requested further details (4.3.08). Still with Mr Gill's solicitors (2.9.08). Cllr Fuller to submit planning application (6.1.09). Planning application submitted (9.3.09). Planning consent now obtained. Cllr Fuller to continue negotiations with Mr Gill and obtain quotes for construction works (5.5.09). Cllr Fuller in final negotiations with Mr Gill (7/7/09). Cllr Fuller submitted amended drawings to MBC based on Mr Gill's requirements. E-mail sent to Mr Gill's solicitors requesting that formal agreement be drafted based on the assumption that MBC will approve amendments (11/9/09). Cllr Fuller met with Mr Gill and his solicitor wc 7/9. Wrote to Mr Gill's solicitor following this meeting requesting that a formal agreement be drafted. Amended drawings submitted to MBC 25/9. Tenders invited for footpath construction work 25/9 (3.11.09). Cllr Fuller proceeding with negotiations with preferred contractor (29/12/09). Letter dated 6/1 sent to MBC by Cllr Fuller ref delay in approval of minor amendments to drawings. Letter dated 15/1/10 received from MBC stating that the proposed amendments are not minor and that a full planning application would need to be made. Cllr Fuller e-mailed Mr Gill's</p>

			solicitor on 21/1/10 asking for agreement such that the works can commence without a further planning application being made. Cllr Fuller e-mailed Mr Gill's solicitor on 16/4/10 advising that if agreement to the approved scheme is not forthcoming in the near future then the Parish Council will resort to asking KCC to use their powers to get the path built (4/5/10). Cllr Evans to pursue with KCC with a view to a Compulsory Purchase Order being obtained (6/7/10). Further to a request from Mr Gill's solicitor for suitable meeting dates, suggested meeting with Mr Gill on Friday 5 <sup>th</sup> November. Awaiting response from solicitor. Cllr Evans and Cllr Williams will attend the meeting. Clerk spoke to MBC (Laura Gregory) regarding acceptable fencing details. MBC have confirmed that fence can be no higher than 1.4m but that either black or green would be acceptable colours for the fence. Advised Mr Gill's solicitor accordingly and awaiting confirmation of meeting date. Cllr Williams and Evans will attend. (6.1.11)
16.1.07	Furfield Quarry	Methane monitoring	Update reports obtained & passed to Cllr Fuller / meeting of Custodian Trustees. Need to write to planning authority asking whether methane is being monitored (4.3.08, 6.5.08, 15.7.08). Up to date report received. Ensure reports requested annually (2.9.08). Clerk to request latest report (29/12/09, 2/3/10)
6.11.07	Quarry Wood footpath (BMAT)	Cutting footpath through Wood	Explorer scouts to cut path under supervision of their leader Andy Wright (Cllr Bray) (4.9.07). No explorer scouts locally anymore. Cllr Bray will pursue this with Andy Wright <u>once</u> more, if not, will have to get a quote for this work (4.3.08, 6.5.08). Clerk to pursue with KITS (2.9.08). Clerk to pursue with KITS (6.1.09). Cllr Bray to pursue with KITS (9.3.09, 5.5.09). Scouts have now commenced this work. Cllr Bray to check on progress (1/9/09). Cllr Munford to speak to Tony Boden regarding venture scouts resuming this work (2/3/10). Cllr Munford contacted Scouts with a view to agreeing a date for further work to the footpath (6/7/10). Work carried out by Scouts summer 2010 (7.9.10)
6.1.09	Footpath link from Furfield Park to Pested Bars	Wimpey to provide	Letter received from Wimpey 4.12.08 agreeing to construct footpath link once they have obtained approval from Kent Highways (6.1.09)