

Birling Parish Council

**All members of Birling Parish Council are summonsed to attend the
BIRLING PARISH COUNCIL MEETING to be held on**

Tuesday 12th September 2023 at 8pm

At All Saints Church, Snodland Road, Birling

www.birlingparishcouncil.gov.uk

Public and Press are welcome.

Public Participation – Item 5 only

- 1. Apologies for absence**
- 2. Declarations of Pecuniary and Non-Pecuniary Interest**
- 3. Approval and signing of minutes of meeting 11th July 2023** *(Appendix A)*
- 4. Reports**
 - (a)** County Councillor Sarah Hohler
 - (b)** Borough Councillors Paul Boxall and Bill Banks
 - (c)** Kent Police
 - i. To note contact from PCSO offering speed checks
 - ii. To note community safety unit contacted regarding motorcycles and electric scooters in the parish.
- 5. Open Forum – Public Participation Session**

The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed ten minutes unless directed by the chair of the meeting. Subject to standing order 3(f), a member of the public shall not speak for more than three minutes. In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.
- 6. (a) Matters arising and last month's circulation**
 - i. Ryarsh School**

To receive any updates
 - ii. Village Hall access**

To receive any updates on availability of hall

(b) Matters for Information circulated to councillors.

- 12/07 KALC Meeting July 2023
- 19/07 Call in protocol
- 19/07 Local Plan Update
- 19/07 Kent County Council transport consultation
- 19/07 KALC Weekly Update
- 19/07 Snodland Asphalt Meeting
- 19/07 E Watch 2095
- 19/07 E Watch 2095
- 19/07 E Watch 2096
- 19/07 TMBC Regulation 18 Local Plan ID Numbers
- 26/07 Kent and Medway Partnership Domestic Abuse Strategy
- 26/07 Kent Family Hub Public Consultation
- 26/07 All Day August
- 31/07 E Watch 2097
- 31/07 E Watch 2098
- 31/07 E Watch 2099

31/07 KALC Annual General Meeting Motions
 31/07 E Watch 210131/07 Update on London Gatwick Northern Runway development
 04/08 Thanet Parkway Station Update
 04/08 RSN Rural funding digest
 04/08 NALC Events
 04/08 August Scam alerts
 04/08 KALC Weekly Bulletin
 14/08 E Watch 2102
 14/08 KALC News August
 14/08 E Watch 2102
 14/08 NALC Events
 14/08 The Rural Bulletin
 14/08 Annual Survey on Kent Police
 20/08 E Watch 2014
 20/08 NALC Events
 20/08 The Rural Bulletin
 20/08 Chief Executives Bulletin
 20/08 Ramblers Walks
 20/08 Kent Family Hub Consultation Reminder
 20/08 Gatwick FASI South IOA Outcomes Stakeholder engagement
 20/08 Rural community engagement
 20/08 E Watch 2105
 20/08 State of the Green Belt report
 04/09 Parish Partnership Panel 31/08
 04/09 News highlights for TMBC
 04/09 Kent Mineral and Waste Sites Plan – hard rock
 04/09 E Watch 2109
 04/09 Annual Canvass
 04/09 Chief Executives Bulletin

7. Meetings

(a) Meetings attended on behalf of the parish council

- i. Parish Partnership Panel 31/08/2023

(b) Future meetings

- i. Snodland Asphalt Meeting 24/10/2023
- ii. Parish Partnership Panel 02/11/2023
- iii. Parish Partnership Panel 08/02/2024
- iv. Parish Partnership Panel 30/05/2024
- v. KALC T&M Area Committee 13/07/2023
- vi. KALC T&M Area Committee 28/09/2023
- vii. KALC T&M Area Committee 14/12/2023

8. Parish Business for Decisions

(a) OEP Protected Sites Call for Evidence

- i. To consider sending a response (responses still being accepted)
[Call for Evidence - Protected sites for nature in England and Northern Ireland | Office for Environmental Protection \(theoep.org.uk\)](https://theoep.org.uk)

(b) Highways

- i. To receive update from Cllr Hirst on Highways Improvement Plan.
- ii. To receive update on bank infringement.
- iii. To receive update on safety issues at Leybourne Chase junction.

