

Actions and Information 2019.07 A&I to 30 July.xlsx

	Date	Cat.	Type	In/ Out	From/To	Detail	Copied to / Action / Notes
Items in RED require decision / action. Other items may also require decision / action.							
AGENDA ITEM 1 - APOLOGIES.							
0	29/07/19			In	PCSO Bishop	"Unfortunately I will not be able to make the meeting tomorrow so please accept my apologies. Fortunately I have nothing to report at this time anyway."	
AGENDA ITEM 5 - COUNTYCOUNCILLOR'S AND POLICE REPORTS							
AGENDA ITEM 7 - REPORTS							
1	15/07/19	BLAP Parish Liaison Meeting	Minutes	In		Next meeting Wednesday 31 July at 4.15pm	Sent to all
1A	26/07/19	Broken Bus Stop Flag	Report	Out	First Bus	Bus flag at London Inn westbound broken	
2		Councillor e-mail addresses	Query	In	Member of the public	A member of the public has queried why councillor's e-mail addresses are not on the website, though phone numbers are. Are councillors happy for their e-mail addresses to be published on the website?	
3		DAPTC AGM	Suggested motion		Cllr Glenn	"The lack of a viable, green and economical public transport system in rural areas impacts directly upon individuals and their families , who require access to hospitals , care , further education and employment. This motion requires Local authorities to see the provision of an effective and economic transport system as an essential component of supporting the economy and the wellbeing of all family members regardless of age, gender or disability. "	
4	08/07/19	Dorset Council News For Town and Parish Councils	Info	In	Dorset Council		Sent to all
5	03/07/19	Electric Vehicle Charge Point provision in Dorset	Resp	Out	Dorset Council	"Chideock Parish Council would be interested in an electric vehicle charge point at Foss Orchard Car Park in the centre of Chideock. The Parish Council owns the car park and it is operated on a Pay and Display basis. It is only small, with 13 car parking spaces. The Parish Council would like to make the following observations, which of course you may not be able to answer at this stage of the project. - The Parish Council would like to know who would pay for the installation etc - Where would any "profits" go - to Dorset Council? the Parish Council? - Who would be responsible for on-going maintenance? - Given that this would remove 1 car parking space, would any compensation in the form of "rent" be offered? - Chideock Parish Council would wish to be fully involved in the planning for this. But, in principle, the Parish Council is very interested in the concept and was intending to investigate it anyway."	

6	22/07/19	Electric Vehicle Charge Point provision in Dorset	Resp	In	Dorset Council	<p>"I am in the very early stages of looking at electric vehicle charge point (EVCP) provision at Dorset Council owned car parks, visitor attractions and on-street paid for parking. So as to progress with the feasibility studies I need to identify locations that will best serve residents, businesses and visitors which is why I am appealing to all councillors and local councils as their knowledge of their areas is going to be far greater than mine. It is anticipated that not all sites suggested will be viable for installation of EVCPs.</p> <p>As I can only carry out feasibility studies on land or property owned by Dorset Council I would not be able to progress with a study at supermarkets, pubs, garden centres, privately run visitor attractions, privately owned land, property owned by the parish/town, village halls, community centres, church car parks, railway stations, etc.</p> <p>Dorset Council is signed up to the Hampshire framework agreement which offers the Public Sector a "one stop shop" for Electric Vehicle Charging Point (EVCP) delivery and management. The open protocol approach to Electric Vehicle charging is important to promote a common vehicle charging solution, ensure that a consistent quality user interface is delivered across the region for public and public sector organisations, and can be accessible to drivers nationally. The Framework includes the following opportunities for any public sector organisations or Trust to understand, develop and deliver their requirements for EV charging:</p> <ul style="list-style-type: none"> Feasibility Installation and deployment Adoption of existing charging points Charging point service and management <p>The Parish Council could approach Hampshire County Council to find out about, and potentially sign up to, the same framework agreement at no charge. Hampshire County Council have gone through a very rigorous procurement and legal process to produce this framework meaning we don't have to so things can move more swiftly. You can find out more information about this framework agreement by contacting energy@hants.gov.uk.</p>	Pity this was not made clear in the original letter. Does CPC which to contact Hampshire as suggested?
