

Parish Council Meeting Minutes

held on Tuesday 12th March 2024 at 19.30, in the Club Room, Village Centre.

Present: Cllrs Dave Burlison, Bridget Culley, Jeanette Davies, Patrick Foote (Chair), Ed Makgill, Glenda Mew, Dave Peart.

In attendance: Parish Clerk Maxine Owen

Members of the Parish: 5

Meeting start: 19:30

- 241. Introduction led by the Chair:** General Welcome and advised the meeting that Amelda de Segundo would be arriving to give an update on the Play Area Project and then needed to go, so Item 253.3 would be brought forward and slotted in once she arrived.
- 242. Time allowed for public speaking –** MOP advised that he was in attendance to listen and speak about Southern Water(SW) & the Cricket Pavilion. The Chair advised that he would be included in the discussion later on the Pavilion, but it would be useful if the PC heard what news he had from SW now. The MOP advised that he had received a call back from the CEO of SW. The residents of Applegate in SMB have been calling SW every day reporting the problems with the sewers over-flowing, and the situation seemed worse than ever. The CEO said that SW didn't have a record of many complaints. The MOP explained to the CEO that people are ringing the call centre multiple times a day. MOP advised that when the tanker is there pumping then things are fine, but as soon as it goes away the man-holes immediately start over-flowing again. There was then a discussion about how the tankering in the village seemed to be a lot less despite the water levels being nearly as high again as they were in January, nearly at the same peak. Cllr Burlison then advised the group that there were reference numbers for each area of the parish having problems, Applegate, High Street & Stoke. These would be shared with all residents so they can be quoted whenever anyone calls into SW, and then the linked history will be there for the operator to read. It was agreed that these numbers should also be shared on Social Media. **4649950 – St Mary Bourne, 4649964 – Applegate Area of St Mary Bourne, 4649976 – Stoke.**

There was a discussion about night-time tankering, some lorries were noisier than others, and only pump when needed, rather than continuously.

Cllrs Burlison advised that the Flood and Emergency Group (FEG) are continually pressuring SW for updates on their actions agreed at meetings with the group. Hoping to get the Capital Team from SW at a meeting soon rather than the operational team to look at longer-term fix to problems. Need to raise the issues at MP level, so MP can get meetings with the CEO of SW.

MOP asked whether the PC knew what the equipment is for that SW are installing at the Viaduct. It looks like separator equipment and a generator. FEG to investigate with SW contacts for information.

Cllr Davies advised that there were concerns from residents that the leaked sewage may be responsible for illness in the village. All agreed this was a valid comment but very hard for anyone to prove.

ACTION: Share Reference Numbers with public and create message – **Cllr Burlison/Clerk**

ACTION: Investigate Equipment installation at Viaduct – **Cllr Makgill**

ACTION: Review status of Actions in FEG and with SW – **FEG**

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Signed  Date 12.04.24



243. Apologies for absence: Cllr Jeffrey and Cllr Randall

244. Declarations of interest: None

245. Receive reports from Borough & County Councillors: None present, no reports sent.

246. **Minutes of Full Council meeting held 13th February 2024**

246.1 Correction made to 'Date of Next Meeting 9th March 2024' to '12th March 2024.' Removal of T/0095/24/TPO from item 235.2, to be corrected by including in these meeting minutes for 12.03.24.

Approved by: Proposed: Cllr Peart, seconded: Cllr Burlison

246.2 The Clerk updated the PC that the new Action List is currently being transferred to Excel, and additional committees and working groups added. Should be finalized in the next two weeks.

ACTION: Add Working Group & Committee actions – Lake & Recreation Ground done - **CLERK**

ACTION: Publish Action List from meeting to Parish Council – **CLERK**

247. **Governance:**

247.1 Grant Request for Hill & Valley Printing (pre-circulated) was approved unanimously by councillors.

Approved by: Proposed: Cllr Foote, seconded: Cllr Makgill

ACTION: Advise recipient and make payment - **Clerk**

247.2 Grant Request for Friends of St Mary Bourne School (pre-circulated) was approved unanimously by councillors. Cllr Culley and Peart were interested to know the fundraising target of approximately £30,000.

