



Members of Dymchurch Parish Council are summoned to a meeting of the Dymchurch Parish Council to be held on Monday 5th October 2020 at 7pm.

The meeting will be held online under the following legislation The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

A G E N D A

1. **APOLOGIES.** Members are reminded of the need to tender apologies with the reason for absence direct to the Clerk if they are unable to attend.
2. **DECLARATIONS OF INTEREST**
 - a. To declare any personal interests in items on the agenda and their nature.
 - b. To declare any prejudicial interests in items on the agenda – any councillors with prejudicial interests must leave the room for the relevant items.
3. **MINUTES OF THE PREVIOUS MEETING-** held on the 7th September 2020 to be agreed by members present. These minutes will be signed at the next available physical meeting of the Parish Council.
4. **PUBLIC PARTICIPATION/PUBLIC QUESTIONS**

Members will propose to adjourn the meeting to allow Public Participation-

Standing Orders provide the opportunity for members of the public to speak at Council Meetings- The allotted time for Public Participation is 15 minutes and each person may speak for no longer than 3 minutes. This is however, at the discretion of the chair.
5. **UPDATE ON ACTIONS FROM PREVIOUS MEETING and CLERKS REPORT**
6. **CORRESPONDENCE AND COMMUNICATIONS**

In circulation
7. **REPORTS FROM OUTSIDE BODIES**
 - a. County Councillor
 - b. District Councillors
 - c. KCC Warden
 - d. Kent Police – PCSO
8. **PLANNING**

Date Notified	Reference Number	Location	Details	Closing Date
15/09/2020	20/1380/FH	13 Sycamore Gardens, Dymchurch, Romney Marsh, TN29 OLA	Works to Trees in a conservation area	23/10/2020
16/09/2020	20/0973/FH	21 Sycamore Gardens Dymchurch Kent TN29 OLA	Retrospective application for the change of use from residential dwelling class C3 to sui generis use as a holiday let to accommodate more than 6 occupants.	15/10/2020
01/10/2020	20/1417/FH	6 Pear Tree Lane Dymchurch Romney Marsh	Single storey front extension	24/10/2020
10/09/2020	20/1212/FH	Land Rear 2 Willop Close, Dymchurch	Erection of two 3 bedroomed dwellings and associated parking	01/10/2020 Extension for comments requested

9. FINANCE

- a. Breakdown of expenditure/income since last meeting
- b. Authorisation of Payments- Members will review the list of invoices for payment and identify two Councillors to authorise the payments online.

10. REPORTS FROM COMMITTEES/ WORKING GROUPS AND RECOMMENDATIONS

- a. Personnel Committee- To receive the minutes of the Personnel Committee of the 7th September 2020- Please do not circulate these minutes

Recommendations –

- i. Proposal to employ Mr Adrian Lawson as Dymchurch Parish Council Responsible Financial Officer- It is proposed that this item be heard in a closed session at the end of this meeting

- b. Assets and Amenities- To receive the minutes of the Assets and Amenities Committee held on the 22nd September 2020

Recommendations-

- i. It is recommended that the full Council propose that a winter licence is put out to tender for the kiosk.

11. SEA WALL KIOSK - PLAQUE

Members will propose to accept the design and cost of the Plaque to record the refurbishment of the Seawall Kiosk.

12. SEA WALL KIOSK – UTILITY BILLS

Members will discuss the proposal to return the ownership of the utility bills to the Parish Council.

13. OFFICE IT

- a. Members will discuss the upgrade and renewal of the IT system for Dymchurch Parish Council
- b. Members will discuss the proposal to purchase individual tablets for use by members while holding the office of Councillor for Dymchurch Parish Council.

14. PAVILION WORKING GROUP- UPDATE (STANDING AGENDA ITEM)

Members will receive an update on the progress of the above working group. This discussion will include a first look at a lease proposal to be entered into with the Friends of Dymchurch Recreation Ground Charity.

15. DATE OF NEXT MEETING. 2nd November 2020 unless otherwise advised. The meeting will be held online unless stated otherwise and will commence at 7.00pm.

16. CLOSED SESSION-

Members will propose to exclude the public and press to hear the following matters-

1. To decide on item 10.a.i. above

Jeff Lawrence
PARISH CLERK

30/09/2020

ACCESS TO MEETING

Topic: Dymchurch Parish Council Meeting 5th October 2020

Time: Oct 5, 2020 19:00 London

Join Zoom Meeting

<https://us02web.zoom.us/j/88628866734?pwd=a3pnVElhdnJGa25rM1VnRlRldGtJUT09>

Meeting ID: 886 2886 6734

Passcode: 892682

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