7	01/07/19	Hay lorries	Resp	In	PSCO Bishop	"In response to the Parish Councils question about hay bales being transported, I have been advised there is not likely to be restrictions in place to cover any hay bales, so long as the load is fastened. If there are small amounts of hay/straw being blown off a load, this would not normally be seen as much of an issue, but if whole bales or large amounts started to come off this can be reported to us (safe attempts could also be made to get the drivers attention)."	
8	15/07/19	Public Conveniences	Letter	Out	Officers and councillors at Dorset Council	Agreed letter regarding Public Conveniences and Public Health, in the light of the possible / probable closure of public conveniences by Dorset Council if they are not taken on by Parish or Town Councils.	
9	21/07/19	RADAR key for Seatown disabled toilet	Reqs't	Out	The Anchor Inn, Seatown	"It has been drawn to the Parish Council's attention that the disabled public toilet at Seatown can only be accessed using a RADAR key. A surprising number of people who either have a disability or care of someone with a disability do not have such a key. It has been suggested that a RADAR key, provided by the Parish Council, could be available at the Anchor Inn and that a notice to that effect could be placed on the toilet door. Would this be acceptable to you?"	
10	22/07/19	RADAR key for Seatown disabled toilet	Resp	In	Anchor Inn	"Yes, of course. That wouldn't be a problem at all." Clerk will obtain a key and produce a notice to go on the toilet door.	
11		Village Hall Representative	Info		Clerk	A member of the public has commented that Cllr Carey, the CPC Village Hall representative, is also the VH Treasurer, which is a potential clash of interests / could be perceived as such. It would probably be prudent to appoint another councillor as the CPC representative.	

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AGENDA ITEM 8 - A35 matters.							
12	02/07/19	A35 Bridport Area Working Group Meeting	Notes	In	Bridport Town Council	Notes from meeting of 10 April 2019. Next meeting Friday 27th September at 9.30am	Sent to all
13	01/07/19	A35 Strategy Workshop + other matter	Report		Clerk	Topics put forward tabulated and sent to all. FURTHER MEETING REQUIRED	WHEN?
14	28/06/19	A35 - Trial Speed Limit Reduction	Update	In	Andy Roberts, HE via VG	<p>"Just to let you know that I agreed the Inception Report late last Friday. I've asked for a redacted version to share with you and the key PC members and Sir Oliver. It needs commercially sensitive material, names and signatures redacting. Work has started in design. There was a site visit yesterday to scope the speed limit changes and the process of seeking a Temporary Traffic Regulation Order to change the speed limits has now started.</p> <p>We are proposing to extend 30mph to the start of the current National Speed limit, and as we felt that it was not safe to have a 30mph step transition from 60mph to 30mph in the eastbound direction, we have decided the best option is take out the national speed limit section between Chideock and Morcombelake and reduce it to 50mph (which is what 2017 speed limits review recommended in any event). So speed from Morcombelake to Chideock will now be 40mph/ 50mph/ 30mph.</p> <p>We are aiming to enable new speed limits to up and enforceable from mid August. This is as fast as it can be done due to the legal TTRO process. This is tight and there is potential for delay, it is possible that someone might object to the TTRO application although our experience of TTROs suggests this is unlikely. "</p>	
15	28/06/19	A35 - Trial Speed Limit Reduction	Update via phone to VG	In	Andy Roberts, HE via VG	<p>Consultation / advertising of Temporary Traffic Regulation Order (TTRO) will take place over next 8 weeks. Dates set for authorised commencement the 10th, but actually operational from the 12th August.</p> <p>prior to this the speed / pollution vehicles will be running through the village as previously described .Even if objections to the TTRO are received it will still go ahead</p> <p>On a separate matter, Andy shared that the Dorset Road Safety Study has now been "kicked" off, methodology being developed and a brief is expected to be produced in the next six weeks.</p>	
16	16/07/19	A35 - Trial Speed Limit Reduction	Questions	Out	Highways England	Question regarding the Trial Speed Limit Reduction	
17	19/07/19	A35 - Trial Speed Limit Reduction	Resp	In	Highways England	Answers to the above questions.	Attached.