Approved by: Proposed: Cllr Makgill, seconded: Cllr Peart

ACTION: Advise recipient and make payment – **CLERK**

247.3 The Clerk suggested that it would be a good time to reinstate the Recreation Ground Working Group as so much is potentially being planned for the area by various parts of the community. Cllrs Peart, Foote, Makgill, & Burlison put themselves forward to form this group with the assumption that Cllr Jeffrey would still wish to be involved. New group will meet soon to vote a Lead for the group, check the Terms of Reference, and make plans to move forward. It was agreed that Cllr Foote would speak with Cllr Randall.

ACTION: Organise meeting – **New Recreation Ground Working Group**

247.4 The Clerk advised the PC that she would be concentrating on Financials over the next few weeks ready to Close at Year End. The majority of transactions are in order, there may be some movement across cost centres etc. Part of the preparation would involve a review of the Asset Register, and was sure there would be a move to dispose of some derelict benches in the Recreation Ground.

ACTION: Review Asset Register – **CLERK**

ACTION: Share appropriate reports with Finance Committee - **CLERK**

247.5 The Clerk advised the PC that the following Budget Figures for FY2024/25 had been confirmed by BDBC:

Precept - £45,613

Grass-Cutting Grant - £6437.85 (Same as previous year)

Wicket Maintenance - £5732.94 (same as previous year)

Street Cleaning - £1784.82 (+9.8% inline with Living Wage Increase)

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248. Finance:

- 248.1 Bank Balances on 15/03/2023
 Account A: £110,841.04
 Account B: £1853.63
 Account C: £20,144.39 (Investment Account)

Earmarked Reserves	
£28,715.00 CIL	
£9440.00 Lottery Grant	
£27187.23 Greenham Trust Grant Play Area	
£3,500.00 Riverbank Project	
£4000.00 Tree Work in Recreation Ground	
£8188.80 Treework Phase 1 from Tree Report Nov 2023	
£24,000.00 3 Months running costs at Approx £8000 per month.	
TOTAL: £105,031.03	
Available Funds: TOTAL: £27,808.03	

248.2 Payments & Receipts for Approval made in February 2024. Proposed: Cllr Foote, Seconded Cllr Culley

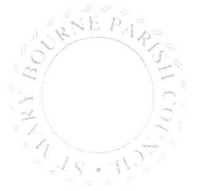
TYPE	DATE	PAYEE	AMOUNT	REMARKS
DD	09/02/2024	Scottish Water	£98.17	
BACS	14/02/2024	SMB Village Centre	£130.00	Office Hire
BACS	14/02/2024	Scofell Landscapes	£823.99	Grounds Maintenance
BACS	14/02/2024	Premier Grounds	£1080.00	Lengthsman for Cluster
BACS	21/02/2024	Mr R J Smith	325.00	Repair to Footpath
DD	27/02/2024	SSE Energy Ltd	325.90	Jubilee Lamp
DD	27/02/2024	SSE Energy Ltd	£148.87	Pavilion
BACS	29/02/2024	M Owen	£1241.00	Clerk's Salary February 2024
BACS	29/02/2024	HMRC	£133.80	PAYE Tax & NI February 2024
		TOTAL	£3,706.73	

Receipts £111.80 Bank Interest Acc A
 £44.36 Bank Interest High Interest Account
 £500.00 Rent from Ninny's for February 2024

249 Planning: (Any queries please email: planning@stmarybourne.org)

249.1 – Summary List Of applications since last meeting shown below:

Response Date	App Reference	Address	Type	Consultee Response
04/03/2024	T/00095/24/TPO	Slade Bottom House, Stoke	Work on Trees	No Objection
08/03/2024	T/00107/24/TCA	Myrtle Cottage, Gangbridge	Work on Trees	No Objection
27/03/2024	23/01463/RET	Cricket Pavilion SMB	Amendment	No Objection
01/04/2024	24/00537/HSE	Hill House, Springhill Lane	Greenhouse	No Objection



- 249.2 Shared on social media since last meeting:
T/00095/24/TPO Slade Bottom House Stoke,
23/01463/RET Cricket Pavilion, SMB,
24/00537/HSE Hill House, Springhill Lane, SMB

250 Highways & Footpaths: (Any queries please email: highways@stmarybourne.org)

- 250.1 Cllr Foote advised that the road from the Bourne Valley Inn into the village was very bad with potholes – some very large. All have been reported by residents, but HCC can not fix them until the water has receded.

