

Allhallows Parish Council

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PERSONNEL COMMITTEE MEETING TO BE HELD ON WEDNESDAY 26th MARCH 2014 AT ALLHALLOWS VILLAGE HALL AT 6:30pm

AGENDA

1. To receive apologies for absence.
2. To Receive Declarations Pecuniary Interest (DPI's) and Other Significant Interests (OSI's) from members concerning specific items on the agenda.
3. To consider any dispensation requests for members with DPI's in relation to the Personnel Committee agenda.
4. To approve the minutes of the Personnel Committee meeting held 13th November 2013
5. Matters arising from the above minutes not on the agenda.
6. To note the action point update from the last meeting.
7. Any other business
8. Date and venue for next meeting

CONFIDENTIAL SECTION

9. *Motion under the Public Bodies (Admission to Meetings) Act 1960, that the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.*
10. Staff end of year appraisals
 - Request for member input to the end of year appraisals for Caretakers line managed by the Parish Clerk
 - End of year appraisal for Parish Clerk
 - Staff annual salary reviews – to discuss salary increment progressions for 2014/2015
11. Payroll outsourcing issues
 - To agree increase in outsourced payroll costs and consider re-charge increase for Village Hall and Brimp cleaners.
12. Relief Caretaker vacancy
 - a. To clarify role and anticipated hours worked per year (for budget purposes)
 - b. To agree the appointment process for applicants