



**Minutes of the Parish Council Meeting held at Freeland Village Hall
in the Newell Room at 19:30 on Tuesday 9th May 2023.**

Members Present:

Cllr M Canning (MAC), Cllr A Bird (AB), Cllr M O'Callaghan (MO), Cllr P Foster (PF), Cllr P Holt (PH), District Cllr A Al-Yousuf, County Cllr L Walker and Clerk Fay Friend (FF). Additionally 2 members of the public were in attendance.

This meeting was chaired by M Canning in the absence of R Faulkner (RF).

1. To receive apologies for absence – Apologies have been received from Cllr R Faulkner (RF), Cllr B Phillips (BP) and District Cllr L Arciszewska

2. To receive Declaration of interest in agenda items – nothing to be added.

3. To approve minutes of the Parish Council meeting held on 3rd April 2023 – It was **RESOLVED** that the minutes were signed as a true record.

4. Public Participation session

One resident handed out leaflets about the Community Action Plan for Zero Carbon Energy which highlights the Cuckoo Lane Substation being carbon net zero by 2050. He asked if we have a representative on Green TEA or can we link in with them.

5. To discuss and agree any actions for urgent business.

No urgent matters of business were discussed.

6. Matters arising from the minutes.

(a) Additional noticeboard– awaiting quotes from Freeland Fencing for installation.

(b) Annual Parish Meeting update- well attended by residents. Need to look into how get the younger generation involved. To think about “round robin” layout for next year.

7. To discuss and receive update on new/existing planning applications

New applications

23/00579/HHD	Taunton Cottage	No comments to be submitted
23/01041/S73	Land between Wychwood house and Malvern Villas Witney Road Freeland	No comments to be submitted

Inspired villages- the high court appeal is ongoing - an update will be provided once received.

Botley West Solar Farm – MAC attended village consultation meeting held by StopBotleyWest group on 2nd May – notes emailed round. MAC to be village contact. The need to raise awareness was agreed, particularly its scale. Grapevine entry with links to StopBotleyWest website and WODC page to be prepared by FF and MAC. Be ready for next stage of consultation – likely to be Summer 23.

Salt Cross- this is still awaiting for the action plan to be confirmed.

Spitfire Homes – The application was heard at the Upland Committee meeting on Tuesday the 25th of April. The application was refused. It is likely that Spitfire Homes will be appealing the decision.

8. To discuss Working Groups progression

Summary of actions circulated by Amy Jackson. Both groups met last month with 12 additional volunteers coming forward from the Annual Parish Meeting. It was agreed to look into the possibility of linking the sustainability group to Eynsham Green TEA and the Community Action Plan for Zero Carbon Energy to share resources – ref Item 4.

Action: to arrange the next meeting. (FF)

9. To discuss the possibility of establishing Conservation Area Status

Defer to the next meeting

10. Good neighbour scheme.

After a brief discussion it was **RESOLVED** to fill out the questionnaire and engage with the group.

Action: MAC to complete questionnaire.

11. To receive updates from District and County Councillors.

Liam Walker: Pigeon House Lane residents continue to have concerns about speeding. He will arrange meeting for residents - MO to attend from the council. School parking- funding agreed by OCC for some of the signs.

12. To discuss and approve financial matters.

(a) To approve invoices for payment.- It was **RESOLVED** to pay the account presented, proposed by MO, seconded by PF and all in favour.

The following invoices are requested to be approved for payment:

BACS Ref Number	To whom paid	Details	Amount (£)
BACS 10	Fay Friend	Salary	
BACS 11	HMRC	NI payment	£53.19
BACS 12	Fay Friend	postage	£2.60
BACS 13	Ubico	bin emptying oct22-march 23 additional cost	£236.69
BACS 14	WODC	Bin emptying oct22-march 23	£104.12
BACS 15	Rodger Faulkner	APM refund refreshments	£84.45
BACS 16	Freeland Village Hall	hall hire	£12.50
BACS 17	Water Plus	playfields	£24.95
BACS 18	Jason footitts	Mowing	£300.00
BACS 19	William Phillips	litter picking	£250.00
BACS 20	rendell gardens	mowing	£105.00
BACS 21	Amy Jackson	refund expenses- hdmi lead and court papers	£39.18
BACS 22	Freeland Primary School	no parking signage x3	£434.66
		Total:	1,647.34

(b) To approve bank reconciliation. It was **RESOLVED** to approve the bank reconciliation. This was signed by MO.

(c) To review the financial reports. Reports were circulated and presented.

(d) To discuss support for Freeland Primary school- discussed previously

(e) OCC funding for the First and Last Mile bus- the money from Oxfordshire County Council has been received with thanks by First and Last Mile.

(f) Any other financial business. There was no other financial business.

13. PARISH COUNCIL STANDING ITEMS:

(a) Play Areas/Playing Field/Play Equipment Book. Purchase order for safety surfacing under team swing has been raised. MAC looking into quotes for upgrading the junior swing.

(b) Village Maintenance- council are exploring the idea of adding trees into the village although the idea of fruit trees around the playing field was dismissed.

Garden of remembrance- MAC to get quotes for artwork using Section 106 funds. Tap: FF looking for a new contractor to quote.

(c) Village Hall- notes from the informal meeting circulated. To ask VHMC if the booking system is up to date with the term time slots. Filling cabinet still to be sorted out.

Action: RF to update on the meeting rooms at the convent and suitability of the venue. FF to arrange the next community and sustainability meetings there. FF to speak to VHMC about the booking.

(d) Defibrillator and First aid Training-

The pads have expired new need reordering. To look into format and date to deliver the awareness course.

Action: FF and PH

14. To receive reports from councillors representing the Council on outside meetings.

There was nothing to be reported

15. To note the date of next meeting: 12th June in the Newell Room.

Meeting Closed at 21:40