

**Minutes of Lilleshall Parish meeting held on the 9<sup>th</sup> of May 2023 at the Memorial Hall Meeting Room.**

**Present:** Cllr Bob Taylor, Cllr Peter Challinor, Cllr Linda Parker, Cllr Carol Binnington, and Cllr David Shaw.

**In attendance:** (Clerk) Mrs Chloe Martin

**Members of the public present:** Mr Tucker.

**12/23 Chairman's Announcements**

Chairman Shaw noted the achievements of the council in the past year, this included the installation of a new clerk, traffic calming schemes, Queen's Jubilee afternoon tea, funding the orchard for the King's coronation at the local primary school, providing grants to local community groups, providing and maintaining planters, and the installation of CCTV cameras on the hill.

**13/23 Election of Chairman**

Cllr Taylor nominated Cllr Shaw to be the chairman of the council for the municipal year 2023 to 2024, this motion was seconded by Cllr Binnington and agreed unanimously by the council.

**14/23 Chairman's Declaration of Acceptance of Office**

The Chairman read aloud the declaration and signed the declaration of acceptance to office, this was witnessed by the council and the proper officer of the council.

**15/ 23 Election of Vice Chairman**

Cllr Parker nominated Cllr Taylor to be elected as the vice chairman for the municipal year 2023 to 2024, this was seconded by Cllr Binnington and agreed unanimously by the council.

**16/23 Vice Chairman's Declaration of Acceptance of Office**

The Vice Chairman read aloud the declaration and signed the declaration of acceptance to office, this was witnessed by the council and the proper officer of the council.

**17/23 To note the uncontested election of the councillors.**

The council noted the uncontested election.

**18/23 To discuss the casual vacancies of the council; including the possibility of co-opting to fill the casual vacancies.**

An item of correspondence has been received from Mr Thomas Hoof requesting to be considered for the casual vacancy. The casual vacancy will be advertised throughout the parish, Mr hoof will be considered for this role after advertisement of the casual vacancy, the co-option of a councillor will be included in the next meeting agenda.

**19/23 Apologies and declarations of Interest**

Apologies have been received from Cllr L Harvey. No declarations of interest were made in regard to the items on the agenda.

**20/23 Public Session**

John Tucker: Mr Tucker has brought to the attention of the council an issue relating to the blue signs that have been erected on the areas around hillside. Mr Tucker has discussed the issue of the signs being installed that depict 'residents only beyond this point', Mr Tucker considers this an issue that he feels very personally about as he feels these signs present inaccurate information regarding the use of the road.

**21/23 Minutes of the Full Council meeting held 14<sup>th</sup> of March 2023 (Appendix 1)**

The council reviewed the draft minutes provided to the council. Cllr Challinor proposed to accept the draft minutes presented to the council as an accurate record of the meeting held on the 14<sup>th</sup> of March, this was seconded by Cllr Taylor and was agreed unanimously by the council.

**22/23 Matters arising, for information, from the 14<sup>th</sup> of March 2023**

To receive information on actions taken arising from the last meeting.

The clerk updated the council on actions that have been taken since the last meeting, this included;

- The clerk has been in contact with the head of the allotment society regarding the society being responsible for the water bill at the allotment. He requested that the council look into cost saving measures.
- The clerk reported the rights of way issues on Donnington Drive as requested.
- The clerk organised the payment of the grant for Lilleshall Primary School.
- The clerk and assistant clerk distributed the Lilleshall Voice has been distributed, the clerk thanked councillors Bob Taylor and Peter Challinor for their assistance with the distribution.
- The clerk has liaised with Lilleshall Primary School to organise an art competition.
- The clerk has begun to organise the Christmas market for 2023.
- The clerk and assistant clerk have asked a plot holder who is not cultivating his plot to vacate and will update the council on this progress.

**23/23 Correspondence**

The clerk updated the council that an item of correspondence has been received from Mr Tucker, a

Lilleshall resident who raised concerns relating to the signage that has been placed on the Hillside East Road, as the resident was in attendance as a member of the public this was discussed in public participation and will be discussed further under item 25/23 as it related to a road traffic scheme.

#### **24/23 Reports from Parish Councillors and Ward Member present**

Cllr Taylor reported on the allotment gate lock, Cllr Taylor discussed the need for the allotment locks and asked the clerk to resume looking for the lock.

Cllr Challinor updated the council on the box for the dog poo bags, he suggested that this should be moved, and additional signage should be put up to encourage people to dispose of the dog mess in a proper manner, the clerk was asked to order an additional bin for Donnington drive.

Cllr Challinor proposed that the council no longer deliver the Lilleshall voice to a particular area on Humbers Lane. Cllr Challinor reported that he found to be unsafe and asked if it is necessary going forward.

#### **25/23 Road safety schemes**

Cllr Challinor requested an update on the road traffic schemes, he is concerned about the traffic calming scheme in the Humbers. Cllr Shaw let the council know that this is in progress.

Cllr Shaw updated the council on the road safety schemes that are currently in progress, this included the aforementioned signs that have been objected to by Mr Tucker under item 12/23. Cllr Taylor proposed that the signs on the Hill be removed due to their inaccuracy regarding access, this was seconded by Cllr Parker and agreed unanimously by the council.

Cllr Shaw also updated the council on the issues relating to the signs that in the area of the roundhouse roundabout, there has been some confusion caused by the signs as they are not as clear as they could be, this is to be discussed with highways to rectify the situation.

Cllr Shaw updated the council on the progress of road safety on the A518, this has been a source of concern for some time. Cllr Shaw is in discussion with the district council to find a solution to make the road safer. Cllr Binnington and Cllr Taylor suggested that the speed needs to be reduced and additional signage should be placed on the road, this will be included in the discussion with the district council.

#### **26/23 Planning**

- a.** To consider any planning applications

TWC/ 2023/0142: the council has no comment on this planning application.

TWC/2023/0279: the council has no comment on this planning application.

- b.** To receive any updates

**None received.**

#### **27/23 Financial Reports**

- a. To approve the reconciliation of recent banking statements and payments.

**This has been differed to the next meeting.**

- b. To consider any grant requests received

A grant request has been received by Lilleshall Rainbows.

Cllr Taylor proposes, seconded by Cllr Challinor and agreed unanimously.

A grant request has been received by Lilleshall brownies and guides.

Cllr Taylor proposes, seconded by Cllr Challinor and agreed unanimously.

### **28/23 Handyman**

Cllr Shaw updated the council, a list of maintenance issues that should be included to find a quote for the handyman and advertise the vacancy. Cllr Binnington suggested looking into a CAT operative instead of using a handyman, Cllr Binnington will provide further information for the council to discuss this option.

### **29/23 Community Engagement**

The clerk updated the council on the schedule that has been created by the parish clerk.

### **30/23 Confidential Staffing Item**

This item was differed to next month's meeting.

### **Date of future meetings**

The council noted meeting of the Parish Council, Tuesday 13<sup>th</sup> of June 2023, 7pm at Hillside Meeting Room.

**The meeting was closed at 20.30.**