

MINUTES OF THE MEETING OF THE WORLDHAM PARISH COUNCIL
held at 7.30 pm Wednesday 7th September 2016
EAST WORLDHAM VILLAGE HALL

Present: Cllrs (Chairman), Andrew Aldridge, Bill Fife, Tessa Gaffney, Mary Trigwell-Jones, Robin Twining (Clerk), 1 Member of the public.

At the commencement of the meeting, in the absence of the Chairman, it was proposed by Cllr Fife and seconded by Cllr Gaffney that Cllr Aldridge chairs the meeting. AIF

41/16 To receive and accept apologies for absence

Apologies were received from Cllr Blake

42/16 Minutes from previous meeting

Minutes of the Worldham Parish Council meeting held on 6th July were approved and duly signed by the chairman.

Proposed by Cllr Gaffney and seconded by Cllr Trigwell-Jones All in favour and duly RESOLVED.

43/16 Declaration of Interest

None were declared.

44/16 The floor will be opened to the public to raise any matters of concern or interest

Cllr Aldridge invited comments from the member of the public.

No questions or comments were raised by the member of the public. Cllr Aldridge closed the meeting for public comments.

45/16 Review of actions from last meeting

03-May 2016, Clerk should investigate the cost of vehicle activated speed limit reminder signs.

The Clerk reported that no real progress has been made, as he is still waiting for Ian James (Highways) to agree a date for a meeting, HCC are still working out how to implement their new traffic initiative.

The Clerk has been in contact with Greatham Parish Clerk who is also investigating the use of vehicle activated speed signs.

46/16 Planning

a) Applications received, decisions and actions made since last meeting

WPC ref number: wpc 2015/23

SNDP Ref number: 50014/002

Site address: Land South of Wilsom Farm, Wilsom Road, Alton

Proposal: Notification of Outline Planning Permission application. Construction of Class B1(c), B2 and B8 employment premises, together with a new vehicular and pedestrian access from the A3004 (Wilsom Road), modifications to the A3004 to allow for the new site access to be constructed

Councillors noted: Application still to be determined

WPC ref number: wpc 2016/04 SNDP Ref number: SDNP/16/02261/HOUS

wpc 2016/05 SNDP Ref number: SDNP/16/02262/LIS

Site address: Heather Cottage Worldham Hill East Worldham Alton GU34 3AT

Proposal: Two storey extension to side and single storey garden room and bedroom extension following demolition of existing outbuilding

Councillors noted: Permission had been granted

WPC ref number: wpc 2016/06 SNDP Ref number: SDNP/16/02351/HOUS

Site address: 3 Tyling Cottages Green Street East Worldham Bordon GU34 3AU

Proposal: First floor side extension, change of pitch to roof to provide additional useable first floor space to rear, and conservatory to rear

Councillors noted: The application had been refused.

WPC ref number wpc 2016/07 SNDP Ref number: SDNP/16/02938/HOUS
Site address: Rycote Oast House Wyck Lane East Worldham Alton GU34 3AW
Proposal: Erection of replacement garage

Councillors noted: Permission had been granted

WPC ref number wpc 2016/08 SNDP Ref number: SDNP/16/02879/FUL
Site address: Oaklands Farm Green Street East Worldham Hampshire GU34 3AU
Proposal: Retention of vehicular access and new front entrance gates

Councillors noted: Application still to be determined

WPC ref number wpc 2016/09 SNDP Ref number: SDNP/16/02932/FUL
Site address: Rycote Oast House Wyck Lane East Worldham Alton GU34 3AW
Proposal: Two storey detached dwelling with dormer windows to side and detached garage/carport with room in roofspace and external staircase, following demolition of existing garage

Councillors noted: Permission had been granted

WPC ref number wpc 2016/10 SNDP Ref number: SDNP/16/02298/TPO
Site address: East Worldham House Worldham Hill East Worldham Alton Hampshire GU34 3AS
Proposal: T1 & T2 Italian Alder - crown lift to 5m and prune side growth 1m back to boundary wall.
T3 Beech - lift to 5m and prune side growth 1m back to boundary wall. T4 Hornbeam- lift to 3m and prune side growth 1m back to boundary wall.

