

WESTON PARISH COUNCIL

Minutes of the Parish Council on Wednesday 3rd May 2023

in the Village Hall commencing at 7.30pm

Present Cllr Glyn Francis (Chair) Cllr Colin Laughton Cllr Pauline Laughton
Cllr David Chase Cllr Richard Henderson
District Cllr. Sylvia Michael
Clerk- Janet Birkin

4 Members of the public in attendance

230501 To receive Apologies for Absence and Declarations of Interest

Cllr. N.S. Apologies accepted- another meeting

No declarations of interest

230502 Open Forum – ten minutes to receive questions and comments from members of the public

A member of the public's husband had just returned from New Zealand where no litter was seen on the streets. Dramatic difference when he came home. Litter is still a problem in our locality and the UK.

230503 Matters Arising from Minutes

A) Coronation Grant £150 received from Newark and Sherwood – Councillors agreed to transfer to Village Hall £150 to cover costs of medals to commemorate event and towards other expenses. (Also in Financial)

B) Speeding - The Clerk had compiled a further email and copied Councillors in also. No reply as been received yet. **Action- Clerk- to chase this issue up.**

C) SSL Certificate – Clerk explained that if the Parish Council was held as a page by Newark and Sherwood on their site, it would be automatically be covered by their SSL. Councillors discussed- there is only really the Parish Council and the Village Hall on the web site that is kept up to date to inform the community. **Action- Clerk to find out more about this from Newark and Sherwood and Councils that already do this.**

D) Clock/ Church Key- Updates (Cllr G.F.) At the moment the clock is not working due to difficulties accessing the church to wind it. **Action: G.L. to write to Archdeacon (Tor-Victoria) re. the Clock and the Key and send copies to Clerk and Councillors.**

E) Standing Orders Update (Cllr C.L.) Cllr. C.L. has updated policies and Standing Orders to reflect current practise. Cllr. C.L. was thanked for this. **Standing Orders will be looked at to see if it reflects the New Code of Conduct (2 Email Zoom dates sent to Councillors since the meeting-18th May)**

F) Lengthsman scheme update, Vacancy Action: Cllr C.L. – Vacancy put on Website and in Unity. -Details from Cllr. G.F.

G) Temporary Clerk- Update (Cllr G.F.) **Action: Cllr G.F.-This will be advertised for a replacement. Cllr G.L. to complete forms for NALC**

H) Comm Development Officer invited to VH Coffee morning (Clerk) **Action: Clerk will invite Chris Billam (Community Development Officer) to Coffee Mornings and also The Annual Parish Meeting- held within the Coffee Morning.**

Minutes approved (Proposed- Cllr D.C. Seconded Cllr. C.L.) as a true record and signed. (Chair - Cllr G.F.)

230504 To note and report matters arising from the minutes not covered elsewhere on the agenda

A) Councillor Vacancies-Parish Council There are only 3 applications. This will leave 4 vacancies. **Action: At AGM these Councillors will be confirmed and sworn in.**

B) AGM- Wednesday 10th May 7.30 Discussed organisation for Agenda **Action:Clerk will do a notice for AGM Action: Cllr. C.L will put on noticeboard and website**

230505 To consider and discuss any non-agenda items

A) Annual Parish Meeting. Agreed 11.00 a.m. June 10th. **(This was later moved at the A.G.M. to July 8th at 11.00)** The Coffee Morning is 10-12.30 a.m. **Action: Cllr C.L. -It will be advertised in Unity and on the bus stop posters and web site.**

B) Lowcroft- Surface Water Connection -Cllr. P.L. reported that there has been an issue with connecting to the Mains Drains. The Highway drain is damaged and there can't be connections to it. Possible talk about the road having to be dug up. **Action: Cllr. P.L. will talk to the builders to find out current information.**

C) Coronation Bench – The bench has been renovated by a resident (Adam who lives on the Great North Road) It has been carved to commemorate the Coronation of King Charles 111 with the date also on. Councillors were very pleased with the efforts and what the resident has done. **Action: Clerk will send a Thank you from the Council**
The existing bench that was purchased for that position – it was proposed (Cllr. C.L. seconded Cllr. D.C.) that it would be erected in the forecourt of the Village Hall so that residents could enjoy it while they were visiting the Little Library or the Village Hall. Voted unanimously

D) Community Police Beat Surgery- Cllr S.M said that the next beat Surgery at Weston Village

Hall is 4th June 11.a.m.

E) Old Cricket Ground Still no information on this

F) Blocked road gullies- On the Great North Road (opposite Cupits on the corner before Ladywood Farm) there is a very large puddle which doesn't drain even when cleaned. The gullies are filled up with Silt and need unblocking thoroughly. Potential cause of accidents

Action: Clerk to report to Highways.

