

# **FELBRIDGE PARISH COUNCIL**

Meetings are held on the first Thursday of each month (except January and August)  
at 7.30pm in the Village Hall

## **Minutes of the Parish Council Meeting held on 5<sup>th</sup> July 2012 at 7.30pm in the Village Hall and of the Planning Meeting held on 21<sup>st</sup> June 2012**

Present: Mr Ian McBryde (Chairman)  
Mr Brian Apps  
Mr Jeremy Clarke  
Mrs Linda Hainge  
Mrs Joan Harwood  
Mrs Bridget Huntington  
Mr Ken Harwood (District Councillor) – attended part of meeting  
Mr Michael Sydney (County Councillor) – attended part of meeting  
Mrs Rosalind White (in attendance)

1. **APOLOGIES FOR ABSENCE** – Mr Peter Wickenden.

2. **DISCLOSURE OF PERSONAL AND PREJUDICIAL INTERESTS**

There were no additions to those previously registered.

3. **APPROVE MINUTES OF PREVIOUS MEETINGS**

The Minutes of the Parish Council Meeting held on 7<sup>th</sup> June 2012 and the Planning Meeting held on 17<sup>th</sup> May 2012 were approved and signed.

4. **CHAIRMAN/CLERK'S REPORT**

- (i) **Queen Elizabeth II Fields:** TDC have been working with QEII Fields Trust. Steve Hyder will contact us when he has the Deed of Dedication and plaque for the Felbridge site.
- (ii) **Litter Bins:** Clerk has asked TDC to supply and install a litter bin by the skateboard ramp. TDC have litter bins on order.
- (iii) **Olympic Torch Relay:** Ken Harwood will coordinate training for volunteer stewards. TDC have sent letters to all residents and businesses on the torch route.
- (iv) **Felbridge Country Show:** All councillors agreed that the show was excellent and very well organised. Over £4,000 was raised by local groups. On behalf of FPC, Jeremy and Stephonie Clarke and all other helpers were thanked for all their hard work. The next event will be a pre-Christmas Crafts and Food Festival on 27<sup>th</sup> October in the village hall.
- (v) **Hub Project:** The 2<sup>nd</sup> urban cut was carried out satisfactorily w/c 2<sup>nd</sup> July.  
**Resolved:** Clerk to report that the verge on south side of the A264 between the two entrances to Furnace Wood needs cutting back as it is blocking sight lines. Also verge on north side from Furnace Wood to country boundary needs cutting.
- (vi) **Felbridge and Sunnyside Cricket Club:** Ian McBryde will attend the official opening of the new practice nets on 7<sup>th</sup> July.
- (vii) **Dog waste bins:** A bin in Mill Lane just before the lake was knocked down by the road surfacing contractor and removed. Also a bin is required on the A264, at the end of the track from the sailing club. TDC have new bins on order.
- (viii) **Development land:** Ian McBryde has circulated a Felbridge Land Proposal to all councillors.
- (ix) **Village Hall Grounds:** Some parts of the football pitch need repairing. TDC will investigate and repair.

## 5. SURREY HIGHWAY REPAIRS:

- (i) **Potholes in Rowplatt Lane:** Outside No. 55 Ref 273187 – phoned 3.7.12 – on work schedule. Opposite No. 12 – reported 3.7.12.
- (ii) **Crawley Down Road:** Ref 273197 - The dip in the road outside Oak Farm Place was repaired on 12.6.12. Already sinking on eastbound carriageway. **Resolved:** Clerk to report to SCC.
- (iii) **Potholes at entrance and along Access Road to Furnace Wood:** Michael Sydney will follow up with Surrey Highways.
- (iv) **A264:** Ken Harwood reported that the cats' eyes had been removed. A264 to be resurfaced from Mill Lane west. Start date not yet known.
- (v) **London Road/The Glebe:** Southern Gas Networks are scheduled to start work on 23<sup>rd</sup> July for 15 weeks from the junction with A264 Copthorne Road north to o/s Felbridge Copse. The nearside lane will be closed on the southbound A22.
- (vi) **Post broken on pavement to rear of Star Inn, Copthorne Road:** Re-reported 23.5.12 Ref 222151. Very dangerous. **Resolved:** Clerk to phone SCC.
- (vii) **Community Gang:** Michael Sydney has asked Steve Cunnah to email a list of suitable tasks for the Community Gang.
- (viii) **2-year Rolling Programme of Highway Repairs:** Design work in year one with work carried out in year 2. Michael Sydney asked for a list of repairs/improvements required in Felbridge for the next TDC Local Committee Meeting in October.
- (ix) **Overhanging hedges on A264:** Trees/overhanging hedges between two entrances into Furnace Wood need cutting back – causing sight lines problems. Also hedges blocking footpath in places from western entrance into Furnace Wood to county boundary. **Resolved:** Clerk to report to SCC.
- (x) **A22:** Opposite Peacock Lodge – branch of tree overhanging road. **Resolved:** Clerk to report to SCC.