17A	29/07/19	A35 - Trial Speed Limit Reduction	Thanks	Out	HE SW Enquiries, cc Andy Roberts	"Thank you for the detailed and speedy response to the queries raised by Chideock Parish Council."	
17B	29/07/19	Air Quality Data	Info	In	Dorset Council	Air Quality data to June 2019, without the new tubes	
17C	29/07/19	Air Quality Data	Reqs't	Out	Dorset Council	Where is the data for the new tubes?	
17D	29/07/19	Air Quality Data	Resp	In	Dorset Council	"Unfortunately, I'm not able to publish them as they're HE's data, I have suggested that it would be beneficial to publish them alongside the local authority data."	
18	15/07/19	Average Speed Cameras	Reqs't	Out	Dorset Road Safe	Are ASCs still your preferred option when replacing the Chideock GATSO cameras rather than digital cameras?	

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19	15/07/19	Average Speed Cameras	Resp	In	Dorset Road Safe	"Our preferred option would be average speed cameras if HE can get the budget – they are certainly looking at it but no further update yet. In the meetings I've had with HE there is certainly a willingness from the project managers to go for average speed but it will be up to their bosses to decide. In the meanwhile we will still plan to do the digital upgrade. I won't moan about our procurement process but it has taken a long time to get to the point we are at now with hopefully a tender document going out later this week/early next week. Once we have selected the preferred supplier work can start and we hope to have all sites in Dorset upgraded by April 2020. Until any of the above happens we will keep enforcing as we are."	
20	20/07/19	Average Speed Cameras	Reqs't	Out	HE CEO + OL, SC, Andy Roberts, PCC, Chief Constable	Agreed letter sent, as requested by OL at the meeting on 12/78	
21	22/07/19	Average Speed Cameras	Resp	In	pp HE CEO	"Thank you for your letter of 20 July 2019 to our Chief Executive, Jim O'Sullivan. Please accept this email as receipt of your query. Our Chief Executive has asked for details of your query to be passed to the relevant business area for their investigation. The maximum response time is 15 working days, however we will try to respond sooner. Your reference number is CEO 19145870."	
22	22/07/19	Average Speed Cameras	Resp	In	pp Oliver Letwin MP	"I attach the letter which Sir Oliver has dictated today following the letter sent to you by the Clerk of Chideock Parish Council dated 20th July."	Sent to all
23		Emergency / Resilience Planning - Dorset Council				Should CPC pursue this?	
24	20/07/19	Adverse pavement camber / Village Hall disabled exit / pedestrian crossing at western end	Reqs't	Out	OL, SC	Agreed letter sent, as requested by OL at the meeting on 12/78	
25	22/07/19	Ditto	Resp	In	OL	"Thank you for your two emails with their attachments You should already have received a copy of the letter I have sent today to Highways England. I will let you know as soon as I hear anything from Highways England. So far as your second letter is concerned, I thought that the best thing was to start to try to find out from the House of Commons Library whether there are specific statutory obligations in relation to the disabled access point. I will let you know as soon as I hear from them about this."	
