

The Minutes of the Meeting of Hoo Saint Werburgh Parish Council
Held via Zoom on Thursday 4th July 2020 at 6.00pm.

Councillors present: Chambers
Counsell
Cutting
Fray
Freshwater
Pearce
Pratt
Rees
Sands
Savage
Tildesley
Williams
Winstanley

Also: Parish Clerk.

The meeting was chaired by Councillor Tildesley.

1. Apologies.

No apologies were received.

2. Declaration of Interests.

No interests were declared.

3. Minutes of the previous meeting.

The Minutes of the previous meeting were circulated to all present.

It was proposed by Cllr Williams to accept these as a true record. This was seconded by Cllr Chambers and agreed by all present.

The approved Minutes were then signed and dated by the Chairman.

4. Matters arising from the Minutes.

Royal Mail Issues – Cllr Cutting updated members on the current situation with Royal Mail. She explained the options available to residents to ensure that they were able to receive their parcels

5. Public Question Time.

No matters were raised.

6. Urgent Matters.

Cllr Tildesley spoke regarding St Werburgh Medical Practice and a Press release that had been circulated outlining the current situation. He updated members on the content of the Press Release.

Cllr Pratt stated that she had contacted the Clinical Care Commission regarding the closure of the practice, and she updated members on her discussions.

Cllr Sands stated that as a Parish Council he felt that an official complaint should be made, as the surgery was shut down so quickly, and without adequate notice. He stated that he believed the Local Plan should be halted until the medical care issue had been considered.

He proposed that a letter should be sent to Medway Councillor Alan Jarrett, with copies to agreed external parties, seeking an urgent review of the medical care for the Peninsula, as the temporary arrangement was not satisfactory.

A discussion took place regarding the medical practice, and the temporary arrangements that had been put in place.

Cllr Freshwater stated that he had circulated a suggested draft letter to all members for consideration. He stated that the Parish Council had a responsibility to the people on the Peninsula, and he proposed that the letter was sent to Cllr Alan Jarrett. This was discussed and it was agreed that the draft letter would be circulated to all members by email for comment and approval, to send on behalf of the Parish Council.

This was seconded by Cllr Cutting and agreed by all present.

Action: Clerk to circulate draft letter to all members.

7. Chairman's Report.

Cllr Tildesley reported that the Youth Club had said that they were still unsure about the summer youth activities, however they had asked if payment of the grant could still be made, and should the activities be deferred, they would ensure that any grant balance was earmarked for Hoo Youth activities during the next half term.

This was discussed and agreed by members.

Action: Clerk to arrange for the Youth Club Grant to be made.

8. Clerks Report.

Have your say on ward boundaries for Medway Council - Consultation

The Boundary Commission for England have just published their recommendations.

There is currently a consultation on this which will run until 7th September 2020.

Matters raised by Cllr Pearce

Our key concern should be that the Hoo Peninsula is only gaining 1 additional ward Councillor despite our planned increase in population (over 12,000 homes) etc. And "All Saints" ward has only 1 ward Councillor allocated when the electorate is similar to the other two Peninsula wards. I.e. we should have 9 ward Councillors in total for the Hoo Peninsula.

Cllr Pearce updated members on the Boundary Consultation and the submission to put forward by the Parish Council.

He proposed that the Parish Council put forward further representations regarding the number of councillors that are being recommended for the Peninsula, as a result of the Boundary Review.

This was agreed by members. (Savage/Williams)

Action: Cllr Pearce to draft response for members approval.

9. Monthly Financial Statement.

The Financial Statement was circulated to all members.

This was proposed by Cllr Williams, seconded by Cllr Chambers, and agreed by all present.

10. 2019/2020 Accounts and Annual Return.

The 2019/2020 Accounts, Annual Return, Audit Report and Variances Reports were circulated to all members prior to the meeting for their consideration.

The Clerk reported that the Accounts and Reports had been submitted to the recent Finance, Audit and General Purposes Committee Meeting, and their recommendation was that the accounts be accepted and approved by the PC.

The minutes from the Finance, Audit and General Purposes Committee were noted by members, and it was proposed by Cllr Savage to accept the recommendations of the Committee, this was seconded by Cllr Chambers and agreed by all present.

The Annual Return was signed in accordance with the Audit Regulations.

Action: Approved, signed Annual Return to be submitted to the External Auditor for the final stages of the audit.

11. Environmental Matters.

The Clerk updated members on the reopening arrangements for the Parish Councils Play Areas. She stated that she had arranged for a safety inspection of the play areas to be undertaken, when this had been carried out, risk assessments would be drawn up, and the play areas could be opened, with signage placed at the site to advise users of their responsibilities.

Action: Clerk to action.

12. Planning Matters.

Cllr Sands reported on planning related matters.

MC/20/0340 76 Knights Road, Hoo St Werburgh, Rochester, Medway, ME3 9DX
Installation of a vehicle crossover to front.

No Objections.

MC/20/1311 Wiltech Engineering Ltd, Kingsnorth Industrial Estate, Main Road
Construction of a new modular office to side.

No Objections.

MC/20/1436 47 Chattenden Lane, Chattenden, Rochester, Medway, ME3 8LE
Construction of single storey extension to existing porch.

No Objections.

MC/20/1471 Holly Lodge & Tudor Lodge , Chattenden Lane, Chattenden
Demolition of existing outbuildings and stables and construction of a terrace of three houses including two 2-bedroom and one 3-bedroom; one 4- bedroom and one 5-

bedroom detached house and two pairs of 3-bedroom semidetached houses with associated access, parking and amenity areas and demolition of the existing garage to Holly Lodge with construction of a new replacement detached garage.

This application was discussed, and it was agreed that objections would be raised to this application, on the grounds of overdevelopment of the site, backland development and lack of parking.

Action: Objections to be submitted to Medway Council.

13. Ward Councillors Report.

Medway Councillor Ron Sands gave his report to the meeting.

He reported that he had attended a meeting with the Port Werburgh Residents Association regarding their dispute with Mr Swan and he reported on this.

14. Neighbourhood Plan Report.

Cllr Cutting gave a report on the progress of the Neighbourhood Plan.

She stated that a Zoom meeting of the NHP Group was due to take place on 8th July 2020.

15. Date of next meeting.

Date of next meeting – Thursday 3rd September 2020.

There being no further business to discuss, the Chairman closed the meeting to the press and public at 7.15pm.

Signed.....

Chairman

Dated.....