Councillors noted: Permission had been granted

WPC ref number wpc 2016/11 SNDP Ref number: SDNP/16/03091/HOUS
Site address: Hop House Shelleys Lane East Worldham Alton Hampshire GU34 3AQ
Proposal: Detached garage with accommodation above

Councillors noted: The application had been refused.

- b) To consider and decide on the Parish Council's response to planning applications received since the last Parish Council meeting

WPC ref number wpc 2016/12 SNDP Ref number: SDNP/16/03738/FUL
Site address: Land at Meadow Farm Green Street East Worldham
Proposal: Change of use of two buildings and two fishing ponds from agricultural use to a mix of agricultural use and commercial production of fish

Councillors Resolved: Worldham Parish Council has no objections AIF

WPC ref number wpc 2016/13 SNDP Ref number: SDNP/16/03763/PA3R
Site address: 4 Binswood View Business Centre Hartley Lane Oakhanger GU35 9JW
Proposal: Prior Approval for change of use of agricultural building and land within the curtilage to B1 business use, as flexible use

Councillors Resolved: Worldham Parish Council has no objections AIF

WPC ref number wpc 2016/14 SNDP Ref number: SDNP/16/03866/HOUS
Site address: 3 Tyling Cottages Green Street East Worldham
Proposal: Single storey rear extension and first floor side / rear extension

Councillors Resolved: Worldham Parish Council has no objections AIF

WPC ref number wpc 2016/15 SNDP Ref number: 53762/001

Site address: Land South East of Scaifs Farm, Selborne Road, Selborne, Alton
Proposal: Prior notification - detached building for storage of equipment, machinery and hay

Councillors Resolved: Worldham Parish Council has no objections AIF

c) To consider and decide on the Parish Council's response to planning applications received since the agenda was published *if any*

The Clerk reported that the Regulatory Committee of Hampshire County Council will be considering the planning application number 51471/002 Hutchings & Carter Yard, Waterbrook Road, Alton GU34 2UF for variation of conditions 3 (Site Layout) and 18 (to allow storage of wood) .The Parish Council has an opportunity to speak at this meeting. Councillors decided not to take up this offer.

47/16 Devolution – To respond to the HCC Consultation on proposals for local government reorganisation

Councillors noted the choices available under the various devolution proposals.

Combined Authorities

Option 1a Single Combined Authority

- All Hampshire, including Portsmouth, Southampton, Isle of Wight

Option 1b 2 separate Combined Authorities

- Heart of Hampshire
- Solent covering – Eastleigh, East Hampshire, Fareham, Gosport and Havant, Part of Hampshire County Council, Portsmouth, Southampton, Isle of Wight

Unitary Model

Option 2a Combine all HCC plus 11 District Councils

(Portsmouth, Southampton, Isle of Wight remain the same as existing Unitary Authorities)

Option 2b Create 3 new Unitary Councils

- Greater Portsmouth
- Greater Southampton
- North Hampshire – District Councils of Winchester, Basingstoke, East Hampshire, Hart, Rushmoor and Test Valley.

Councillors noted that under the Unitary model:

Unitary Authority would be responsible for:

Waste Management; Children's Services; Infrastructure & Economic development; Leisure & recreation; Regulatory; Adult Services; Education and schools

Parishes could become responsible for:

Community support; Minor Highways Issue; Rights of Way; Local Assets

Councillors noted the following Issues that were raised at the workshop on "The Future of Local Government in Hampshire" attended by Cllr Gaffney and the Clerk:

- Parish and Town Councils will not disappear under any proposed devolution.
- Parish and Town Councils vary enormously in size, in terms of inhabitants, number of staff, expertise and skills sets employed, precept, finance, assets held.
- Not possible to have a one size fits all solution.
- What is the response and view of the SDNPA to the devolution choices?
- Smaller parishes have not got the staff, skills, or expertise to individually undertake the possible range of tasks that may potentially be devolved down to them.
- They may need to federate with other Parishes, or forms clusters to undertake particular functions
- Responsibility for any one task should not be split between different authorities – should only have to deal with one body eg currently Worldham has to deal with 2 different Authorities over planning.
- A large proportion of time by small parishes are devoted to do with issues concerning Planning; Road Maintenance, Traffic Management and broadband.