25A	26/07/19	Parish Poll	Letter	In	Resident	Thoughts on Parish Poll motion with notice	Sent to all
25B	25/07/19	Vehicle Activated Sign	Update	In	Emma Bazeley, HE	"I would like to collect the Vehicle Activated Sign (VAS) for service / repair on the 20th August, please can you arrange this for me."	Clerk to arrange

AGENDA ITEM 10 - PLANNING MATTERS - Planning Other						
26	03/07/19	Hell Farm Bungalow - outstanding planning application	Reqs't	Out	Dorset Council	"Has there been any progress on this, please."
27	19/07/19	ditto	Resp	In	Dorset Council	"Apologies for the delayed reply. we have not heard any more from Mr Wathey, although during my last conversation with him he stated was going into hospital. If nothing is received I will submit an application for enforcement action to be taken. This is one of many cases I am dealing with and will have to be prioritised in the order of importance amongst other cases."
28	02/07/19	BW18 DMMO	Objection	Out	Dorset Council, cc O Lewtin MP	Agreed objection sent.
29	02/07/19	BW18 DMMO	Resp	In	Dorset Council	"We acknowledge receipt of your objection to the above order. Your letter will be kept on file and considered when we are in a position to progress the matter."
30	03/07/19	BW18 DMMO	Info	In	OL to Dorset Council	"You will have seen the objection to the definitive map modification order made by Dorset Council for a part of Bridleway 18 at Mill Lane, Chideock. Having been involved with this matter for some considerable period and having studied the evidence and arguments made on each side, I am bound to agree with the Parish Council in their view that this particular section of Bridleway is not part of a Highway Maintained at Public Expense, and that its status should not be changed from that of a bridleway to that of a Restricted Byway."
31	09/07/19	BW18 DMMO	Info	In	Dorset Council	"Given that a number of objections have been received to the above order, Dorset Council is unable to confirm it. The matter will be referred to the Secretary of State for determination but, there is a backlog of such cases, and a list of priorities so this is unlikely to be before 2021."
32	16/07/19	BW18 DMMO	Info	In	Lyn Crisp	Copy of letter to Dorset Council regarding the delay in submitting the DMMO to the Secretary of State for determination.
33	12/07/19	Seatown Dog notices	Info	In	Chideock Society	The new notices have been put up in as many locations as possible, excluding the car park area
34		All Weather Footpath	Update		Clerk	The Clerk has initiated preliminary discussion with Tara Hansford (RoW) who is very keen to help CPC take this forward. More information should be available in September.
AGENDA ITEM 11 - FINANCES						
35	21/07/19	VAT Reclaim	Update		Clerk	The refund has been paid into the bank account.
35A		Updated Payments				i. Clerk's Salary and Expenses for July £250.65 ii. Chideock Village Hall Hire – July £67.50 iii. Theresa Mudford – Play Area Mowing - July £50.00 iv. Majestic Signs – adhesive Camper Van signs for FOCP £TBA v. Mrs Lyn Crisp – materials for Play Area maintenance £10.80
35B		Updated Payments 2				Clerk's net salary + office allowance for August £238.95
36		Foss Orchard Car Park	Update		Clerk	Transparent adhesive notices have been received from Majestic Signs.
37		War Memorial	Reqs't	In	Cllr Dunn	Request that CPC considers taking on maintenance of the War Memorial. The Clerk will investigate the short term and long term implications of this. A report will be presented to the Council at the September meeting.
AGENDA ITEM 12 - CLAPPS MEAD PLAYING FIELD						

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38	19/07/19	Agility Cube	Complaint	Out	Caledonia Play	"One of the reasons Chideock Parish Council went to Caledonia Play for the Agility Cube was our previous very good experience of your after-sales service. Unfortunately this time round you have failed to live up to our expectations. The Parish Council is considering whether to make a complaint to Trading Standards. "	
39	19/07/19	Agility Cube	Resp	In	Caledonia Play	"Thanks for your email. Both of our Directors have been out of the office today and so, unfortunately, have not been able to respond. They will get in touch on Monday when they are back in the office."	
