

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** be included in the annual report column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are reconciled on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: Stalisfield Parish Council

County area (local councils and parish meetings only): Swale

Financial year ending 31 March 2022

Prepared by (Name and Role): Wendy Licence, Clerk & RFO

Date: 26.04.22

		£	£
Balance per bank statements as at 31/3/22:			
Llyods Bank	account 1	4,739.5	
	account 2		
	account 3		
	account 4		
[add more accounts if necessary]	account 5		
	account 6		
	account 7		
	account 8		
			4,739.5
Petty cash float (if applicable)	0		-
Less: any unpresented cheques as at 31/3/22 (enter these as negative numbers)			
	237	-15.00	
	238	-150.00	
	239	-282.00	
	240	-7.50	
	241	-370.00	
	242	-861.03	
	243	-188.40	
	DD	-184.39	
			(2,058.32)
Add: any un-banked cash as at 31/3/xx			
			-
Net balances as at 31/3/22 (Box 8)			2,681.2