230506 To receive reports from County Council and District Council Representatives and Parish Councillors

A) Safer Neighbourhood group report Cllr P.L. had attended the recent meeting on 13th April 2023 There have been fewer incidents. On Ladywood Lane (Goosemoor side) there have been theft of diesel, and theft of a generator. Sutton on Trent- Anti social behaviour. Outside Co-op. Also there has been an increase in parking issues- Weston, also Egmonton, and Caunton.) Police will attend where there is obstruction. Query about an accident on a Wednesday in April? Not sure of details. Hunting with dogs has been reported at Egmonton. Suspicious vehicles /lights around farms, have been reported in Ossington.

Priorities - Rural Crime.

Since this meeting there has been an attempted vehicle theft on Main Street, Weston, Thank you to Cllr. P.L. for attending the meeting- and she will continue to attend if no-one else wants to take this on. (Decide Safer Neighbourhood Co-ordinator at AGM when vote Chair and Vice Chair)

Cllr. S.M. had to leave the meeting at this point. She was thanked for her contribution.

230507 To receive and consider any highways issues

B) Egmonton Level Crossing, Stone Road End, Weston 20m either side of the level crossing Closure From 23:35 hours on Saturday

20th May 2023 Until 08:30 hours on Sunday 21st May 2023 Network Rail

C) Great North Road, Weston - Outside Scarthingmoor Farm

Dates Closed- Tuesday 18th April 2023 - Friday 21st April 2023 Two Way temporary traffic signals. Severn Trent Water works to complete borehole works.

To consider financial matters

A) Internal Audit-End of Year financial report and summary Explanation -Clerk had sent spreadsheet with income and outgoings, summary and assets held by the council. The Clerk was thanked for doing this. All financial requirements will be sent to Internal Auditor- Mike Harness

B) Income/Outgoings/Balance in bank account- Clerk outlined Received-Coronation Grant from Newark and Sherwood £150 Precept from Newark and Sherwood- £2342.50 Payments- Clerks Salary and HMRC payment Balance £19,066.52 as of 28th April 2023

C) List of Assets- Clerk went through these. There is another Bench to add onto the Assets. Time Assured will be asked for the value of the clock that is housed in the church. **Action: Clerk will add on another Bench onto Asset list and value and mail Time Assured to find out value of clock.**

D) AGAR submission figures – Small council submission. Amount not exceeding £25,000 Clerk outlined these. AGAR form completed by Cllr G.F. with agreement from other Councillors. Agreed all statements true. **Action- Cllr. G.F. will submit AGAR and put onto website, and send copies to the Clerk.**

E) Coronation Grant of £150 received from Newark and Sherwood. Councillors agreed to transfer £19.21 (after payment of medals memento-£130.79) the remainder of the balance to Village Hall as they had provided the Event.

F) Part Precept received from Newark and Sherwood- £2342.50

G) Village Hall Hire -Cllr P.L. produced Invoices to cover the hire of the hall for council meetings- Cllrs agreed to pay the Village Hall £119.00

H) Insurance Renewal -Gallagher Clerk outlined that Office Equipment is covered up to £5,000. Councillors agreed to renew the insurance for the forthcoming year. It is due on the 1st June. **Action: £465.21.To be paid by 2 signatories by Bank Transfer to Gallaghers.**

230508 To consider planning matters and receive updates on ongoing applications

A) 22/02086/FUL Change of use of agricultural land to proposed turning area at Hutchinson Engineering Services Ltd, Weston – Cllr. P.L.had been to the full Planning Decision Meeting, It was Refused.

B) 22/02331/FULM Change of use of land and erection of two 5 bedroom houses with associated parking, turning area and garages. Land Adjacent Weston Cricket Club Great North Road- Appeal submitted. 2 additional residents comments No decision yet.

C) 23/00667/HPRIOR 20 Meadow Lane Weston Householder prior approval for proposed single storey rear extension Eaves height 2.35m Maximum height of extension 3.5m.

Cllr. P.L proposed. Cllr C.L. seconded. Councillors happy to support this.

- 230510 To discuss any issues raised by residents since last meeting**
A) Parking issues on Main Street Update and Development Site
On Agenda at last Village Hall meeting. Cllr. P.L. has spoken to the builders about the parking issues and has written a letter to the owners of The Old Post Office replying to their email.
- 230511 Consider correspondence circulated to Councillors since last meeting**
A) Beaumont House Open Day -Saturday 13th May 10-2
B) New Councillor training Look at next meeting.
- 230512 Open Forum – ten minutes to receive questions and comments from members of the public.**
No further questions.
- 230513 To consider and discuss any non-agenda items and business for the next meetings on**

Wednesday June 7th 2023

- A) Speeding**
- B) SSL**
- C) Clock and key- Archdeacon**
- D) Police Beat Surgery**
- E) Planning- Hutrchinsons**
- F) New Councillor Training**

A.G.M. May 10th 2023

- A) Election of Officers**
- B) Declaration of Acceptance of Office/Notification of Interest Forms**

Meeting Closed 8,52 p.m.

Janet Birkin Clerk

Date: 18th May 2023