- (c) Local Plan**
 - i. To note update
- (d) Community Transport Grant / Bus Services**
 - i. To receive update on KALC T&M parish council initiatives
- (e) Jubilee and Coronation**
 - i. To receive update on visit to Gallaghers to choose stone.
 - ii. To receive update on Burslem response to sketch.
 - iii. To receive update from Cllr Nevill on tree planting.
- (f) Local Charities**
 - i. To receive update from Cllr Yates on hardship fund proposal
- (g) Village Maintenance, Waste and Litter**
 - i. To approve contractor to cut grass around war memorial.
 - ii. To approve Box Tree works quote of £100.
 - iii. To note update on litter pick 07/10/2023.
- (h) Climate Action**
 - i. To review and update the Climate Action Plan.
- (i) Strategic Plan Update**
 - i. To review strategic plan.
- (j) Joint Standards Committee**
 - i. To consider appointing a representative.
- (k) Website Charges**
 - i. To note website no longer free of charge and to consider bronze package at £9.99 per month.
- (l) Remembrance Sunday 12th November 2023**
 - i. To note road closure applied for and wreath ordered.
- (m) Ryarsh Quarry Proposal**
 - i. To consider response.

9. Parish Business for Noting

(a) Website/Social Media platforms updates

To note the following added to online platforms:

- "All Day August"
- Rambling Dates for September
- Scam alerts
- Air Ambulance fundraising
- Birling Summer Fete and Cake Competition
- Kent Police Survey
- Parish Infrastructure survey decisions
- Climate action plan

(b) Parochial Church Council

- i. To receive regular update.

(c) Resident Matters

- i. To note any recent local issues raised.

10. Correspondence

- (a) Request for grant funding from Victim Support
(b) Email from resident concerning speeding vehicles

11. Finance & Accounts

- (a) To approve Bank Reconciliation July and August 2023
Net Bank Balances as at 31/08/2023 £16,242.22 (Appendix B)
(b) To note budget position year to date August 2023 (Appendix C)
(c) To approve PAYE record September 2023.
(d) BACS and DD to be approved and signed for August and September 2023:

Payee	Budget	Amount Gross	Amount Net	VAT	Description
Various	Staff Costs	£994.72			Staff costs Aug & Sept
LASER	Streetlighting	£23.92	£22.82	£1.10	Streetlight energy costs Sep
LASER	Streetlighting	£23.16	£22.00	£1.16	Streetlight energy costs Aug
Waveney IT	IT Costs	£62.73	£ 52.27	£ 10.46	Monthly Mailbox Costs
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KALC	Training	£5.00			KALC Training AGM

12. Roads

(a) To report any road issues

(b) Road Closures – see website for details

- i. To note temporary road closures affecting Birling
None.

13. Planning

(a) Applications to be considered – there are none.

To note applications received during summer break:

i. TM/23/01689/TNCA Edward Jones All Saints Church Snodland Road Birling West Malling Kent Removal of trees referenced 3,4,5,13 and 15, being a Norway Maple and four Irish Yews, all of which are crowding the Chancel.

ii. TM/23/01772/TNCA Edward Jones 19 Ryarsh Road Birling West Malling Kent ME19 5JW T1. Robinia at front gates, currently encroaching neighbouring garden. Proposed crown reduction by approx 40% from existing height and lateral spread of 6m x 6m respectively to 4m x 4m. to ensure a balanced, shaped, and visually appealing canopy. Removal of deadwood as found.

(b) Decisions by Tonbridge and Malling Borough Council – there are none.

14. Matters for future meetings

15. Date of next meeting: 10th October 2023

Julie Miller Julie Miller, Parish Clerk clerk@birlingparishcouncil.gov.uk 6th Sept 2023