48/16 To agree the monthly finance report and schedule of expenditure

- a) The monthly report and schedule of expenditure was agreed. Proposed by Cllr Fife and seconded by Cllr Trigwell-Jones. All in favour and duly resolved.

The current accounts balance as at 7th September 2016

TSB current account: balance: £211.30
 TSB Business Instant account balance: £842.71
 HSBC current account balance: £11,769.27
 Total balance of all 3 accounts as at 07/07/16: **£12,823.28**

Total Payments

Date	Cheque No	Payee	Details	Total (£) inc VAT	VAT included in total (£)
6/7/16	1131	Play Safety	RoSPA inspection of playground	79.80	13.30
6/7/16	1132	Southern Electric	Electricity bill – East Worldham village hall	200.52	9.54
10/8/16	1133	R Twining	Clerk's salary July – Month 4	546.42	
10/8/16	1134	R Twining	Reimbursement of purchase of picnic table for playground	558.00	93.00
10/8/16	1135	Came & Company	Parish Council Insurance	1060.98	
7/9/16	1136	BDO	External Audit	120.00	20.00
7/9/16	1137	R Twining	Clerk's salary August – Month 5	579.12	
7/9/16	1138	Mike Walker	Reimbursement share of emptying septic tank	162.00	
			Total Payments for Authorisation	3,306.84	135.84

Total Receipts Received

Date paid in	Bacs/ Paying In book	From	Details	Total (£) Receipts
28/07/16	500070	S Tupper/M Trigwell-Jones	S Tupper £72 (Yoga); Mary Trigwell-Jones (£20)	92.00
29/7/16	BACS	EHDC	District Councillors grant	465.00
			Total Receipts Received	557.00

It was noted that £2,000 had been transferred from the TSB Business Instant account to the TSB current account. Councillors noted that the £465 from the District Councillors grant to pay for the picnic table had been received.

- b) To approve the external auditors report

The Clerk reported that the External Auditor had completed the audit of the Parish Council for the year ended 31st March 2016. The External Auditor has signed of the accounts with no comments. It is a requirement of the audit that Councillors formally accept the External Auditors report. The Clerk asked the Councillors to formally approve and accept the completed Annual Return and the audit opinion.

Cllr Fife proposed: and seconded by Cllr Trigwell-Jones to approve and accept the completed Annual Return and the audit opinion. AIF

Cllr Trigwell-Jones thanked the Clerk for his hard work regarding the audit.

- c) To agree to implement NALC National Salary Awards 2016-18
The Clerk reported that the National Pay Awards for 2016-2018 for Parish Clerks have been agreed nationally, and the pay award should be backdated to April 2016. The Clerk had circulated a memo to Councillors prior to the meeting setting out the new salary for the Clerk if the pay award is implemented. The effect will be to increase the Clerk's salary by £5.45 per month.

Cllr Fife proposed and seconded by Cllr Aldridge to approve and implement the NALC National Salary Awards 2016-18. AIF

49/16 Playground

- a) To note the insurance condition on the playground

The Clerk reported that the Annual Insurance Policy for the Parish has a new condition regarding the Playground. "If in relation to any claim you have failed to fulfil any of the following conditions, you will lose the right to indemnity or payment for that claim: You must ensure that in connection with playground and amusement devices are inspected by a competent person at least **weekly**"

The Clerk has been inspecting the playground, but not always on a weekly basis, and records his inspection on a spreadsheet. The Clerk will now undertake a weekly inspection, normally on a Wednesday, but a back up needs to be put in place for when the Clerk is away. Cllr Aldridge agreed to undertake the inspection if the Clerk is unavailable.

- b) To discuss the request to trim branches of the tree in the western corner

Keith Gordon and Roy Masters have both asked the Clerk if the tree in the western corner could be pruned/cut back so that the branches do not overhang/rest on their hedges, and to provide more light on the Gordon's hedge. The tree is not subject to a TPO. Councillors agreed that the Clerk should obtain a quote for the work from a tree surgeon.

New Action Point September 01-16 Clerk to obtain a quote for pruning the tree in the western corner of the playground.

50/16 To receive and approve a report from the Clerk regarding:

- a) Correspondence received

The Clerk reported that he had received the following correspondence.

