

SEVINGTON WITH FINBERRY PARISH COUNCIL

Cllr Bartlett
Cllr Bartram
Cllr Hughes
Cllr Lemon
Cllr Martin
Cllr Townsend
Cllr Whybrow

The Briars
The Street
Hastingleigh
Ashford Kent
TN25 5HU
01233 750415

Cllr Nilssen

You are invited to the Meeting of Sevington with Finberry Parish Council held at the Chamber of Commerce on Monday 9th May 2022 at 7.30pm.

AGENDA

1. Election of the Chairman and any Vice-Chairman for the Council year 2022-23.
2. Completion of the Declaration of Acceptance of Office Form.
3. To receive and approve apologies for absence.
4. To receive declarations of interest (Disclosable Pecuniary Interests and Other Significant Interests). The nature as well as the existence of any such interest must be declared.
5. To approve the minutes Sevington with Finberry Parish Council meeting held on 4th April 2022.
6. To discuss matters arising from previous minutes that are not covered by the agenda.
7. Public session: To receive questions and comments from the public on any agenda item.
8. Borough Councillors Report
9. Financial matters:
 - a) To approve the following financial documents:
 - i. To complete the certificate of exemption on the Annual Governance and Accountability Return - To be completed only by smaller authorities where the higher of gross income or gross expenditure was £25,000 or less, that meet the qualifying criteria, and that wish to certify themselves as exempt from a limited assurance review
 - ii. To receive the end of year accounts
 - iii. To receive the report from the Internal Auditor
 - iv. To approve the Annual Governance Statement 2021/22, section 1 of the AGAR for the year ending 31 March 22
 - v. To consider the Accounting Statements 2021/22 and approve the Accounting Statements 2021/22, section 2 of the AGAR for the year ending 31 March 2022 and the supporting Bank Reconciliation as at 31st March 2022 and the explanation of significant variance from 2020-21 to 2021-22. To ensure the Accounting Statements 2021/22 are signed and dated by the person presiding at the meeting
 - b) To note/authorise the following:
 - i. To note the Parish Council's financial position.
 - ii. To authorise any payments

10. To review Standing Orders, Asset Register and the Risk Assessment, and confirm arrangements for insurance cover in respect of all insured risks
11. Review of the Council's and/or staff subscriptions to other bodies ie KALC
12. Review of the Council's complaints procedure;
13. Review of the Council's policies, procedures and practices in respect of its obligations under freedom of information (*see also standing orders 11, 20 and 21*);
14. Review of the Council's policy for dealing with the press/media;
15. Review of the Council's employment policies and procedures;
16. To consider any changes to the Risk Assessment.
17. Planning matters: to authorise a response to any application(s) and to note any recent planning decisions by Ashford Borough Council or any correspondence on planning matters.
18. To receive an update on any matters pertaining to Sevington North
 - i. Request to place books in the telephone kiosk
19. To receive an update on any matters pertaining to Finberry
20. To receive any update on IBF or Waterbrook
21. To receive any update on Highways (to include the Bellamy Gurner Scheme)
22. Any Other Business (for information purposes only)
23. Determining the time and place of ordinary meetings of the Council up to and including the next annual meeting of the Council.

Monday 6 June 2022

Monday 4 July 2022

Monday 5 September 2022

Monday 3 October 2022

Monday 7 November 2022

Monday 9 January 2023

Monday 6 February 2023

Monday 6 March 2023

Monday 4 April 2023

Monday 8 May 2023

24. Resolution to exclude the public
25. To agree the Clerk's Pay Scale

Tracey Block

Clerk to Sevington with Finberry Parish Council

clerk.swfpc@gmail.com