The Footpath named Long Hedge Drove which runs from Binley to Gangbridge Lane has been completely cleared.

Cllr Foote advised that this HCC cut three footpaths of our choosing in the parish each year. We are now aware that the deadline for this was in November, so with this deadline missed HCC will cut whichever ones they see fit (guided by the Countryside Rangers). Cllr Foote confirmed that we now understand the timelines, process and who the contacts are looking forward.

Cllr Culley spoke to confirm that the landowner only has an obligation to cut the hedges on their land back from the footpaths on their land, they were not responsible for the upkeep of the actual path, or responsible for cutting the path. Cllr Foote acknowledged this, commented that nearly all landowners, whether obligated to or not, did usually cut the path too.

ACTION: Add HCC Path Cutting Process to Clerk's Handbook - Clerk

251 Flood Emergency Group (FEG): (Any queries please email: flood@stmarybourne.org)

- 251.1 Cllr Makgill advised following on from discussion earlier in the meeting that the FEG were chasing SW for the latest Infiltration Reduction Plan (IRP) as they had been assured there was a new one being worked on, and the old one is from 2021. The document usually shows the agreed actions SW are planning to reduce groundwater infiltration into the sewers. After examining the 2021 document the FEG have discovered that the document is full of errors and inconsistencies, it looks impressive, but the 2021 document has very limited content, and is unlikely to get anywhere close to solving the problems in the valley. This has been discussed with SW representatives. The FEG are hoping that the new document will be an improvement.

There appears to be minimal tankering in the valley in the mornings and all key man-holes are over-flowing most of the time now. The FEG are continually pushing the Environment Agency to take action with SW, as a lot of the over-flow is reaching the Bourne.

Nick Adams-King, who is the Lead Cabinet Member at Hampshire County Council for Universal Services (Highways, Transport, Environment, Countryside & Communities), is now in contact with the FEG, and is using his influence to try and help get things actioned.

The BT box on The High Street, SMB is now filling up and gushing water again. BT have now taken responsibility for following up with SW & HCC Highways.

The EA had briefly removed the flood barrier at Spring Hill Lodge, but with the water levels rising again after recent rain, the barrier has been reinstated. The water levels in the Rivulet, and measured wells in the parish and further along the valley both ways, are now at nearly the same levels as they were previously.

Cllr Culley advised that follow-up needs to be made with SW because of the increase in numbers of blue gloves now littered in the valley. SW need to liaise with the tankering company to ensure the drivers are able to dispose of their gloves safely and correctly.

ACTION: Continue pressure on outside agencies for action to solve the issues – FEG



ACTION: Follow-up with SW about Blue Glove disposal by drivers – **FEG**

- 251.2 The work done by the Lengthsman digging grips on Bourne Hill & Egbury Road on the last visit was discussed, and agreed was entirely inadequate. On Saturday 9th March Cllr Burlison, Cllr Makgill & James Redfern managed to dig out by hand all the grips along Bourne Hill. There was a discussion about what was the best way to ensure the grips are maintained, a job which should be the responsibility of Highways. The Clerk has recently reported the problem as a defect on Hampshire Highways system, with the aim to get these two roads added to their maintenance cycle. Stoke Hill appears to be regularly maintained, so why not Bourne Hill and Egbury Road? Defect Report 21725012 Bourne Hill, 21725014 Egbury Road.

ACTION: Speak to Lengthsman about work done – **Cllr Burlison**

- 251.3 To confirm again – Southern Water Reference Numbers for Reporting Issues to them:

4649950 – St Mary Bourne

4649964 – Applegate

4649976 – Stoke

252 Lake: (Any queries please email: lake@stmarybourne.org)

- 252.1 Cllr Culley advised that the Lake working Group had met on 11th March 2024. (minutes of that meeting due to be published soon). Charlotte Rimmer (CR) had presented the first draft of the Lake Management Plan, and asked for fill in information for some sections, and there had been a very positive discussion about how useful the document will be to the PC and community.