- i) The Clerk reported that he had forwarded on to Councillors a request from Steven Lugg of HALC to complete a survey around the Recruitment of Councillors.
- ii) The Clerk had responded on behalf of the Parish Council a NALC Community Led Housing Survey.
- iii) The Clerk had received notification from TAG Farnborough of an additional consultation regarding the proposed changes in the airspace above East Hampshire and West Sussex. The area covered by the new consultation document covers Liphook, Milland, Midhurst, West Dean and other parishes just over the border in West Sussex. The Clerk had asked John Denyer to look at the proposed changes.

The proposed changes show that the new numbers equate to 3 flights per hour rising to 4 per hour by 2019 routing over Oaklands farm and West Worldham during Farnborough operating hours. This current consultation is limited to a specific geographical area of residents (eg Liss), that excludes Worldham, so again Worldham Parish Council do not have the opportunity to respond to TAG.

- iv) The Clerk reported that he had been trying to contact the Canadian Solar project manager for the solar farm at Cakers Lane throughout the summer without success. Early this week he managed to obtain a response from the company and details of a new contact person. The site was connected on 31st of March 2016 into the grid and has been producing electricity since then. The Clerk has asked for immediate payment of the monies owed, approximately £4,000. According to the legal agreement signed between Worldham Parish Council and Canadian Solar, on connection to the grid, the agreed Community Benefit payment should have been paid to Worldham Parish Council. Valerio Pelizzi, who is leading the Asset Management department in Canadian Solar has responded by saying "I would like to apologise for the delay

by which we are executing our obligations in regards of the agreed community benefit; I am processing the payment right now and you should receive it in the next few days”.

The Clerk has raised the issue of when should the future yearly payments be made: On the anniversary of the initial payment or strictly on the anniversary of when the solar farm was connected to the Grid? Valerio Pelizzi replied that regarding the payment date, I would keep the timeframe mentioned in the Deed, i.e. within one month from the date of the anniversary of when the solar farm was connected to the grid.

b) Website

The Clerk reported that he had met with Tara Goodwyn who had shown him how to update the website. Councillors noted that the Clerk have added a new drop down menu showing the current planning applications and had also also uploaded information regarding the devolution debate.

Councillors agreed that the website should be publicised in the King's World.

c) Meetings to attend and attended

The Clerk reported

Meetings attended: The Clerk reported that he had attended the Community Forum on Tuesday 26th July to hear a presentation regarding the Alton Strategic Health Review. Nothing substantial new came out of the meeting.

Cllr Gaffney and the Clerk attended the workshop on “The Future of Local Government in Hampshire” on 6th September.

Meetings to attend

The Clerk reported that

- a) The next EHAPTC meeting is on 14th September in Hawkley which will discuss the issues around Devolution. It was noted that no Councillors would be available to attend.
- b) EHDC have invited Clerks and Chairmen to a meeting at Penns Place on Thursday 15th September from 6.30 to 8.30 to hear from Cllr Thomas and Cllr Cowper on the subject of devolution and unitarisation proposals from HCC. It was noted that no Councillors would be available to attend.
- c) South Downs National Park Authority will be holding a Parish Workshop on 14th November at 6.30pm in Petersfield. Councillors Aldridge and Gaffney agreed to attend this workshop.

51/16 Jalsa Salana - To note any issues arising from the holding of the 2016 Jalsa Salana

Cllr Trigwell-Jones will be attending the Jalsa Salana “wash up” meeting as Cllr Blake will be unable to attend. Cllr Blake has provided Cllr Trigwell-Jones with his report on the issues raised from the 2016 Jalsa Salana. Councillors agreed with the issues identified by Cllr Blake along with some others. The main issues being: Traffic management – unacceptable queues on the B3004 and the traffic delays leading to gridlock on the B3004 and the nearby lanes; speeding on the B3004; The burning of rubbish on site including plastic; diversion of footpath; breach of planning – using the temporary entrance of Green St before the planning application had been determined.

