



Local Government for Langton Green, Speldhurst, Ashurst and Old Groombridge

## **POLICY ON THE USE OF COUNCIL LAND**

### **Introduction**

Occasionally requests are received from members of the public to carry out activities on Speldhurst Parish Council's (SPC) land and these requests, which are currently put to committee for a decision, often require a decision before the committee has met. To make the process quicker, this policy sets out SPC's position regarding use of its land.

### **Conditions**

- All requests are considered on an individual basis and previous similar decisions do not guarantee the outcome of subsequent requests.
- This policy covers activities which have been requested most commonly in recent years however consent, or not, to carry out activities on SPC land is not restricted to these activities only and all requests will be considered fairly.
- The Chairman or Vice Chairman of the Amenities Committee/Working Group, (AC/WG) in addition to two other members of the AC/WG hold delegated powers to make a decision on every case received, in line with the guidance provided in this policy and provided justification for their decision is clearly demonstrated in writing – an email or meeting minutes are considered adequate.
- SPC reserves the right to charge third parties for the use of its land. This charge would be discretionary and agreed at the time of consent for use.

**Bouncy Castles:** The party requesting the bouncy castle must organise suitable insurance and provide evidence which can be forwarded to our own insurers to obtain their approval. There must be no cost to SPC and no liability.

### **Vehicles on SPC Land:**

All vehicles including Food vans: Consent can be considered with the following conditions:-

- That food vans must supply food only to guests attending the event in question and not to general members of the public and that no money is exchanged with guests or the general public;
- That the applicant/event organiser agrees to take all rubbish away with them and does not use the parish council's private bin facilities.

**Litter-picking:** Generally, members of the public can be given permission to carry out litter-picking on SPC land provided they do so at their own risk.

**General Leisure activities:** SPC's application form must be completed giving full details of the applicant and attaching all relevant documentation prior to any consents being given including:-

- a. Public Liability Insurance (£2.5M)
- b. Evidence of Fitness/Training/Coaching Qualification and REPS Level 3 status (if applicable).
- c. A signed and dated Risk Assessment to cover the sessions and a copy of the accident and emergency procedures.
- d. A copy of their Instructor Code of Conduct.
- e. A copy of each trainers' Disclosure and Barring Service Check for those instructors working with children.

**Metal Detecting:** this activity is prohibited on SPC land.