

## Minutes of Extraordinary Parish Council Meeting

Held on Thursday 30th June 2022

Small Hall, Memorial Hall Cliffe

Present- Cllrs Barry Dibble (Chair, BD), Andy Keates (Vice Chair, AK), Sandra Fenney (SF), Jim Wenban (JW), Ken Kentell (KK), Joan Darwell (JD), Annette Cooper (AC), Peter Moore (PM) Sue McDermid (SM), Fred Harper (FH) and Robert Wyatt (RW)

Clerks- Chris Fribbins and Michelle Dolley

### 1. Apologies for Absence

Apologies were received from Cllr Walton (Unwell), Cllr Clements (Covid Related), and Cllr Letheren (Unwell). One Cllr gave no apologies- Cllr McLeod

### 2. Declarations of Interest Disclosable Pecuniary Interests under the Code of Conduct for Parish Councils.

None declared

### 3. To Consider the Parish Council Response to the Annual Governance and Accountability Returns (AGAR) Part 3 – (the relevant form for the parish council turnover)

The Annual Internal Audit Review 2021/22 has been completed by the Internal Auditor (appointed by the parish council) and her report has been circulated. The Parish Council also need to note the internal audit report and refer to the Finance & General Committee to consider any actions required.

#### a) Section 1 Annual Governance Statement 2021/22

Cllr PM proposed to accept the Annual Governance Statement, seconded by Cllr AC- **7 AGREE, 3 ABSTENSIONS (Cllrs JW, KK AND JD)- MAJORITY DECISION**

#### b) Section 2 Accounting Statements 2021/22.

The annual accounting statement was circulated before the meeting. Due to a discrepancy with the changing rooms valuations the council did not agree to approve this. Cllr RW proposed to not accept the document, seconded by Cllr PM - **9 AGREE, 2 ABSTENSIONS (Cllr JW & SF)- MAJORITY DECISION**

#### c) Next Steps

Clerk RFO will contact the external auditors and inform them that the AGAR is going to be late due to the discrepancy in the accounting statement and the council agreeing to not sign this part of the document.

The Clerk (PO) advised the meeting that the parish council will therefore fail to publish the AGAR within the statutory timescale and would have to indicate this on the 2023 AGAR. As the external auditors have been informed, they will note this and will not have to chase the council for it, so avoiding any further external auditor cost. There is no further financial implication. The Internal Auditor (external) will be asked for a new sheet for her AGAR report, and an AGAR authority will be asked to confirm that the current version is not an issue for public display and submission to the external auditor as a plan b (the council do not approve this statement and just have to publish and submit). Councillors would have received her report previously and no issues were found, just some minor suggestions regarding minutes etc.

Meeting Closed at 8:30