52/16 East Worldham Village hall report

- a) To receive the report regarding the state of the septic tank
The Clerk had prior to the meeting circulated a report regarding the state of the shared septic tank/soakaway. This is shared between the village hall and the 3 adjacent cottages. A report commissioned by a resident of the cottages implied that the septic tank/soakaway needed replacing. The Clerk had discussed the report with the resident, and had agreed that no action should yet be undertaken, and that they will monitor the situation.
- b) To receive an update on the hall – Cllr Gaffney
Cllr Gaffney reported that photos of scenes from the Parish have been enlarged, framed and hung on the walls around the hall. Everything has been donated. Councillors expressed their thanks to Nick and Sue Tupper for their hard work.

The edges of the steps leading up to the hall have been repainted, the moss treated and shrubs pruned. More work outside will be undertaken shortly. Again there is no cost to the Parish Council.

Outstanding tasks include fitting the second hand rail on the wall by the stage steps and cement work on the steps up to the hall. Cllr Gaffney will be meeting with Eric Neller tomorrow and he will check on the state of the floor in the hall. The Village Hall Sub Committee will meet shortly and Cllr Gaffney will give their recommendations at the October or November Parish Council meeting.

Plans are under way to hold a pantomime in the spring so the hall will be used for rehearsals. There will be a meeting in the Three Horseshoes this Saturday to discuss holding more activities and events within the Parish. At the same time children will be entertained in the village hall.

The Clerk reported that discussions are under way to dissolve the Worldham fete committee and to establish a new community organisation with its own constitution and bank account.

53/16 To note any issues regarding the Parish including the state of the roads, pavements and footpaths in the Parish and to agree on the work to be undertaken under the Lengthsman's scheme.

The Clerk reported that Ian Janes, responsible for Traffic Management in East Hampshire is still not in a position to have a meeting with the Parish Council as HCC are still in the early stages of developing the community funded traffic management initiative.

Cllr Trigwell-Jones reported that there is a flooding issue on Church Lane with water running down Church Lane into the gardens of The Cottage. The Clerk has arranged a meeting with Derek Rawle (Highways) to discuss this problem.

Cllr Trigwell-Jones reported that Shelley's Lane had been blocked by a small tree which had fallen from the bank of Hop House. The owner, although he had cleared the tree, stated that his deeds show his ownership of the land is above the bank. Councillors queried whose responsibility it is to cut vegetation and maintain the verges and banks.

It was noted that the repairs to the gullies and the hole in Wyck Lane have not yet been carried out. The Clerk will ask Derek Rawle for an update on when the work is expected to be carried out. If not the clearing of the gullies could be carried out by the Lengthsman.

Parish Lengthsman's Scheme

The Clerk reported that the tasks asked to be carried out in September are:

- i) Cut back and clear any vegetation overhanging the pavement between Church Lane and Shelley's Lane
- ii) Clear out and cut back any vegetation and trees/branches overhanging the ditch along Shelley's Lane

54/16 Co-option of Councillor

The Clerk reported that EHDC had confirmed there has been no request for an election, so the Parish Council can seek to co-opt a Councillor. It was agreed that Cllr Trigwell-Jones would approach a resident of West Worldham to see if they would agree to be co-opted.

55/16 To note any issues that has been brought to Councillors attention

Councillors noted that a Parishioner had reported concerns about Oaklands Farm.

- Is the excessive lighting at night in breach of the SDNPA Dark Skies Policy
- The entrance to the public footpath across from Tylings Cottages is obstructed (This has been reported to Countryside Access Team)
- Is the high fence along the boundary of Oaklands Farm and the B3004 erected on Common Land and in breach of Commoners Rights?

Councillors queried whether any of the landscaping work, which were a condition of the planning permission being granted, around the solar farm had been carried out. It was agreed not to raise this issue with the owners until the first payment for the Community Benefit Scheme had been received.

56/16 Dates of Parish Council Meetings

Normally the first Wednesday of each month. It was agreed that the meetings would start at 8.00pm rather than 7.30pm. To note the next Parish Council meeting will be held on Wednesday 5th October, 2nd November, and 7th December. For 2017 4th January, 1st February, 1st March

The Chairman closed the meeting at 10.20 pm

New Action Points

Action ID	Action detail	Owner
September 01-16	Obtain a quote for pruning the tree in the western corner of the playground.	Clerk

Actions points from previous Worldham Parish Council Meetings:

Action ID	Action detail	Owner
03-May 2016	Clerk should investigate the cost of vehicle activated speed limit reminder signs	Clerk