

Ninfield Parish Finance Committee Minutes
Thursday 16th February 2023 at 7PM
Sparkes Pavilion

**CLRs Present: Cllr K Williamson KW (Chair), Cllr S Guard SG; Cllr K Crittall (KC);
Cllr S Collins (SC)**
Also Present: J Scarff Clerk & RFO

1. The Chairmans Welcome

KW welcomed all.

2. Apologies and reasons for absence in accordance with the LGA 1972 S85(1)

Apologies from PC

3. a) Disclosure of Interests

In accordance with the Localism Act 2011 and the Council's Code of Conduct, to receive any disclosure by Members of interests in matters on the agenda, the nature of the interest and whether the member regards the interest as prejudicial under the terms of the Revised Code of Members Conduct.

b) To Consider the granting of Dispensations if requested

There were no disclosures of interest and no requests for dispensation.

4. Minutes of previous meeting of 17th November 2022 to be considered for approval and signed as a true record.

Resolved The minutes of the Finance Committee Meeting of the 17th November 2022 were agreed as a true record and signed by the chairman.

5. To suspend the Standing Orders and allow public participation on matters on the agenda at the chairman's discretion.

There were no members of the public.

6. Exclusion of the Public

To exclude the public for a particular agenda item the following resolution must be passed.

'Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.'

There was no requirement for this resolution.

To consider opening an account with CCLA [the public sector deposit fund](#)

Resolved that KC will check with a financial expert that the fund is suitable an

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account be opened. The motion to be ratified at the full council meeting and an amount, to be agreed, be invested.

To receive the monthly statement of accounts to 31st January 2023.

The statement of accounts had been previously circulated and it was noted that the total balance was £257,479.70.

To receive the bank reconciliation and corresponding bank statement to 31st October 2022.

The bank statement for Unity Bank and corresponding reconciliation had been circulated in advance and showed a total balance of £178,740.04 The high balance being due to an unexpected CIL payment from the District Council.

To consider for approval a list of payments to be paid.

Resolved that the payments be made as presented.

To approve the transfer of £44,000 to Wave Community Bank.

Resolved that £44,000 be transferred to wave Community Bank.

In accordance with the contract of employment to agree the addition of one salary point for the success of obtaining CiLCA qualification.

Resolved that the clerk's salary point be moved up one point and the new hourly rate be notified to the payroll company.

To receive the councils Risk Assessment policy and agree any changes required.

There were no recommended changes.

To note that the next Council meeting is Full Council 16th March 2023, 7pm at Ninfield Methodist Hall.