

CRAVEN ARMS TOWN COUNCIL

Clerk: Mr C E Williams 2 Jockeyfields Ludlow Shropshire SY8 1PU

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Minutes of the Annual Public and Annual Meeting of Craven Arms Town Council held on Tuesday 29th May 2018 commencing 7.30pm in the Community Centre Craven Arms

Present:

Councillors:

Cllr D Mills (Chairman)

Cllr M Trafford Cllr R Conway

Cllr N Carter Cllr N Stephens

Cllr D Evans Cllr A Rao

Cllr A J Willetts Cllr K Pugh

In Attendance:

Mr C E Williams (Clerk)

Apologies:

Cllr S Demos and Cllr V Bailey

ANNUAL PUBLIC MEETING

1/18 Chairman's Annual Report:

The Chairman highlighted the work that had been undertaken during the last year and the future challenges ahead with the need to expand the business park, retail areas and the development of more housing.

The Chairman thanked the local firemen for helping to put together the Christmas Lighting display, Graham Morris for his Amenity work and to Lisa Bedford the Local Community Liaison Officer Shropshire Council for her assistance in obtaining grant monies for the Outdoor Gym Equipment and her work on Youth Activities in the Craven Arms area.

With further cuts in the Shropshire Council Budget the Town Council will need to support more local services.

2/18 Financial Report:

The Clerk had produced a detailed report of the Town Councils Income and Expenditure for the Year 2017/18 and the financial balances held by the Council at the 31st March 2018.

3/18 Guest Speaker Professor John Whitelegg - Campaign for 20mph Speed Limit on every Residential Road:

Professor John Whitelegg gave a presentation and answered questions about his campaign for a 20mph speed limit in residential areas and concluded that 20mph is a proven and effective road safety policy. It is easy and cheap to implement. Shropshire Council have said that any move towards 20mph must be "Community Led". If Craven Arms Town Council is minded the example of the other town councils that have given support to 20mph this will deliver the "Community Led" test.

The Chairman thanked Professor J Whitelegg for his presentation.

4/18 Report from Shropshire Councillor Mr D Evans:

Cllr David Evans reported on Shropshire Council Issues which included the budget, highway matters and particularly the problem of pot holes for which a specific task force had been set up to carry out necessary repairs and the future of the Local Joint Committees and the Environmental Grant.

5/18 Report on Youth Matters from Lisa Bedford Shropshire Council:

Lisa reported on Youth Issues and grant funding from Shropshire Council for 2018/19 which despite concerns was to continue for a further twelve months. A grant of £7,500 had been obtained by the Craven Arms Discovery Centre from Awards for All to undertake some youth activities.

Lisa and Neville Stephens were thanked by the Chairman for the work they both undertook on Youth matters within Craven Arms.

5/18 Items from Members of the Public:

No items were presented for consideration by the Town Council

ANNUAL MEETING OF THE TOWN COUNCIL

Members of the Public:

No members of the Public were present at the meeting

7/18 Declarations of Interest:

Cllr D Evans – Planning Matters

8/18 Election of Chairman for the ensuing Year:

Cllr D Mills was re-elected Chairman

9/18 Election of Vice-Chairman for the ensuing Year:

Cllr N Stephens was re-elected Vice-Chairman for the ensuing Year.

10/18 Appoint of Town Councillors to the following Committees/Organisations:

It was agreed that all councillors can sit on the Finance, Planning and Amenities Committees should it be necessary to call a meeting of these Committees.

Craven Arms Youth Group – Cllr M Trafford and Cllr A Rao.

Craven arms Local Joint Committee – Cllr D Mills

South Shropshire association of Parish and Town Councils – Cllr N Stephens.

Footpaths Officer – Cllr R Conway.

11/18 Minutes:

The minutes of the meeting held on the 24th April 2018 were agreed by the Town Council and signed by the Chairman as a correct record.

12/18 Matters arising from the Minutes:

No Items

13/18 Chairman's Items:

No items to report

14/18 Highway:

Cllr N Carter reported on highway issue that he had referred to Shropshire Council and Highways England

15/18 Amenity items:

- a) **Outdoor Gym Equipment** - The Clerk reported that the Outdoor Gym Equipment will be installed at the beginning of June 2018
- b) **Skate Board Equipment** – The Clerk reported that repairs were in progress.
- c) **Craven Arms Community Centre:** Cllr A J Willets asked about the current position regarding the lease between CAPFA and the South Shropshire Furniture Scheme which expires on the 20th September 2018. The Clerk reported that this was a matter for the CAPFA Committee, however publication had been made for expressions of interest for interested parties with appropriate Business Plans to be received by the 6th July 2018.

16/18 Financial Items:

The following accounts were approved for payment:

Creative play	1162	8,187.00	50% Deposit Outdoor Gym Equipment
Enterprise South West	1163	40.00	Website Domain
SALC	1164	864.21	Annual Subscription
Shropshire Council	1165	409.50	Play Area Inspections
D C Gardening Services	1166	624.00	Grass Cutting
G R Morris	1167	1,170.00	Amenity Work
Eon	1168	371.46	Street Lighting Repairs
K L Adams	1169	420.00	Internal Audit Fee
Inland Revenue	1170	120.00	Tax
C E Williams	117	661.75	Disbursement

The Town Council approved the Annual Governance and Accounting Statement for the Financial Year 2018/19.

17/18 Planning Items:

The Clerk reported that a meeting will be arranged with Liam Cowden the Planning Policy Officer to discuss progress with the future of the approved Planning Policy document SAMDev in respect of Housing and Employment Development in Craven Arms.

The Clerk referred to the Planning application for the erection of a commercial building and development of a business park plot as a fuel distribution yard and associated structures at the Craven Arms Business Park which will be discussed at the same meeting.

18/18 Data Protection Act 2018:

The Clerk updated the meeting on the implications of the Data Protection Regulations 2018 with it now being agreed by the Government that although Parish and Town Councils are required to register with the Data Protection Officer as Data Controllers they will not be required to employ a Data Protection Officer.

19/18 Standing Orders/ Financial Regulations:

The Clerk will review the standing orders and financial regulations and suggest any proposed changes as recommended by the updated standing orders produced by the National Association of Councils.

20/18 Next Meeting:

Next meetings: Tuesday 26th June 2018 at the Craven Arms Community Centre commencing at 7.30pm

Chairman