39A	26/07/19	Agility Cube	Resp	In	Caledonia Play, Sarah Jones, Director	<i>"In view of the ongoing work that you have given us and in order to ensure that the play area is not compromised we have arranged for one of our subcontractors to go in and carry out the 2 small pieces of maintenance, namely refitting the loose fixing on the agility Trail and removing the potential trip point on the surfacing. He will be visiting in the coming week and hopefully that will resolve the situation. Please see attached a copy of our advice on inspecting and maintenance of play equipment. This is a generic document that should have been supplied when we completed work at the Park and my apologies if it was not. This gives details of our warranties and EN1176 and EN1177 safety certificates, requirements with regards to regular inspections of the play equipment and advice on maintenance. Once again my apologies that this has taken slightly longer to resolve than it should have but please be assured of our best attentions to this matter. Please do not hesitate to get in touch with me if there are any other issues."</i>	Sent to all + Lyn Crisp
40	15/07/19	Clapp's Mead maintenance	Update	In	Mrs Lyn Crisp	Details of work done and work outstanding. Advance warning that both Mrs Crisp and Mrs Mudford will be "retiring" from looking after Clapp's Mead at the end of the year. Alternative measures will have to be decided and put in place. This can be considered as part of the Budget and Precept setting for 2020 - 2021, which starts in October, for completion by 31 January 2020.	See attached.
41	16/07/19	FP20 across Clapp's Mead	Complaint	Out	Dorset Council RoW	"Concerns about the surface put down on W10/20 where it crosses Clapps Mead have been raised. Our volunteers, and councillors, consider that the surface (laid in March by a Dorset County Council contractor) is not fit for purpose. The stones used are too large and it is breaking up as they were not sufficiently compressed. The stones are travelling into the play area which is causing damage to the volunteer's mower. Also, why didn't the surface go right up to the play area fence? A six-inch grass strip has been left which has to be strimmed not mowed. The work carried out earlier on the access to the bridges is absolutely fine - it was expected that the other work would be to the same standard. Is there anything which can be done to improve matters? I attach photos - the 1st three are of the path over Clapps Mead, the 4th is the access to one of the bridges."	

42	16/07/19	FP20 across Clapp's Mead	Resp	In	Dorset Council RoW	"This path has a bit of history and some too-ing and fro-ing resulting in different contractors being used and rushed decisions towards the end. Regarding the six inch grass strip this is where I feel hindsight comes into play. A request to surface a path will focus on the line of the path and surfacing an appropriate width – so the additional 6"/how the path surfacing fits into the overall management of the playing fields is something that should have ideally been picked up with in a request from the parish as part of the overall project. Regards the surfacing – I can appreciate the frustration for the volunteers who no doubt do a great job maintaining this site. Many thanks its great to receive photographs – however its difficult to see from the photographs the overall condition of the path. Surfaces do vary in their compaction/sealing etc due to various conditions – time of year, mix re materials etc Some do produce some loose stone that often get pushed to the sides of the path by use/footfall. I have spoken with the area ranger and we will nip out to have a look. However it may be largely satisfactory as a PROW surface and difficult to rectify now the bulk of it has bedded in. From the photographs I'm wondering if simply raking off the loose material may be enough? Great to hear that the bridge and surface up to it is working well. I look forward to hopefully resolving this matter with you."	Tara Hansford (RoW) will inspect the path and report back.
43	06/07/19	Mini Fete	Info		Clerk	Over £100 was raised to go to the Parish Council fund for play equipment.	
AGENDA ITEM 13 - DCC HIGHWAYS AND FLOOD MANAGEMENT							
AGENDA ITEM 14 - CONSULTATIONS							
44		Evidence of work carried out by Parish & Town Councils			DAPTC	By 31 July	Sent to all for June meeting
45		Statement of Community Involvement			Dorset Council	Statement of community involvement in planning matters. The Clerk suggests that CPC endorses the response from Bridport Town Council. By 2 August.	Documents attached