MOULSFORD PARISH COUNCIL MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 12th DECEMBER 2018, AT 8:00pm IN THE PAVILION, MOULSFORD

Cllr Powell (Chair) Cllr Stickings Cllr Bemis Cllr Wilkins Cllr Hayward Cllr Gray PRESENT:

Mr Crabbe Ms Luff Mr Ramsay (Cholsey PC)

Mr G Twibell (Parish Clerk)

1.	Apologies For Absence	
	Cllr Murphy	
2.	<u>Declarations Of Interest</u> None.	
3.	Minutes Of The Previous Meeting Olfr Stickings proposed that the minutes of the meeting on 14th Nevember 2019 ha	
	Cllr Stickings proposed that the minutes of the meeting on 14 th November 2018 be signed by the chair as a true record. Seconded by Cllr Wilkins.	
4.	Reports From District and County Councils	
	 A written report from Cllr Murphy (SODC) was circulated. Cllr Gray reported £120M of promised extra funding for OCC was now confirmed. 	
	 More funding for infrastructure, the result of agreed extra housebuilding, was 	
	being paid in advance. An A40 improvement scheme is an early beneficiary.	
	 A very large new reservoir west of Steventon is planned by Thames Water. OCC is committed to effective winter salting and gritting of roads. 	
	Has requested, via OCC, that Biffa clear from the footway and roadway tree	
	debris arising from the great meadow.	
	 Between January and October 2018 OCC highways had completed 37,219 road repairs across the county. 	
	 OCC highways had raised objections to the prep. school development west of the 	
	A329.	
	• It appears the proposed gravel pit/marina scheme for Wallingford will not happen.	
	 Cllr Stickings queried progress on Ferry Lane road improvements. Cllr Gray said it was still a project for next year and would require match funding of £1,000 for 	
	each of two years from MPC. Currently awaiting a site meeting with highways.	Cllr Gray
5.	Planning Applications and Enforcement	_
	P18/S3913/LB Old Bakery Cottage, Moulsford, OX10 9JD Replacement of first floor single glazed bedroom window.	
	MPC: Under consideration. SODC: Under consideration.	
	P18/S3746/HH Owls, Willow Court Lane, Moulsford, OX10 9HU	
	Extensions and alterations. MPC: Under consideration. SODC: Under consideration.	
	P18/S3748/FUL Land east of A329 and north of Prep. School, Moulsford	
	New farm shop, cafe and sports field. MPC: Under consideration. SODC: Under consideration.	
	P18/S3651/FUL Greenlands Farm, Moulsford, OX10 9JT	
	Removal of Condition 4 (noise report) of Planning Permission P17/S3189/FUL. Demolish existing grain store. Erect new grain store and pump house.	
	MPC: No strong views. SODC: Approved.	
	P18/S3517/HH	
	Conifers, 7 Glebe Close, Moulsford, OX10 9JA	
	Construction of single storey rear and side extensions.	
6.	MPC: No strong views. SODC: Approved. Matters from the Floor	
0.	Mr Crabbe attended to amplify his planning application (P18/S3748/FUL) for a	
	farm shop and sports facilities to the east of A329 and north of the prep. school. It	
	had always he said, been his intention to develop such an area to meet a perceived community need, but for practical reasons it would need to be under	
	the care and management of a school or other body, who may then allow	
	community use at certain times. An adjacent parking area, as well as supporting	
	sports events, would also serve as school parking supported by a shuttle minibus	
<u></u>	or park and stride service. He hoped to reach an agreement with Cranford House	

