

# West Ilsley Parish Council

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## FULL COUNCIL MEETING

Minutes of the Full Council meeting held in West Ilsley Village Hall on Tuesday 12<sup>th</sup> July 2022.  
Commencing at 7:30 pm.

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- Members Present:** Councillor Alan Beaumont (AB), Chairman  
Councillor Graham Woods (GW), Vice-Chairman  
Councillor Alan Bloor (APB)  
Councillor Clive Hooker (CH)  
Councillor Alan Muir (AMM)
- Members Absent:** Councillor Liz Dray (LD) – attended online, therefore unable to vote
- Officers Present:** Sarah Marshman, Clerk/RFO
- In Attendance:** Carolyne Culver, District Councillor

## Minutes

- 22/23-032 To receive, and consider for acceptance, apologies for absence from Members of the Council**  
Apologies were received and accepted from Councillor Liz Dray. It should be noted that LD attended the meeting online so was able to provide input on discussions where needed but was unable to vote.
- 22/23-033 To receive any declarations of Disclosable Pecuniary Interests, Other Registerable Interests or Non-Registerable Interests by members or the Clerk and to consider any Requests for Dispensation**  
There were no declarations of interests or requests for dispensation.
- 22/23-034 To receive:**  
**Questions or comments from members of the public regarding items on the agenda**  
**Representations from any member who has declared a personal interest**  
District Councillor Carolyne Culver gave a short report. In the recent round of community bids applications from the district were agreed to the full value of £5,000 This included £1,100 for the village hall.

**22/23-035 To approve the minutes of the Parish Council Meeting held on 14<sup>th</sup> June 2022**  
Resolved: Members agreed the minutes of the last meeting be accepted as a true record. The Chairman signed the minutes.

**22/23-036 To discuss any matters arising from the Minutes of the previous meeting**  
The email to the WIN regarding making meetings available to attend online received a positive response. The Council is trialling this at this meeting with a Councillor who is unable to attend in person.

**22/23-037 To consider the following new planning applications and receive an update on planning application responses and decisions**  
**22/01312/LBC2 Tythe End, Main Street, West Ilsley, RG20 7AJ - Installation of an Air Source Heat Pump (ASHP) to replace the existing electrical system/boiler**  
Resolved: To submit a response of no objections.

**22/01509/LBC2 Downs House, Main Street, West Ilsley, RG20 7AA - Installation of CCTV camera.**  
Resolved: To submit a response of no objections.

No planning applications have been responded to since the last meeting. No planning decisions have been notified since the last meeting.

**22/23-038 Finance:**  
**To consider approving the payments listed on the Finance Report**  
There were no payments to be made.

**To note the most recent bank reconciliation**  
Resolved: To note the bank reconciliation as shown in the Finance Report in Appendix 1.

**To receive any reports from the Internal Controller**  
There were no reports. The Clerk and Internal Controller need to meet to review the new paperless format.

**To receive the most recent Quarterly Budget Report**  
Resolved: To note the Quarterly Budget Summary to June 2022.

**22/23-039 To consider quotes to replace the fencing around the play area**  
The Council decided to seek a further quote.  
Resolved: To set a budget of £3,500, delegate the power to the Clerk to award the contract to the lowest quote received provided the spec is suitable, use the remaining CIL funds towards this project and to make an application to The Good Exchange for the difference in funding between the CIL funds and the lowest quote currently received.

Action: Clerk

**22/23-040 To consider appointing an internal auditor for the 2022/23 financial year**

Resolved: To appoint Heelis & Lodge as internal auditors for the 2022/23 financial year.

**22/23-041 To review the following policies:**

- **Scheme of Delegation**
- **Health and Safety Policy**
- **Vexatious Complaints Policy**
- **Document Retention Policy**
- **Temporary Scheme of Delegation**

Resolved: To continue with the above policies.

**22/23-042 To discuss matters for future consideration or for information**

Speeding – approximately 3 weeks of data has been gathered from each end of the village. This is showing almost 50% more vehicle traffic at the eastern end and less speeding at the western end. West Berkshire Council has carried out speed monitoring over a week at the eastern end. This is showing only 3% of motorists going above 35mph at the point of reaching the monitor. More research is needed.

The Council has cancelled its zoom subscription and will use Teams at no additional cost instead.

The Council is unable to move the emails to the alternative setup previously suggested. The Council thanked Graham for the time put in researching this.

It was suggested the purchase a life buoy for Hunter's Pond should be included on the next agenda.

Action: Clerk

The documentation for WIRSA is still under review.

There being no further business, the meeting was closed at 8:46 pm.

Dates of forthcoming meetings:

Full Council: Monday 12<sup>th</sup> September, Monday 14<sup>th</sup> November, Monday 16<sup>th</sup> January 2023, Monday 13<sup>th</sup> March, Monday 15<sup>th</sup> May (Annual Meeting of the Parish Council and the Annual Parish Meeting).

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_

## Appendix 1: Finance Report

<b>Status at last bank reconciliation 30th June 2022</b>	<b>£53,026.32</b>
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<b>Income</b>	<b>Amount</b>
None	£0.00
<b>Total</b>	<b>£0.00</b>

### **Payments to be approved**

<b>Payment Date</b>	<b>Payee</b>	<b>Payment Detail</b>	<b>Amount</b>
None			£0.00
<b>Total</b>			<b>£0.00</b>