An Open Lake Committee Meeting had been agreed for Wednesday 3rd April in the Main Hall of the Village Centre.

The Lake Working Group members would be taking a walk round the Lake area on Sunday 17th to decide what jobs need doing within the surround for a potential Working Party Volunteer Day on Saturday 20th April 2024.

A meeting will be arranged with the anglers on the Fishing Syndicate.

Cllr Davies shared some information found on potential grants available that may be suitable in the future depending on what the group may wish to do.

- 252.2 The Clerk had pre-circulated the Fishing Syndicate Licence Agreement for 2024-25 for approval at the meeting. Unanimously approved.

Approval: Proposed: Cllr Foote, seconded: Cllr Davies

ACTION: Organise signatures before Agreement start date on 1st April 2024 - **CLERK**

253 Recreation Ground: (Any queries please email: rec@stmarybourne.org)

- 253.1 **Grounds Maintenance Contract:** The Clerk shared a document with Councillors detailing the individual tender submissions, the score of each submission, and the method of selection agreed by the smaller working group for this selection process. The group recommended that the contract be awarded to Scofell Commercial Landscapes to commence 1st April 2024. A meeting with the contractor would be called before the contract starts to go over critical details of the specification ensure good communication lines are set up. Councillors unanimously agreed to go with the recommendation and award to Scofell.

Approval: Proposed: Cllr Peart, seconded: Cllr Burlison

ACTION: Advise Scofell of their success & inform others they were not successful – **CLERK**

ACTION: Organise meeting with relevant people & Scofell - **CLERK**

- 253.2 **Pavilion Change of Use Update:** The Clerk advised that BDBC had approved the Change of Use Application 23/01463/RET at the Development Control Committee Meeting on 06.03.24. The

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planning officer at BDBC has requested an amendment to the application to include the Patio Area immediately outside the Pavilion, as this wasn't included in the block and location plans in the original application. This amendment is now published, and displayed on the fence outside the Pavilion, on the SMB Noticeboard, and has been shared on the PC Facebook Page.

On the 4th and 5th of March the Clerk answered various queries from the Planning Officer, leading to the realisation that the incumbent metal storage container did not have planning permission and should have.

With approval from BDBC on the Change of Use, the decision now lies with the PC as to whether the arrangement with Ninny's House using the Pavilion could change to something long-term. The current SMB Cricket Club Committee support the shared use of the Pavilion, but the PC is aware that there is opposition in the community.

The PC have agreed to have a separate meeting to specifically discuss the shared use of the Pavilion. Lots of questions were raised by Councillors, The Clerk, and MOPs attending the meeting which need researching and discussing before a final decision can be made. It was discussed that the current agreement with Ninny's House was made with the fact it was a temporary arrangement in mind, and it is likely that any future agreement will need to change if made long-term.

Points were raised by councillors of the overall suitability of the building for use as a nursery, and were advised that Ofsted regulates that already, and are happy with the premises currently. The type of lease would need to be clarified if an agreement is to be made, the level of rent, responsibility for costs with an aging building, the practicalities of sharing the building, hand-overs during cricket season, consultation with SMBCC.

An MOP spoke up to say that he had made his objections clear and they had been documented during the Planning Application process, but wanted the PC to know that he didn't feel the members of SMBCC has been consulted properly within the cricket club when the arrangement to share was originally made, and that the current SMBCC were friends with Mr & Mrs Facey, so probably had a conflict of interest, and questioned whether they had SMBCC's interests at heart. He suggested that the current lease is probably not in the best interest of the community, and the rent should be reviewed.

The PC agreed to take the first round of discussion at a separate meeting, part of those discussions will involve working out the best way to consult fairly on the subject with the electorate. Decision deferred to a future meeting.

