

LITTLE MARLOW PARISH COUNCIL
The Pavilion, Church Road, Little Marlow, Buckinghamshire SL7 3RS 01628 890301
Notice of the Meeting of Parish Council
Membership: All Councillors

Dear Sir/Madam,

I hereby give notice that the MEETING of the Parish Council of the above-named Parish will be held at **THE PAVILION on Tuesday 8th March 2022 at 8pm**. All members of the Committee are hereby summoned to attend the meeting for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. You will be required to wash or sanitise your hands on entering the Pavilion. Members of the public and press are welcome to join the meeting and may only participate during the Public Participation item.

Jo Murray, Clerk to the Council

Dated: 2nd March 2022

To Cllr

BUSINESS TO BE TRANSACTED

All members of the press and public are invited to attend

1. **To receive, and consider for approval, apologies for absence and reasons given**
2. **Declarations of Interest – personal or prejudicial**
3. **To elect a Vice Chairman**
4. **To approve the Minutes of Parish Council Meeting of the 25th January 2022**
5. **To take reports from these minutes for NOTE**
6. **Parish Clerk's report**
7. **Items to be taken in confidential:** To determine which items, if any, of the Agenda should be taken with the public excluded. Exclusion of the Press and the Public: To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting
8. **Public participation – maximum 15 minutes**
9. **Items for consideration and resolution:**
 1. **Planning-**
 - a. To receive the reports of the Planning Committee meeting on 8th February & 28th February 2022
 - b. To review correspondence received regarding Marlow Studios Project
 - c. To consider letter received from Wooburn & Bourne End Parish Council re Sewage Treatment works
 2. **Finance-**
 - a. To approve income and expenditure for January 2022
 - b. To receive report from Budget Committee meeting on 8th February 2022
 - c. To consider Budget Committee's recommendations regarding LMPC charges 2022-2023: Hall Hire, Burial Ground, LMCC, Coffee van proposal
 - d. To approve draft Budget for 2022/2023
 - e. To approve amended Financial Regulations to include use of a Parish Council charge card
 - f. To consider BMKALC recommendation regarding 2021/22 national salary award
 - g. To approve new cleaning regime at Abbotsbrook Hall
 3. **Abbotsbrook Hall**
 - a. To receive an update on licences & boat storage
 4. **The Pavilion and Recreation Ground-**
 - a. To consider communication from BEJSC & Little Marlow Cricket Club
 - b. To consider playground inspection report carried out by ARD
 5. **Environment Committee**
 - a. To consider response to Marlow Energy Group
 6. **General-**
 - a. To receive an update on Casual Vacancy for Councillor
 - b. To consider Clerk's appraisal summary, salary review & holidays 2022/2023
 - c. To consider Abbotsbrook Hall Administrator & Caretaker appraisal summaries & salary review
 - d. To review COVID 19 risk assessment & additional Terms & Conditions following lifting of COVID restrictions
10. **Items for information only:**
 1. **Reports from Meetings of Outside Bodies:**
 - 1.1. Marlow Society
 - 1.2. Community Board action groups: Economic regeneration, Community Engagement, Transport and Highways, Environment and Climate Change
 - 1.3. South West Chilterns Community Board

1.4. Country Park Working Group

1.5. Marlow Community Forum

2. Correspondence

The above list is subject to any additional information which may be received following issue of this agenda

11. Items to be included on the next Agenda

12. Dates of the next meetings 2022: Burial Ground Committee: 17th March 2022, Planning Committee Meeting 4th April 2022, Parish Council Meeting 12th April 2022,