

# Neighbourhood Development Plan (NDP) Steering Group

## MINUTES

### Monday 08 June 2020

- 107. Attendance:** Karen Addison (KA), Ivan Royle, (IR), Janet Herring (JP), Cllr Cotterell. (JC)
- 108. Public Attendance:** The Parish Clerk (Gail Foster) was in attendance and 1 member of the public.
- 109. Welcome and introduction:**
- 109.1. KA welcomed everyone to the meeting and advised that due to the pandemic it had not been possible to meet but that the Steering Group were keen to keep moving forward despite the difficulties in holding a meeting.
- 110. Apologies for absence:**
- 110.1. Claudia Peace and Edward Souter had sent their apologies.
- 111. Declarations of Interests:**
- 111.1. No changes were declared.
- 112. To approve the minutes of the last meeting:**
- 112.1. It was Unanimously agreed that the minutes of the meeting of 24<sup>th</sup> February be approved.,
- 113. To receive reports from the Working Groups:**
- 113.1. The **Open Spaces** had nothing that could be progressed until after the consultation with landowners. All decisions were being documented, and a copy would be saved in the Dropbox. **Action: CP.**
- 113.2. The **History** working group had completed a 6 page draft of the introduction document which would be saved to the dropbox. **Action: IR.**
- 113.3. The paper touched on look and feel of the parish and its history, but it was acknowledged that the document would be altered as the plan evolves. The history section will be shortened as a result of the guidance from Fera Urbanism. All SG members were to provide feedback on current draft. **Action: All.**
- 113.4. There were a few gaps which needed data which was being progressed. It was likely that there would be a list of appendices which would include other buildings or area of interest.
- 113.5. The **Wilding Group**. – The wilding group had been very active and had received a lot of emails expressing interest. Maintenance of the parish was continuing, however this presented some problems as some verge strimming had been undertaken which had innocently mown vegetation containing Yellow Tipped Butterfly eggs. A plan documenting the wildlife journey during the cycle of a year was being prepared.
- 113.6. Jack's Bush Farm had won a conservation award due to having 27 breeding pairs of corn buntings.
- 113.7. A photograph competition had been launched and was proving to be popular. IT would be publicised on the Pump email again before the deadline. **Action: JH.**
- 114. To note the playing field proposals presented by Richard Eastham and decide on action to take:**
- 114.1. It was agreed that the playing fields were not used well as they could be and that the sketches provided by the consultant were interesting. A public consultation exercise would need to be undertaken before any changes could be considered and the project would need to be headed by the parish council. The steering group agreed that its perspective should be identifying what information needed to go into the LAGS report. A questionnaire for children would be started. **Action: JH & KA and HJ.**

**115. To review the plan of action presented by Richard Eastham and to decide on actions.**

- 115.1. Suggestions for section heading for the Plan had been received from Richard Eastman. These were:
- 115.2. Introduction, Village Ecology, Wallop Brook, Community Spirit, Health and Wellbeing and Projects. The headings were unanimously agreed to be suitable and would be presented to the Parish Council for their agreement. **Action: Clerk.**
- 115.3. Basic policy proposals would be added which would at first be generic and then added to and modified as plan evolves. Data already collected was being sent to Fera Urbanism for their advice. **Action: KA & IR.**
- 115.4. It was noted that pockets of Broughton had been gifted to the village, and questioned if gifts of land along the Wallop brook might be given to the Parish Council. This would be discussed with the parish council. **Action: JC.**

**116. To decide on dates and format for next meetings / consultations**

- 116.1. It was assumed that the lockdown would continue for some time and that many people may continue with shielding even after the regulations had been relaxed. For the foreseeable future the Steering Group would continue to meet online via Zoom. The original schedule of the 4<sup>th</sup> Monday of the month would resume.

**117. Any other business for consideration at the next meeting:**

- 117.1. Proposals for how to consult with the public would be added to the next agenda. **Action: All.**
- 117.2. It was noted that the Greening campaign run by Davina Plowright had a significant cost to join. HCC were working in partnership with the organizer. The parish council would wait for information to from HCC.
- 117.3. The draft FAQ paper would be added to the next agenda for review.

**118.** The meeting was closed at 11.35

**Date of next monthly meeting: Monday 22<sup>nd</sup> June 2020 at 7.00pm via Zoom.**