

CHIDEOCK PARISH COUNCIL

Minutes of the Parish Council Meeting held at the Village Hall, Chideock on Tuesday 29 October 2019 at 10 am.

The Parish Council meeting commenced at **10 am**.

Present: Cllr Vanessa Glenn, Cllr Deirdre Coates, Cllr Anna Dunn, Cllr George Dunn, Cllr David Rogers.

In attendance: The Clerk, Cllr Simon Christopher, PCSO Alex Bishop and 1 member of the public.

2385 Apologies.

Cllr Roger Carey's apology was accepted.

Cllr Glenn announced the Laurie Elliot was standing down from the council with immediate effect.

The Clerk briefly explained the procedure for dealing with a casual vacancy and said she would notify Dorset Council after the meeting.

2386 Grants of Dispensations.

All councillors present had completed requests for Grants of Dispensation to allow them to take part in debate and decisions regarding the Budget and Precept. These were granted by the Clerk.

2387 Declarations of Defined Pecuniary Interests.

None.

2388 Minutes.

RESOLVED to accept and sign, as a true record,

- a) the minutes of the Parish Council meeting of 24 September 2019
Proposed by Cllr Anna Dunn, seconded by Cllr George Dunn, carried unanimously.

2389 County Councillor's and Police Reports.

a) PCSO Bishop reported as follows: -

- No crimes to report
- He drew councillors attention to the website dp.budget.simulator.com which gives residents an opportunity to comment on the Police Budget for 2020 – 2021.
- Various Dorset Police departments have social media outlets.

Cllr Anna Dunn said that she had recently attended a seminar for hoteliers which was excellent.

b) Cllr Christopher reported as follows: -

- He does react to e-mails sent to him and will always forward them to the appropriate Dorset Council members.
- He has 2 aims
 - Protection of the countryside
 - Public Transport.
- The passing loop at Axminster may have been improved but travellers need to be able to get to Axminster to benefit.
- He always tries to fight for the interests of his Ward – Marshwood.
- He will present the Dorset Council Draft Plan (which is out for consultation until 20 December) at the November Parish Council meeting.

Cllr Glenn asked him to also provide details of Dorset Council's budget proposals.

Standing Orders were suspended for the following item.

2390 Democratic Period.

The Clerk was asked when the outstanding items

- the overhanging hedges on the approach to the Village Hall
- publication of recent communications about the A35 to be published on the Parish Council website.

CC
CC

The Clerk apologised for not getting this done – both matters will be addressed shortly.

Standing Orders were resumed.

2391 Reports / Updates by the Clerk and Councillors, and Updates to the Follow-Up List.

Items 1 to 3 on the Actions & Information List were **NOTED** with those detailed below discussed in more detail.

Item 2 – Climate Change. AGREED that the Parish Council does not want to be involved in this. **CC**
Clerk to draft a response for agreement.

Item 3 – DAPTC AGM Motions. Cllr Glenn confirmed that she will attend to speak to Chideock Parish Council's motion. The Clerk will ask Beaminster to second this motion.

The Parish Council **AGREED** as follows: -

Motion 1 (from Sherborne Town Council)

Sherborne Town Council propose that DAPTC lobby the Government to provide financial support for renewable energy and energy conservation projects that have environmental benefits, so all natural and built environments and all new buildings in Dorset be sustainably carbon neutral by 2025. **Support if date moved forward.**

Motion 2 (from Langton Matravers Parish Council)

Langton Matravers Parish Council proposes

a) that DAPTC urge NALC to lobby the Government to make Town and Parish Councils (T&PCs) statutory consultees for all planning applications within their council areas thereby ensuring T&PCs' comments are given greater weight. **Support.**

b) that DAPTC lobby Dorset Council to ensure that T&PCs are given 28 days to respond to planning applications. **Support.**

Motion 3 (from Chideock Parish Council)

Chideock Parish Council proposes that DAPTC, through NALC, lobbies central government and Local Authorities to ensure the provision of an effective and economic transport system as an essential component of supporting the economy and the wellbeing of all family members regardless of age, gender or disability. **Support.**

Motion 4 (from Hazelbury Bryan Parish Council)

Hazelbury Bryan Parish Council proposes that NALC vigorously lobby central government to amend paragraph 14(a) of the National Planning Policy Framework (Feb 2019) to allow Neighbourhood Plans to be considered valid with full planning weight for a 5-year period rather than the current 2-year period. **Support**

Motion 5 (from Blandford Forum Town Council)

Blandford Forum Town Council proposes that DAPTC lobbies local authorities to remove the charges and restrictions imposed on Town & Parish Councils for disposal of waste at household recycling centres. **Support**

Motion 6 (from West Lulworth Parish Council)

West Lulworth Parish Council proposes that a motion to require future housing to be built for the needs of the local people rather than a presumption in favour of any development.

