

RUSHLAKE GREEN LUNCH

Date of event: Sunday, 2nd June commencing 12 noon

RISK ASSESSMENT

Assessment carried out by: Rushlake Green Big Lunch Team

Date of Assessment: 22/01/24

At least 8 volunteers/stewards will be present throughout the Big Lunch and will wear badges for identification. They will all have read the Risk Assessment details and will be able to take appropriate action in the event of any incident. Public Liability Insurance for £10,000,000 will be in place as required by the Parish Council.

Hazard	Risk Control Measures
Traffic and parking	Cones will be in place to prevent parking on the junctions of the Green as specified by the Parish Council. The road between the Village Stores and the Horse & Groom pub will be closed and blocked by hay bales at each end to prevent any vehicles from causing collision to pedestrians. Road Closed and Diversion signs will be in place around the Green.
Classic Vehicle Display	This will only be held if the Green is dry. All vehicles will be registered and in place on the Green before the event commences at noon. It will be a marshalled display with each vehicle having a designated and marked bay. Vehicles will be directed straight to their bay and remain there until leaving (static).
Marquee for Band on the Green	The marquee is an official display tent formerly used by County Windows. It will be erected the day before the event and properly secured to ensure safety. Warbleton Brass Band will provide their own gazebo and will be responsible for its erection and removal.
Trip hazards	Any power cables to the band and to the PA system on the Green will be covered as necessary to avoid trip hazards.
Minor injuries	At least two first aiders will be in attendance and a first aid kit will be available at the Raffle Table. Volunteers will be on hand to call the emergency services if necessary.