ACTION: Arrange meeting to discuss the Pavilion – Cllr Foote

253.3

Play Area Update: (Between Public Speaking and Declarations of Interest) Amelda de Segundo (AdS) updated the PC on the project and was pleased to advise that the National Lottery Community Fund has awarded the project £20K, which then Greenham Trust have agreed to match-fund. With more than £50K available AdS and Laura Davis (LD) were looking to get updated quotes on the equipment and start moving forward on the project. They have been looking at the best site for the new equipment, and measuring car parking spaces etc. They are looking at a more targeted approach to the equipment preferred and may buy individual pieces. AdS and LD plan to apply to BDBC for a Grant from their Community Infrastructure Fund when that is opened in June 24.

Cllr Foote advised that he, Cllr Makgill and the Clerk had met with AdS & LD previous to this meeting and discussed how the car park, MUGA and Play Area might be rejigged to maximise the benefit to all. Cllr Foote stated it is clear that the current car parking area can not cope with demand, but neither is it ideal to use the MUGA for parking so frequently. Getting the new Play Area in the correct place is key.

Initialled Date 12.04.24



ACTION: Share detail of updated plan with Recreation Ground WG – **AdS & LD**

- 253.4 **Requests for use of Recreation Ground:**
253.5 Flower Show on 27th July 2024.
253.6 Football on Tuesday Evenings through the summer
Croquet on Friday Mornings
All Unanimously Approved

ACTION: Advise requestors of approval – **CLERK**

254 Other Business

- 254.1 **MUGA Parking:** The Clerk advised that an MOP had contacted with a complaint about the MUGA being used for car parking when they had been playing tennis, and other people with small children were using the area. It was agreed by the PC that it was not a safe mix, and that a clear Policy should be put together and communicated to the community. There are certain days in the week that the MUGA is open for parking to accommodate various activities in the village hall during term time. The MUGA is used for The Lunch once a month, and on Friday evening in Summer with 160 children visiting for Junior Cricket Mac's Field and the MUGA are used for Parking. It was agreed in principle that the only other time the MUGA should be used for parking is by exception, pre-approved by the PC, and members of the community should be given priority.

New requests from the Village Hall & Bowling Club for 6pm – 9pm 15.03.24, 6:30pm – 9:30pm on 16.03.24. (Agreed because this time of year almost dark and no-one likely to be using MUGA). Request for Sunday 28th April for 80th Birthday – More information on numbers expected and who is requesting before a decision can be made.

ACTION: Create and communicate Policy on MUGA parking – **CLERK**

ACTION: Respond to MOP who made the complaint – **CLERK**

ACTION: Communicate and request further information on latest requests - **CLERK**

- 254.2 **BourneFest:** The Clerk shared the program details of BourneFest to the PC. Advised that the committee are requesting financial help from the PC for the Saturday Afternoon D-Day Lunch & Tea Dance as this is a free event and designed for all. The beneficiaries of the money raised over the weekend are The Play Area Project, The Pavilion Renovations/replacement, Friends of St Mary Bourne School & a Military Charity (yet to be decided which one). The amount was agreed in principle, but a formal Grant Request would be required for approval at the next meeting.
ACTION: Request Grant Application from BourneFest Committee - **CLERK**

- 254.3 **Litter Pick:** Cllr Foote advised that the SMB litter pick had been a success in the amount of litter collected, and Thank You to those who turned out to help. The Stoke Litter Pick is on Sunday 17th March at 10am, open to everyone.

- 254.4 **Stoke:** The Clerk advised that the residents of Bridge Cottage in Stoke had done a fantastic job of renovating the post box and noticeboard area in Stoke. In the process of replacing their own fence had dealt with all the overgrown shrubs and nettles etc in the area, and acquired new paving slabs to replace the old ones, creating a clear path to the noticeboards and post box, and allowing the children waiting for the school bus to stand out of the mud.

Thank you for your hard work it is much appreciated.

254.5 **Pizza Van:** The clerk advised that she had be approached by PiPizza in Winchester asking whether they could sell their pizzas from the Village Car Park, because of Bowling on a Wednesday night, probably on a Thursday.

Approved.

ACTION: Contact PiPizza - CLERK

Date of next meeting: Tuesday 9th April 2024 at 19:30

Meeting End: 21:20

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