Building homes for Need Not Greed.

Future development proposals should have to show that there is a requirement for the proposed housing. **Support**

Motion 7 (from Beaminster Town Council)

Beaminster Town Council proposes that in view of the lack of infrastructure versus the number of houses proposed to be built within the County of Dorset, Beaminster Town Council would ask NALC to lobby Government to justify the numbers planned within rural areas and, most importantly, within AONB's. **Probably support, depending on any amendments moved.**

Motion 8 (from Langton Matravers Parish Council)

Langton Matravers Parish Council proposes that DAPTC lobby Dorset Council to amend its Planning Policy (in accordance with Revised NPPF Feb 2019 Clause 175) to the effect that in all construction developments, the felling of any mature Native British Species (NBS) tree will only be allowed as a last resort, and then only if it is replaced (at developer expense) with a minimum of three (3) NBS tree saplings, container grown from a credited source, and be no less than 3.5m tall. Should the construction site in question be unable to accommodate such a number, a suitable alternative site will be identified within the Parish where the development is taking place. **Support**

Motion 9 (from Weymouth Town Council)

Weymouth Town Council proposes that DAPTC will lobby Central Government, and ask NALC to lobby, for a change in the law to allow a carer's allowance to be paid to Parish and Town Councillors in England. **Question – how would this be funded? Probably support.**

Cllr Glenn, in consultation with the Clerk, has authority to change how the council votes in the light of what is said during debate and any amendments made.

Follow-Up List Procedure. It was agreed to consider how the Follow-Up List can be improved and how it can be more effectively used. This will be undertaken at an informal meeting starting at 9 am on 26 November, before the Parish Council meeting at 10 am.

Updates to Follow-Up List. None.

2392 A35 Matters, and Updates to the Follow-Up List.

Items 4 to 28B on the Actions & Information List were **NOTED** with those detailed below discussed in more detail.

Item 4 – 30 mph speed limit trial – Urgent requests / questions from Chideock Parish Council. **AGREED** that, given the lack of response from Andy Roberts, HE, the correspondence should be forwarded to Mr Jim O'Sullivan, CEO Highways England, asking why there has been no response to matters of such importance to the village. A copy to be forwarded to Sir Oliver Letwin asking for his support. **CC**

Item 12 – A35 Strategy Meeting – follow-up meeting. **AGREED** that the scope of this meeting be briefly discussed (15 minutes maximum) at the November Parish Council meeting and that a formal strategy meeting will then be arranged for a date in January.

Item 20 – Parish Poll Result – view of other parishes. **AGREED** Cllr George Dunn will recirculate his draft response. **GD**

Item 24 – Sunday Bus Services. **AGREED** that the Clerk contacts John Vanderwolfe (Clerk to Marshwood Vale Parish Council) as he has experience regarding community transport. **CC**

Cllr Glenn apologised for not writing the draft response to the letter from a resident about an A35 Relief Road – this will be attended to. **VG**

Consideration will be given at a future meeting regarding making use of national news outlets.

Follow-Up List Updates. None.

2393 Motions Received with Notice.

None.

2394 Planning Matters.

a) Applications.

WD/D/19/002372 Replace windows 4 MEWS COTTAGES – Listed Building Application
Chideock Parish Council supports the application.

WD/D/19/002394 Notification of intention to remove 68 public payphones Various Sites in WDDC Area.

The Parish Council approved the comment submitted by the Clerk: -

“Chideock Parish Council objects to the removal of public phone boxes in rural areas where mobile phone coverage is poor. A BT phone box could be a life saver in these areas.”

b) Determinations.

None.

c) Appeals.

None.

d) Other Planning Matters.

i. AONB / Lighting & Dark Skies, Dorset National Park, Conservation Areas.

No updates.

ii. Enforcement and Retrospective Planning Applications.

Item 29 (Hell Farm Bungalow – outstanding planning application) on the Actions and Information List was **NOTED**.

iii. Mill Lane / Bridleway 18.

Cllr Glenn is meeting with the Community Group at 3.30 pm on Thursday 31 October. All councillors are welcome to attend. The Clerk will be in attendance.

iv. Bullen's Lane / Bridleway 20 at Junction with A35.

No update.

v. All Weather Path between Chideock and Eype / Symondsburry.