## 6. ONGOING ITEMS

- (i) **Village Sign:** The sign has been ordered from Leander Architectural at a cost of £792 plus VAT, including delivery but not including installation (4 – 6 week delivery). Two quotes for installation had been received, one for £60 per hour. **Resolved:** Clerk to contact this quote to suggest 2 people may be required. Clerk to send email to TDC Planning re changes to lettering.
- (ii) **Community Consultation:** The next meeting for volunteers will be on 18<sup>th</sup> July. Ian McBryde, Peter Wickenden and Ken Harwood attended the TDC Planning Dept information/training session on neighbourhood planning on 20<sup>th</sup> June. Slides from this meeting were circulated to all councillors.

## 7. FINANCE

- (i) **Cheques:** The following cheques were approved and signed:

930	B. Wright	Bus shelter cleaning for July	£30.00
931	B. Wright	Bus shelter cleaning for Aug	£30.00
932	R. White	Clerk's salary for July	£222.19
933	HM Revenue & Customs	Income Tax for July	£55.40
934	R. White	Clerk's salary for Aug	£222.19
935	HM Revenue & Customs	Income Tax for Aug	£55.40
936	R White	Office Allowance for July/Aug 12 and Petty Cash for June	£153.48
937	Surrey Wildlife Trust	FPC Membership wef 1.5.12	£38.00
938	1 <sup>st</sup> Felbridge Brownies	Donation towards replacement tent	£500.00
939	The Felbridge Village Hall	Cupboard rental Apr 12 to Mar 13	£10.50

- (ii) **Section 137 Payments:**  
 a. **East Surrey Museum:** A request has been received for a donation towards the cost of their outreach programme. **Resolved:** It was agreed to donate £25.

## 8. **ITEMS HIGHLIGHTED BY COMMUNITY CONSULTATION WORKING GROUP**

- (i) **APH:** A possible relationship between APH and village residents has been suggested whereby Felbridge residents could use their buses to travel to the airport. **Resolved:** Clerk to investigate with APH.
- (ii) **Bulky items clearance centre/mobile unit:** It was suggested that the recreation ground in Crawley Down Road could be used. **Resolved:** Clerk to contact Paul Barton, TDC.
- (iii) **Coffee shop/meeting place:** The possibility of a conservatory/extension to the village hall was discussed. FPC would help and support any group who would like to run this kind of facility. **Resolved:** Linda Hainge to discuss with Village Hall Committee.
- (iv) **Youth Shelter/Centre:** Michael Sydney would support a suitable youth project. **Resolved:** Clerk to investigate cost of a youth shelter, and contact Marie Silvester, Surrey Youth Development Worker, and Jane Wilson from Tandridge Youth Service for suggestions.

## 9. **NOTICEBOARD**

The possibility of installing a noticeboard in Mill Lane was discussed. **Resolved:** Jeremy Clarke agreed to investigate any suitable commonland in Mill Lane.

## 10. **STANDARD REGIME**

With effect from 1<sup>st</sup> July, existing Codes of Conduct will cease and requirements regarding personal and prejudicial interests will be replaced by new provisions. A suggested new FPC Code of Conduct was circulated for agreement at the September meeting. A new 'Notification by a Member of a Parish Council of Disclosable Pecuniary and Other Interests' form was circulated for completion by all councillors by 18<sup>th</sup> July.

## 11. **COUNCILLORS' FEEDBACK**

- (i) **School Hedge:** The hedge alongside the A264 needs cutting back. **Resolved:** Clerk to report to school.
- (ii) **Hedges along Rowplatt Lane:** Several hedges are overhanging the pavement causing problems for pedestrians. **Resolved:** Clerk to deliver letter to relevant properties.

Mr Ken Harwood left the meeting.

## 12. **PLANNING APPLICATIONS**

**Planning Meeting held on 21<sup>st</sup> June** attended by Jeremy Clarke, Brian Apps, Linda Hainge, Joan Harwood, Bridget Huntington, Ian McBryde, Peter Wickenden.

**Applications Acknowledged 4<sup>th</sup> – 8<sup>th</sup> June 2012**

**TA/2012/729 and 2012/774:** Land at 17 Copthorne Road, Felbridge. Erection of 26 residential dwellings with associated landscaping, car parking and new access arrangements, following demolition of existing dwelling and outbuildings. **Resolved:** FPC object to both applications on the following grounds:- serious concerns about the additional entrance onto the A264; although the land is within MSDC, access is in

Tandridge and residents will use Felbridge facilities; infrastructure of Felbridge will be placed under further strain; Tandridge has a surplus of housing; funding given to MSDC would not assist Felbridge primary school; the housing density does not respect the character of the existing area; the application does not conform with MSDC policies; woodland strip is an important green break between Felbridge village and Birches Industrial Estate; loss of open land.

**Parish Council Meeting held on 5<sup>th</sup> July 2012**

**Applications Acknowledged 11<sup>th</sup> – 15<sup>th</sup> June 2012**

**TA/2012/628:** Crawley Mariners Yacht Club, Hedgecourt Lake, Felbridge. Change of use of land to boat park. **Resolved:** No Action.