	 School for both the sports and parking facilities, so easing morning and afternoon traffic congestion. The prep. school already rented other parking facilities part time from Mr Crabbe for functions etc. Cllr Powell queried on-site traffic flows through a proposed one-way system, entering the site at the northern end and leaving via the southern end adjacent to the proposed farm shop. He also questioned plans for any on-site lighting, security provisions and plans for a village public consultation. Mr Crabbe said business hours would be restricted to 7:00am and 7:00pm and there would be no exterior lighting beyond those times. Similarly security gates would be closed and locked at 7:00pm. Deliveries to the shop would be outside peak times only and by 	
	 small/medium weight vans. In line with an SODC recommendation, the number of shop parking spaces had been reduced while leaving a hardstanding for overflow parking. He wanted to ensure the village was happy with the scheme and an open public consultation would be held early in the new year. Cllr Powell pointed out that the planning application had already been well publicised in Moulsford News and elsewhere, and residents had ample time to comment in the meantime. Mr Crabbe said he was happy to address personally any individual queries that might be raised. Residents should initially contact the parish clerk for referral. Cllr Wilkins queried time scales. Mr Crabbe said he hoped to complete the sports facilities by September 2019, with the shop trading by summer 2020. Mr Crabbe sought an informal opinion from the council on the plans. Cllr Powell 	
	explained they were still under review by councillors and no decision had yet been reached. As with all planning matters, any response to SODC would be a consolidated one and would concern material planning considerations only.	
7.	Actions From Previous Minutes Completed: Completed: Cllr Gray referred tree debris clean-up to SODC and Biffa for action. Cllr Gray pursued Halfpenny Lane private road safety initiative but no response. Clerk circulated a parish boundary map to all councillors. 14-day response extension to planning application P18/S3748/FUL secured.	
	 Clerk increased insured value of playground to cover £2,130 disparity. On the accounts, in future the phrase 'burial grant' will be replaced by 'churchyard maintenance'. Two litter bins and posts next to the recreation ground bus stop now removed. Acknowledgement of £1,500 from MEC published in Moulsford News. Final 2018 grass cutting invoice received. Passed to treasurer for payment. 	
	 Ongoing: Cllr Hayward to complete Badger Bank viewpoint seat refinishing. Cllr Powell progressing availability of SODC Councillor grant as a contribution to support the playground safety matting replacement. 	Cllr Hayward Cllr Powell
	 Playline/Broxap now responding to emails. The reply was unsatisfactory as to whether the addition of handles, as suggested, would compromise the design integrity or safety of the play equipment. Further clarification being sought. Quotes received for pavilion driveway work. One company had inspected building 	Cllr Powell
	 electrics. More details awaited before final decision. Posts to be decided. Pass South Stoke resident Cllr Powell's details for pavilion enquiry. Clerk to remind Mr Quinn (SODC) that allotment lease renewal still awaited. Agreed that Hugo Fox be chosen as new web site provider, at no charge. Cllr 	Cllr Powell Cllr Wilkins Clerk
	Powell to progress. Contractor visiting to inspect existing public benches, recommend materials and provide quotes for replacement.	Cllr Powell
8.	 Neighbourhood watch coordinator post still vacant. Pavilion Management Committee (PMC) Update Hire rates being reviewed for 2019. Payment for replacement lock and keys being pursued with cricket club. 	
9.	Moulsford Events Committee (MEC) Update Minutes of last meeting circulated. For 2019 there will be a social on the first Friday of February, March and April.	
10.	Pavilion Driveway Project • Progressing. See 7.13 above.	