Item 30 on the Actions and Information List was **NOTED**.

vi. Seatown.

No updates.

vii. Seatown Regeneration Project.

No updates.

viii. Additional Matters.

None.

2395 Finances.

a) Payments.

RESOLVED to make the following payments: -

i.	Clerk's Salary for September and Expenses for August and September	£241.45
ii.	Chideock Village Hall Hire – September	£27.00
iii.	Theresa Mudford – Play Area Mowing – August and September	£50.00
iv.	DAPTC for councillor training	£395.00

v.	Bridport Town Council – Playing Field Mowing	£720.00
vi.	Dorset Council – Parish Election 2 May	£594.30

Proposed by Cllr George Dunn, seconded by Cllr Coates, carried unanimously.

Only 1 cheque signatory was present at the meeting, who signed the cheques. The Clerk will obtain a second signature from Cllr Carey outside the meeting.

NOTED that one Cllr has not yet had their identity validated at the TSB branch in Bridport – until this is done the cheque signatories cannot be updated.

b) Accounts and Budget Monitoring to 30 September 2019.

The Accounts and Budget Monitoring report were **NOTED**.

c) Draft Budget and Precept for 2020-2021.

The following changes were provisionally **AGREED**: –

- Reduce Village Hall Grant to £500.00
- Not budget any further amounts for Highways Contingency and Devolution of Services Contingency.

AGREED to consider

- A grant to the Chideock News
- A grant to Bridport Leisure Centre

at the November meeting.

AGREED that the precept should increase.

The Budget and Precept will be considered further at the November meeting.

It was agreed in principle to lay a wreath at the War Memorial on Remembrance Sunday. Cllr Glenn to ask Mr Richard Benjamin what other organisations are doing.

A copy of the Budget 2020 – 2021 is appended to these minutes.

d) Foss Orchard Car Park – see Actions and Information List.

AGREED to the request from 1 Foss Orchard for access from the car park for repairs to the wall on the boundary of 1 Foss Orchard, with the following conditions: -

- Proof of Public Liability Insurance held by the contractor
- Any damage to the car park surfacing / grass to be made good
- The daily rate for any parking spaces taken out of service for the works or for parking of contractor vehicles to be paid directly to the Parish Council.

AGREED to accept Mrs Conroy's offer to look after the garden verges around the car park, planting and maintaining flowers. This currently excludes the area nearest the road which is maintained by Mr Humphrey Barker and the "Chideock" hedge.

CC

CC

2396 Clapps Mead Playing Field.

Item 35 on the Actions & Information List was **NOTED**.

2397 Dorset Highways and Flood Management.

Nothing to report.

2398 Current Consultations.

None.

2399 Correspondence.

There were no other items of correspondence to be brought to Councillors' notice.

2400 To confirm the date and time of the next meeting of Chideock Parish Council.

The next scheduled meeting is at 10 am on Tuesday 26 November 2019.

The meeting closed at **12.00 pm**.