**TA/2012/790:** Willow Cottage, Eastbourne Road, Newchapel. Demolition of existing conservatory. Erection of conservatory to rear elevation. **Resolved:** No Action.

**Applications Acknowledged 18<sup>th</sup> – 22<sup>nd</sup> June 2012**

**TA/2012/820:** The Cedar, 9 Wembury Park, Newchapel. Erection of single storey rear extension. Two dormer windows to front elevation. **Resolved:** No Action.

**TA/2012/824:** Blendworth, 60 Copthorne Road, Felbridge. Erection of detached double bay oak garage. **Resolved:** FPC do not support garages and car ports in front gardens in close proximity to a highway and footway where significant screening does not exist.

**TA/2012/800:** Glendale, London Road, Felbridge. Demolition of dwelling. Erection of 5 dwellings (1 x 3 bed, 4 x 4 bed) with associated garages, access and driveway.

**Resolved:** This proposal is detrimental to the rural environment in this location. It is a higher density than the first proposal for this site which had its refusal upheld at appeal. The highways exit is poor with a considerable number of significant junctions onto the A road within a short distance. FPC are concerned about the potential for light pollution affecting the residents of The Limes as their road has no street lighting and thus night-time ambient light levels are low. FPC are also concerned that the TPO root protection area is not proposed to be additionally protected during construction. The current surface is loose gravel and construction traffic would represent significantly increased root compression compared to the very infrequent small car traffic that this entrance has seen in recent years. Please can TDC ensure that the root protection zone is fully protected from potential damage during and after construction.

**TA/2012/700:** St John's Church, The Glebe, Felbridge. Removal of existing entrance doors and infilling of opening, insertion of new entrance doors and new exterior door to kitchen, replacement of existing flat roof finish. **Resolved:** No Action.

**Applications Acknowledged 25<sup>th</sup> – 29<sup>th</sup> June 2012**

**TA/2012/629:** Crawley Mariners Yacht Club, Hedgecourt Lake, Felbridge. Extension to existing northern and southern jetties. **Resolved:** No Action.

**TA/2012/837:** Land adjacent to Chester Lodge, Woodcock Hill, Felbridge. Formation of equine all weather exercise track together with post and rail fence to internal perimeter of fence. **Resolved:** No Action.

Mr Ken Harwood rejoined the meeting.

13. **CLERK'S REPORT**

- (i) **Damaged verges alongside Copthorne Road:** Two emails have been received from residents concerned about damage to the verges outside their properties. **Resolved:** Clerk to contact SCC to ask for damaged areas between Nos 84 and 102 to be turfed before Olympic Torch relay on 17<sup>th</sup> July. Clerk to contact two residents.
- (ii) **Torch Relay workshop:** Felbridge School have confirmed that they were unable to fit this workshop into their curriculum
- (iii) **Wild cherry tree in village hall grounds:** A group of friends would like to plant a tree in memory of Diana Ross. **Resolved:** Clerk to suggest corner of playing field adjacent to Crawley Down Rd.

- (iv) **St John's Church:** A letter has been received asking for financial help towards the costs of new kitchen equipment. **Resolved:** FPC agreed that they are unable to assist on this occasion.
- (v) **Localisation of Council Tax Support:** The consultation period ends on 12<sup>th</sup> July. **Resolved:** Clerk to ask Paul Newdick, TDC, what impact this will have on FPC.
- (vi) **Circulation:** TDC News Release re recycling, 12 Jun; Rural Opportunities Bulletin, Jun; Press Release from Surrey Police re distraction burglaries, 12 Jun; TDC News Release re prosecution of scrap metal dealer, 27 Jun; Highways Bulletin 18 Jun – 1 Jul; TDC List of Delegated Action Taken, 20 Jun; TDC Local Committee Agenda, 29 Jun; Email from Surrey Police re non emergency phone number, 27 Jun; Email from Michael Sydney re gas works on A22, 27 Jun; Letter from Surrey Clubs for Young People, 20 Jun; Email re Surrey Trading Standards Alert Messages, 2 Jul; TDC Briefing Note re National Planning Policy Framework, June 12; Slides from Neighbourhood Planning Training Event, 20 Jun; TVSC The Voice, July; TDC Standards Committee Agenda, 4 Jul; St John's Parish News, Jun.

14. **BUSINESS FOR NEXT MEETNG**

- (i) **Scouts Minibus:** The Scouts are now looking at minibuses to purchase and quotes for insurance. They would like to request a donation from FPC.

15. **DATES OF NEXT PARISH COUNCIL AND PLANNING MEETINGS**

The next Parish Council Meeting will be held on Thursday 6<sup>th</sup> September at 7.30pm. Planning Meetings will be held on 19<sup>th</sup> July, 2<sup>nd</sup> and 16<sup>th</sup> August.

The meeting closed at approximately 10.10pm.

RW

18 July 2012

Copies sent to:- all Parish Councillors, District Councillor, County Councillor, EG Courier and Observer, Lingfield Library, EG Library, Felbridge School, Surrey Police, Felbridge School Governors.