

## **Birling Parish Council**

**All members of Birling Parish Council are summonsed to attend the  
FULL COUNCIL MEETING to be held on  
Tuesday 9<sup>th</sup> November 2021 at 8pm  
At All Saints Church, Bull Road, Birling  
[www.birlingparishcouncil.gov.uk](http://www.birlingparishcouncil.gov.uk)**

Public and Press are welcome to attend

Public Participation – Item 4 only

- 1. Apologies for absence**
- 2. Declarations of Pecuniary and Non-Pecuniary Interest**
- 3. Reports - County, Borough and Police**  
Police update circulated prior to the meeting.
- 4. Open Forum – Public Participation Session**  
The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed ten minutes unless directed by the chairman of the meeting. Subject to standing order 3(f), a member of the public shall not speak for more than three minutes. In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.  
  
To receive presentation on forthcoming campsite planning application.
- 5. Approval and signing of minutes of the following meetings:**  
(a) 12<sup>th</sup> October 2021 *(Attachment 1)*
- 6. (a) Matters arising and last month's circulation**
  - i. Ryarsh School**  
To receive update from Cllr Walker on meeting with Ryarsh PC and head teacher.
  - ii. Culverts**  
To receive update from meeting with Emma Burdett KCC
  - iii. Benches**  
Works to be planned for spring.
  - iv. Village Hall access**  
To receive an update on availability of hall
- (b) Matters for Information circulated to councillors**
  - 04/10/2021 Welcome to Gallagher
  - 04/10/2021 Data Protection training
  - 04/10/2021 Area Planning Meeting cancelled TMBC
  - 04/10/2021 Kent Plan Bee newsletter
  - 04/10/2021 NALC Chief Executive's Bulletin
  - 04/10/2021 Local Government Bulletin
  - 04/10/2021 Minutes for Audit Committee
  - 04/10/2021 Guide to Queen's Beacons
  - 05/10/2021 E Watch 1910
  - 05/10/2021 The Rural Bulletin
  - 05/10/2021 Residents' consultation
  - 05/10/2021 Kent PCC Survey

05/10/2021 Local Government Boundary Commission – electoral review  
05/10/2021 LGBC Electoral Review for TMBC  
07/10/2021 Southeastern franchise change  
07/10/2021 RSN rural funding digest  
08/10/2021 Local Government Bulletin  
08/10/2021 KALC events in October  
08/10/2021 Media release road surfacing works  
08/10/2021 JPCTCG Minutes 16 September  
08/10/2021 Waste collection weekly update  
12/10/2021 Another campaign win  
12/10/2021 Minutes for General Purposes Committee  
12/10/2021 Kent Rail Summit  
12/10/2021 Southeastern's new director  
12/10/2021 KALC T&M area committee  
12/10/2021 NALC Chief Executive Bulletin  
12/10/2021 E Watch 1912  
12/10/2021 The Rural Bulletin  
12/10/2021 KALC Finance conference flyer  
18/10/2021 Ron Moore  
19/10/2021 E Watch 1914  
19/10/2021 KALC meeting October  
19/10/2021 KALC rail summit  
20/10/2021 Area planning meeting cancelled TMBC  
20/10/2021 Local Government Bulletin  
20/10/2021 Rural Bulletin  
20/10/2021 PWCAC Quarterly newsletter  
20/10/2021 Local Government Bulletin  
21/10/2021 Police engagement event  
01/11/2021 Local Government Bulletin  
01/11/2021 NALC Chief Executive Bulletin  
01/11/2021 Agenda for economic regeneration advisory board  
01/11/2021 KALC Health and Wellbeing Conference  
01/11/2021 KALC Events  
01/11/2021 E Watch 1916  
01/11/2021 The rural bulletin  
01/11/2021 Agenda for Parish Partnership Panel  
01/11/2021 Local Government Bulletin  
01/11/2021 Local Government Bulletin  
01/11/2021 E Watch 1917  
01/11/2021 Weekly Waste Update  
01/11/2021 CPRE Christmas Lunch  
01/11/2021 Queens Jubilee