DRAFT BUDGET

INCOME	Budget 2019/20		Budget 2020/21	% change	Increase / Decrease	2019/20 Band D	2020/21 Band D
Precept	£16,319.23		£15,324.11	-6.10%	-995.12	Tax Base = 344.6	Tax Base = ???
Vat Refund	£217.77		£742.77	241.08%		£47.36	
Rent for Flow Meter	£140.00		£140.00	0.00%			
						Increase =	Increase =
TOTAL PREDICTED INCOME	£16,677.00		£16,206.88	-2.82%	-470.12	0.42%	
EXPENDITURE							
Clerk's Salary (Gross)	£3,622.00		£3,766.88	4.00%	3% increase + 1% contingency for overtime		
Clerk's Salary Contingency (Gross)	£0.00		£1,000.00	N/A			
Clerk's Travel	£150.00		£75.00	-50.00%			
Councillor's Travel / Phone calls etc	£50.00		£50.00	0.00%			
Clerk's Office Allowance	£72.00		£72.00	0.00%			
Postage/Phone	£30.00		£30.00	0.00%			
Stationery (V)	£120.00		£120.00	0.00%			
Stationery - print cartridges etc (V)	£120.00		£120.00	0.00%			
Training - Clerk & Councillors	£200.00		£200.00	0.00%			
Internal Audit	£60.00		£60.00	0.00%			
Insurance	£500.00		£510.00	2.00%	See over		
Room Hire	£513.00		£513.00	0.00%	See over		
Subscriptions	£260.00		£260.00	0.00%	See over		
ROSPA - Annual Playing Field Inspection (V)	£100.00		£100.00	0.00%	See over		
Playing Field Maintenance (V)	£250.00		£2,500.00	900.00%	Guestimate - To get the stream and ditch cleared		
Clapps Mead Play Area Mowing (V for 2020-21)	£300.00		£900.00	200.00%	See over		
Playing Field Mowing (V)	£720.00		£720.00	0.00%	See over		
Playing Field Depreciation	£600.00		£600.00	0.00%	Fund =£947.63 ¹		
Foss Orchard Car Park Resurfacing / Maintenance	£1,100.00		£1,000.00	-9.09%	Fund = £9614,787 ¹		
Foss Orchard Car Park River Bank Maintenance	£1,000.00		£1,000.00	0.00%	Fund = £9108.03 ¹		
Community Fund Grant	£500.00		£500.00	0.00%	Fund = £2665.14 ¹		
Village Clock Servicing Grant 2020 - 2023	£210.00		£210.00	0.00%	Reserve = £439.20 ¹		
Cemetery Grass Cutting Grant / Maintenance	£700.00		£500.00	-28.57%			
General Grants	£300.00		£300.00	0.00%			
All Weather Footpath	£0.00		£0.00	0.00%	Reserve = £200		
Adverts (V)	£0.00		£0.00	0.00%	Reserve = £80		
Bus Shelter Maintenance	£100.00		£100.00	0.00%			
Bridleway (Mill Lane)	£0.00		£0.00	0.00%	Reserve = £120.70		
Salt/Grit for Winter	£0.00		£0.00	0.00%	Reserve = £330		
Highways contigency - lenthsmen etc	£500.00		£0.00	??	Reserve = £1000 + £500 in 2019-20 budget		
Village Hall Repair Grant	£700.00		£500.00	-28.57%			
Recharge of Parish Council Election Costs	£1,000.00		£500.00	-50.00%	Reserve = £1,000 + £1,000 in 2019-20 budget		
Devolution of Services - Contingency	£2,500.00		£0.00	??			
Fingerpost Renovation	£400.00		£0.00	N/A			
TOTAL PREDICTED EXPENDITURE	£16,677.00		£16,206.88	-2.82%	-470.12		
ALL EXPEDITURE MARKED V INCLUDES VAT WHICH CAN BE RECLAIMED AND IS SHOWN UNDER PREDICTED INCOME							
Treasurer's Reserve at 31/09/2019	£9,605.08	of which £600 is Cash Flow Reserve					
		£8045.94 is Restricted Reserve,					
		leaving £1559.14 as General Reserve					
Note 1 - Fund values as at 31/9/2019, which is before any "grants" from 2019/20 precept applied							

SUBSCRIPTIONS							
DAPTC	Estimate		£214.67		4% increase assumed on last year's figure of £206.41		
	LCR		£17.00				
				£231.67			
CPRE	current cost			£36.00			
Total				£267.67			
ROSPA INSPECTION							
1st 5 items	£66.50						
4 additional items at £3.50	£14.00						
Giving	£80.50						
VAT at 20%	£16.10						
Total	£96.60						
VILLAGE HALL HIRE							
10 full meetings @ £27 per session	£270.00						
Annual Village meeting	£27.00						
Assume 8 other uses of Hall @ £27	£216.00						
Total	£513.00						
INSURANCE							
Last year's net premium	£433.69						
Increased by 4%	£446.70		as per this year				
Plus Insurance Premium Tax at 12 %	£500.30						
CLAPPS MEAD GRASS CUTTING, excluding the Children's Play area							
15 cuts at £40 a cut - Playing Field	£600.00		every 2 weeks				
VAT at 20%	£120.00						
Total	£720.00		VAT will be claimed back				
CLAPPS MEAD GRASS CUTTING, Children's Play area							
15 cuts at £20 a cut - Play Area	£300.00		every 2 weeks at same time as Playing Field		Confirmed amount		
15 cuts at £30 a cut - Play Area	£450.00		every other week		Confirmed amount		
VAT at 20%	£150.00						
Total	£900.00		VAT will be claimed back				
VAT CALCULATOR at 20%							
Item	Gross amt		VAT amt	Net amt			
Stationary	£120.00		£20.00	£100.00			
Print cartridges	£120.00		£20.00	£100.00			
ROSPA	£96.60		£16.10	£80.50			
Playing Field	£2,500.00		£416.67	£2,083.33			
Playing Field Mowing	£720.00		£120.00	£600.00			
Playing Area Mowing	£900.00		£150.00	£750.00			
Predicted total VAT			£742.77				