

Chalvington with Ripe



Parish Clerk – Sam Adeniji

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Dear Councillors,

You are duly summoned to the Ordinary Council Meeting of the Chalvington with Ripe Parish Council that will take place on **Monday 5th June 2023 at 7pm**. The meeting will be held at Hayton Baker Hall, Church Lane, Ripe, near Lewes, East Sussex BN8 6AU. Members of the public are welcome to attend this meeting and speak for a maximum of two minutes about an item on the agenda for this meeting during the Public Session at the discretion of the Chair (Standing Orders 2f). The period of time designated for public participation at a meeting in accordance with standing orders 2(e) shall not exceed 10 minutes unless directed by the chairman of the meeting.

Sam Adeniji

31st May 2023

Clerk to the Council & Responsible Finance Officer

AGENDA

68. **Attendance and Apologies for Absence**
69. **To Receive Declarations of Interest, Notification of Changes to Members' Interests and consider any requests for a dispensation:** To receive any declarations of interest from Members with respect to items on the agenda
70. **Approval of the Minutes of the Annual Meeting of the Parish Council held on 15th May 2023.**
71. **Public Session** – The Public may speak on any item on the agenda for up to 2 minutes at the Chair's discretion.
72. **Report of the Member of Parliament:** - To resolve to note the report from the MP
73. **Report of the County Councillor** - To resolve to note the report from the ESCC Councillor
74. **Report of the District Councillor** - To resolve to note the report from the WDC Councillor
75. **Parish Clerk Report** - To resolve to note an update from the Parish Council work
76. **Annual Governance Statement** - To approve and adopt section 1 of the unedited Annual return (Annual Governance Statement 2022/2023) for 2022/23 and resolve that they be signed off by the Clerk and the chair of the Council.
Report 2023/7
77. **End of year accounts and Audit 2022-2023 – Report 2023/8**
 - a) To approve and adopt section 2 Accounting Statements 2022-2023 for the Annual Return and signed off by the Chairman of Council
 - b) To approve and adopt the recommendations outlined in the report of the Internal auditor of May 2023
 - c) To note and adopt the explanation of variances report for submission to the External Auditor.
 - d) To note and adopt the Fixed Asset register as of 31.03.2023, for submission to the External Auditor.
78. **Ripe Village Roundabout Works** – Consider **report 2023-9** invoice for £700 for additional works carried out on the roundabout
79. **Planning.**
 - a) **Applications.**
 - None
 - b) **Planning applications refused, approved, referred, withdrawn or appeals.**
 - **APPROVED** - **WD/2023/0817/F** - Single storey extension Box Cottage Ripe Lane, BN8 6AR
 - **APPROVED** - **WD/2022/1277/FR** - Retrospective permission for moving of Solar panels from the flat roof of House to the edge of adjacent field Lower Claverham House, Lower Wick Street, Berwick BN26 6TR
 - **WITHDRAWN** - **WD/2022/2536/F** – Retention of existing access approved under WD/2013/1874 AND WD/2013/2600/FA. Change of use of land to allow for keeping horses and erection of stables, tack room and field store with revised location. Land off Mill lane, Ripe, BN8 6AXE
80. **Other planning matters** - To discuss or note any other planning matters brought to the attention of the Parish Council.
81. **Highways, footpaths and rights of way.**
82. **Financial matters** –
 - a. Authorisation of payment of accounts.: - To approve payments schedule
83. **Matters raised at the annual Parish meeting** - To resolve to note and agree on follow-up actions on matters raised at the annual Parish meeting held on the 15th of May.

84. Dates of next meeting - The next Ordinary Parish Meeting will be held on 3rd July 2023 commencing 7pm at the Hayton Baker Hall.

Members of the public should be aware that being present at a meeting of the Council be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting or video conference, by any person present.