## **7. Meetings**

### **(a) Meetings attended on behalf of the parish council**

21/10/2021 KALC area committee  
04/11/2021 Parish Partnership Panel

### **(b) Future meetings**

13/11/2021 KALC AGM  
19/11/2021 Tarmac Liaison Meeting

## **8. Parish Business for Decisions**

### **(a) Highways Improvement Plan**

- i. To note meeting with KCC to discuss HIP plans on 19<sup>th</sup> November 09:00
- ii. To note TRO consultation in November for extension to 7.5t and width restrictions Snodland Road.

**(b) Bank Infringement**

- i. To receive update from Cllr Westwood on the review of archived minutes
- ii. To note UKPC emailed for information on permission obtained for pole on land
- iii. To note update on legal advice

**(c) Local Plan**

- i. To note Local Plan update

**(d) Rural Broadband**

- i. To note clerk working with Openreach to progress project.

**(e) Queens Platinum Jubilee 2022**

- i. To consider draft action plan and share ideas.

**(f) TMBC proposed Boundary Changes**

- i. To consider final response.

**(g) Budget 2022-23**

To consider budget and precept for 2022-23 *(Attachment 2)*

**9. Parish Business for Noting**

**(a) Website update**

- i. To note the following added to the website:-
  - Road closures
  - HIP updates
  - Police engagement meeting
  - Waste collection updates

**(b) Parochial Church Council**

- i. To receive regular update

**(c) Whatsapp Group Matters**

- i. To note any issues raised on the Birling Whatsapp Group

**(d) TMBC Waste Collections**

- i. To note weekly reports

**10. Correspondence**

There is none.

**11. Finance & Accounts**

**(a) To approve Bank Reconciliation October 2021.** *(Attachment 3)*

Net Bank Balances as at 31/10/2021 £24902.45

**(b) To note budget position year to date October 2021.** *(Attachment 3)*

**(c) To approve PAYE record November 2021.**

**(b) BACS to be approved and signed**

Payee	Budget	Amount Gross	Amount Net	VAT	Description
J Miller	Staff Costs	£371.49	N/A	N/A	Nov Salary
HMRC	Staff Costs	£87.80	N/A	N/A	Nov PAYE
KCC	Streetlights	£8.19	£7.78	£0.41	Sept Streetlighting energy
Waveney IT	IT Costs	£45.60	£38.00	£7.00	Nov mailbox monthly charge
Streetlights	Street Lighting	£178.80	£149.00	£29.80	Half yearly maintenance charge

## 12. Roads

(a) To report any road issues.

(b) To receive update on M20 motorway noise problem.

(b) Road Closures – see website for details

- i. To note temporary road closures affecting Birling:  
Sandy Lane; A228 Leybourne bypass; Birling Road Ryarsh

## 13. Planning

(a) Applications to be considered

There are none.

(b) Decisions by Tonbridge and Malling Borough Council

- i. TM/21/01549/FL 249 Snodland Road Birling West Malling Kent ME19 5JQ Demolition of single storey rear extension and construction of part one/part two storey rear extension  
Approved on 13 October 2021
- ii. TM/21/01948/TNCA All Saints Church Snodland Road Birling West Malling Kent Removal of five trees identified in management plan (various species of Yew, Maple and Yukka)  
No Objection on 19 October 2021
- iii. TM/21/02134/FL 3 Bull Road Birling West Malling Kent ME19 5JE  
Proposed crossover and drive widening  
Approved on 28 October 2021

## 14. Matters for future meetings

15. Date of next meeting: Tuesday 14<sup>th</sup> December 2021 8pm

*Pursuant to section 1(2) of the Public Bodies (Admission to Meetings Act) 1960, the public and representatives of the press and broadcast media will be excluded from the meeting during the consideration of item 16 as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.*

## 16. Clerk Appraisal

*Julie Miller*

Parish Clerk clerk@birlingparishcouncil.gov.uk

3<sup>rd</sup> November 2021