



# Coxheath Parish Council Agenda

To All Members of the Council, Press and Public

**Members are hereby summoned, and notice is given that the Annual Meeting of the Parish Council will be held on Tuesday 30<sup>th</sup> June at 7:00 pm via Zoom**

*This meeting will be held remotely under The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 in force to allow local authorities to conduct meetings remotely.*

Members of the public can join this meeting by contacting the Parish Clerk [clerk@coxheathparishcouncil.org.uk](mailto:clerk@coxheathparishcouncil.org.uk) or by telephone 07788 278972, no later than 4pm on the day of the meeting. Members of the public can join by video or telephone.

Members of the public wishing to raise matters at the meeting must contact the Clerk and submit their enquiry/question in advance of the meeting and no later than 4pm on the day prior to the meeting.

If joining the meeting, we must ask you to mute your device when entering the meeting and remain muted until you are asked to speak.

## **PRIOR TO THE START OF THE MAIN MEETING:**

*Representations from the general public will be taken for a period up to fifteen minutes before the opening of the formal meeting. Individuals may speak for up to three minutes at the discretion of the Chairman. The minute book will be closed*

- 1. To adopt the amendment to the PC Standing Orders in line with Government Regulations.**
- 2. Ratification of decisions taken under delegated powers HCID:**
- 3. Apologies and absences:**  
Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.
- 4. To Receive Declarations of Interest and Dispensations:**  
*To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. To consider any Dispensation requests received by the Parish Clerk and not previously considered.*
- 5. Minutes of the Parish Council Meeting :**  
To consider the minutes and if in order sign as a true record  
5.1 Minutes of Parish Council Meeting 29<sup>th</sup> May 2020

**6. Matters arising from the minutes (not included in other agenda items):**

- 6.1 Development of Multi-Use Games Area (MUGA)
- 6.2 Defibrillator in the Village Centre
- 6.3 Tree Survey
- 6.4 Replacement Litter Bins; Parish Noticeboards; Replacement Bollards
- 6.5 BT Telephone Box
- 6.6 Spice Lounge listed building status
- 6.7 Scout Hut Car Park
- 6.8 Community Protection Meeting Coxheath Library – Cllr’s Rota
- 6.9 Air Pollution Anti Idling Signs
- 6.10 MBC Call for Sites
- 6.11 New Website

**7. Reports:**

- 7.1 Police Representative PCSO Vsey  
Community Warden S Williams
- 7.2 Kent County Councillor Cllr Stockell
- 7.3 District Councillors Cllr’s Webb; Fermor and Parfitt-Reid
- 7.4 Chairman of the Parish Council Cllr Parker
- 7.5 Playground Inspection Cllr Divall
- 7.6 Open Spaces Councillor Cllr Bird
- 7.7 Parish Council Environmental Initiatives Cllr Small

**8. Finance:**

- 8.1 Update of account for 2020/21 ( including payments received)
- 8.2 To receive and authorise payments listed on the schedule (to be provided at the meeting)
- 8.3 Late Payment Request/s to be discussed for approval and payment
- 8.4 To receive the minutes of the Finance Committee meeting 20/02/20
- 8.5 To receive recommendations from the Finance Committee
- 8.6 Banking Arrangements
- 8.7 Internal and external audit 2019/20
  - 8.7.1 Internal audit report
  - 8.7.2 Accounts to be Approved and Signed
  - 8.7.3 Annual Governance Statement
  - 8.7.4 Acceptance of Annual Governance and Accountability Return (AGAR) 2019/20
- 8.8 Section 137 limits 2020/21

**9. Planning:**

- 9.1 To table planning applications dealt with since last meeting
- 9.2 To table decisions by the Planning Authority since the last meeting

**10. Working Groups: Updates**

**11. Correspondence:**

- 11.1 To receive the items on the schedule**

**Date of Next Meeting:** To be confirmed

*Irene Bowie*

I Bowie (Parish Clerk)

22<sup>nd</sup> June 2020

Email: [clerk@coxheathparishcouncil.org.uk](mailto:clerk@coxheathparishcouncil.org.uk)

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