11.	Reports/Correspondence/Other Matters	
	From Cllr Wilkins:	
	 Estimate of £3,038 for repairing/replacing safety matting beneath playground 	
	swings. Further quote awaited for main surface, the intent being to optimise any	
	remaining warranty cover. Cllr Powell will pursue district councillor grants towards	
	the cost of the swings surface, and will forward to Cllr Wilkins details of previous	
	goal net replacements.	Cllr Powell
	From Cllr Stickings:	
	 Had reported for removal rubbish fly tipped at the western end of Badger Bank. 	
	From Cllr Hayward:	
	 Was invited to a meeting at Cranford House School to discuss the sports field. 	
	The school plans to seek diversion of public footpaths that cross the field. May	
	further seek to fence them, thus preventing access to the field itself.	Note
	Queried the farm shop planning application and a perceived lack of detail. Will	
	speak with the SODC planning officer to clarify. Will also consolidate the parish	
	council views for the formal response.	Cllr Hayward
	From Cllr Powell:	
	• Grit bin in place and filled ready for winter. Has been covered in Moulsford News.	
	AED electrodes now passed use-by date. Replaced at a cost of £80.	
	New parish clerk salary scales published. Clerk to review current hours per	
	month. Also to note there may eventually be more responsibilities associated with	OlI-
	the role including AED, new Web site, neighbourhood watch etc.	Clerk
	Quotes coming for refurbishing both bus shelters in the village. Page is a decrease a resident of a state of trace by lead a very second and a state of trace o	
	Received a note from a resident about the planting of trees by landowners along	
	the western bank of the river to screen the railway. Matter discussed, agreed no	
	further action.	
	• Quote expected imminently to replace benches.	
	Highlighted that with new Web site being set up, it would likely be appropriate that the Parish Clark become the webmaster and as such be able to upleed PC.	
	the Parish Clerk become the webmaster and as such be able to upload PC minutes and agendas in due course. In similar vein, as no volunteer had come	
	forward as the village Neighbourhood Watch coordinator (NWC) then suggestion	
	was that the Parish Clerk become the de facto point of contact for NWC matters	
	as noted today that the PCSO team provide the Parish Clerk with their update for	
	dissemination. Both proposals to be reviewed with intention to confirm at the	
	January PC meeting and recognised that these additional duties may increase the	
	hours worked by the Parish Clerk and this would be recognised in accordance	
	with new parish clerk salary scales discussed.	
12.	Treasurer's Report/Budget	
	Treasurer's report presented and attached.	
	• Need to set precept for 2019/20. In view of current projects, ongoing maintenance	
	and inflation it was agreed to raise by £250 to £14,000, representing an increase	
	of £1 per household per year. Cllr Stickings to complete and return precept form.	Cllr Stickings
	 Had received a note about workplace pensions re the Clerk. As the clerk has 	
	waived his right to a pension, this is not applicable.	
13.	Other Business	
	 Clerk reported that in response to complaints from residents two apparently 	
	abandoned cars were reported to SODC. They will make ownership enquiries and	
	deal appropriately.	
	 Mr Viner (footpath warden) reported repairs required to the Thames Path 	
	footbridge beneath the Brunel Bridge. Passed on for action.	
14.	Dates Of Next Meetings	
	• Next meeting Wednesday 9th January, 2019, then 13th February, 13th March,	
	24th April, APCM 8th May, APM 15th May, 12th June, 10th July, 21st August,	
	11th September, 9th October, 13th November, 11th December. All 8:00pm.	
	The meeting closed at 11:34pm.	
	Signed: Dated:	
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Moulsford Parish Council Treasurer's Report 12th December 2018 Monthly Expenditure

PARISH COUNCIL			Income	Payments		Balance
Instant Access Accounts b/f					22,381.72	
Business Deposit						
09-Nov Lloyds Interest			0.95			
		•	0.95			
Bank Transfer				2,000.00		
				2,000.00		
	Balance				-	20,382.67
Business Current					-	,
						705.93
12-Dec Bank Transfer			2,000.00			
05-Nov Moulsford News Add Light & Power			45.00			
09-Nov Moulsford News - Beacroft			16.50			
05-Nov Mouslford News - B Windsor			12.50			
20-Nov Moulsford News - Pickering		•	50.00			
			2,124.00			
12-Dec G Twibell - Clerks Salary		1381		414.96		
12-Dec M Powell - Defib Pads		1382		83.82		
12-Dec Moulsford Prep - Grass Cutting		1383		300		
				798.78	-	2,031.15
					_	
	Balance Parish Council				-	22,413.82
PROJECTS			Income	Payments _	Sub Bal	Balance
Pavilion B/f					4,502.75	
no transaction						
	Pavilion balance				4,502.75	
Playground B/f					1,316.23	
no transactions					,	
	Playground balance			•	1,316.23	
Drivoway Poturbichment B/E					6 907 50	
Driveway Refurbishment B/F					6,897.50	
no transactions						
	Driveway balance				6,897.50	
					-	12,716.48
Petty Cash b/f						27.92
						21.02
					-	
	Balance				-	27.92
					_	
	Balance of all Accounts				-	35,158.22