

KEMBERTON PARISH COUNCIL

Clerk to the Council:

Ms Vanessa Voysey
12 Greenleys Crescent
Alveley
Shropshire
WV15 6PG
Tel. 07968 859990

Chairman:

Phil Jones

Email . kembertonclerk@gmail.com

WEBSITE: <https://www.hugofox.com/community/kemberton-parish-council-13421/about-us>

Members are hereby summoned to attend the Annual Meeting of Kemberton Parish Council to be held on Wednesday 10th May 2023, 7:30PM in Kemberton Village Hall for the purpose of transacting the following business.

Signed, V Voysey, Parish Clerk

DATE: 1st May 2023

- 1. Election of a Chairman**
- 2. Election of a Vice-Chairman**
- 3. Chairman's Welcome and Announcements**
- 4. Apologies** to receive and agree apologies for absence
- 5. Disclosable Pecuniary Interests**
- 6. Dispensation** requests for dispensation should be in writing and addressed to the Chairman and/or Parish Clerk prior to the meeting
- 7. Casual Vacancy** to receive any nominations for co-option from interested parties
- 8. Report from Shropshire Councillor**
- 9. Public Participation Session** an opportunity for the public to speak to the Council on matters that concern the Parish
- 10. Minutes** to approve the minutes dated 8th March 2023
- 11. Matters Arising** any matters arising from the minutes not covered elsewhere on the agenda
- 12. Correspondence**

Severn Trent works will be taking place at Hall Lane, a road closure and a diversion route will be in place. Work is scheduled to start on 30.05.2023 and will last 2 working days until 31.05.2023

13. Planning Applications Received: To consider any planning applications received between the publication of the agenda and the meeting of 10th May 2023

14. Planning Application Decisions:

23/00336/FUL: Hilton , Mill Lane, Kemberton.
Erection of two storey rear extension following demolition of existing double garage, utility, lobby and pantry
Grant Permission

22/02441: Proposed Solar Farm To The South Of, Hall Lane, Kemberton,
Installation of solar farm and associated infrastructure
Refuse

15. Another Planning Matters:

15.1 Planning applications: to consider any other planning notifications received between the publication of the agenda and the meeting

15.2 Any other planning matter: to discuss any other planning matters as may arise

16. Finance

16.1 Payments to approve the following

	Payee	Description	Amount	Power
BACS	Clerk	Travel Expenses (May)	£13.50	LGA 1972 s.112 (2)
BACS	Clerk	Salary (Quarter 1)	£412.50 <i>gross</i>	LGA 1972 s.112 (2)
BACS	HMRC	Salary (Quarter 1)	<i>To be confirmed</i>	LGA 1972 s.112 (2)

16.2 Income to note any income received after the publication of the Agenda

16.3 Internal Audit to receive and accept the Internal Audit for the financial year 2022-2023

16.4 End of Year

To approve and sign the following:

- Reconciliation and Bank Statements for the month of March 2023
- Receipts and Payments including income and expenditure spreadsheets for the month of March 2023
- Sign Certificate of Exemption
- Sign Annual Governance Form
- Sign the Annual Return for 2022-23
- Confirm exercise of Public Rights

16.5 Insurance to consider the renewal invitation of the Parish Council's insurance policy, currently held with BHIB and due to be renewed on 1st June. The quoted renewal price is £240.41

17. Highways to receive any updates on Highways matters affecting the Parish

18. Environment to receive any reports on any environmental issues

19. Other Parish Matters to receive update on any items that have been raised with Parish Councillors and not otherwise covered in the agenda

20. Next Meeting will be Wednesday 12th July 2022 at Kemberton Village Hall, 7.30pm