

EGERTON PARISH COUNCIL

**The meeting of the Parish Council was held on Tuesday 5 February 2013
in the Committee Room of the Village Hall, Egerton at 8.00pm.**

Present: Alison Richey (Chairman), Richard King (vice Chairman), Tim Oliver, Pat Parr, Bill Smyth, Richard Wall, Geraldine Dyer (ward councillor) and Heather James (Clerk). 3 members of the public were also present.

1. **Apologies:** Roger Harper, Ambrose Oliver, Peter Rawlinson
2. **Declarations of interest:** None
3. **The minutes of the meeting on 8 January 2013:** The minutes were approved and signed as a true record of proceedings. *Proposed: Bill Smyth; seconded: Richard wall*

4. Matters Arising from 8 January 2013

a. **Playground and Skatepark:** The wet pour kits and seats await installation when the weather improves. Bill has been carrying out weekly risk assessment checks and filling in the forms for the Clerk to keep on file. Thank you Bill.

Action: Bill Smyth

b. **Older Person's Housing:** Discussions are continuing and another meeting will be held .

Action Alison Richey, Richard King

c. **Footpaths and stiles:** The footpath signs at Court Lodge and Rockhill Road have been repaired with new signs. Kath reported that a fallen tree along the footpath behind the houses at Glebeland had resulted in part of the bank collapsing. This had left a very narrow strip for walkers and is quite dangerous. Pat will report this to KCC.

Action: Pat Parr

d. **Highways:** The road collapse on the corner of Crockenhill and Forstal road has been reported. A 'Find & Fix' program has been set up by ABC and people are being encouraged to report all potholes and road damage. The link to contact the Find & Fix program will be published in the Parish Magazine and the Egerton article in the Kentish Express.

The Clerk is to report the dreadful state of New Road from Egerton to Pluckley.

Action: Clerk

e. **Cricket pitch drainage:** Richard Hopkins and Malcolm Iles have checked the French drain on the other side of steps and found it to be solid with mud and foliage. It has been decided that the beech trees that over-hang the cricket pitch will need to be felled. When the weather improves Richard will clear pea beach along edge of cricket pitch and re-new. Malcolm is to plant shrubs to stabilize bank.

The estimated cost for the works is £1500 plus VAT but cricket club personnel will assist with the works to hopefully keep costs down.

KCC sent an engineer to try and find the source of the water running down to cricket pitch. Dye was put into the drains at Elm Close but it was found that the water was not coming from there. It would seem that the water is running from under the Village Hall, Alison is to check on the plans to see where the drainage pipes are for Hall. **Action: Alison Richey**

f. **Fields in Trust:** Roger Harper has supplied a copy of paper work which Richard is to check before they are signed.

Action: Richard King

g. **Emergency planning:** Bill and Pat had a meeting and their first action is to send out letters to ask people with experience and equipment to get in touch. Also to find out who is in need of help i.e elderly and disabled people.

The replies will be sent to the Clerk, hopefully the new post box will be in situ before the letters are sent out so replies can be posted at the Telecottage.

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h. Community Responders: Stratton Richey held a meeting where 32 people attended, 20 people applied to be responders, so far 12 had followed up. There will be another meeting in the near future.

The coffee morning group has offered to raise funds for a defibrillator for use by the village. Stratton is also trying to raise money for kits. Kent Ambulance will provide two kits. It is hoped Glen and Karin Kennett will raise funds to provide a kit for Pluckley.

i. Tree surgery: Awaiting to hear from Graham Howland .Bill is to follow up and check when Graham will have his certificates and insurance in place.
Action: Bill Smyth

j. Hedges: Following a letter sent to Mr T Downs he has kindly arranged to have the hedging along New Road to be cut back, a letter of Thanks is to be sent.
Action: Clerk

k. Snow committee: It was agreed that the response from Highways during the recent bad weather had been very good. It was proposed that a letter of Thanks be sent to Danny Oliver for his great effort in keeping Rockhill Road gritted and traffic moving.
Action: Clerk

l. Finance meeting: The Budget has been agreed and all paper work sent to ABC. An email has been forwarded from ABC stating that all monies requested will be forthcoming. The amounts have to be agreed by Parish Council, Clerk will send an email to confirm.
Action: Clerk

m. Parish Forum: Following the cancellation of the meeting due to bad weather a new date has been set, Wednesday 6th February, unfortunately Pat who was to attend the meeting will not be able to go on the new date. Pat has requested an update from ABC about the outcome of the recycling scheme which is to be raised at the meeting.

n. Post box: The Village Hall committee have a meeting on 14th February when the request for the post box will be raised. If it is agreed the post box will be purchased and installed.
Action: Alison Richey, Clerk

O. Plan it Ashford: An email has been received about Plan-it-Ashford, Peter is to be asked if he made the enquiry.
Action: Clerk

Correspondence - All circulated by email in advance unless marked with an *

Action:

Jenny Taylor-Lack of gypsy site provision: All 10/1/2013 **Clerk to respond to ABC about the provision of sites, Copy sent to Jenny Taylor**

Budget consultation summary document: All 17/1 (What do you think?)

Invitation from Ann Barnes Kent Police Commissioner 20th Feb. **Bill is to attend.**

Nomination for Kent Community Safety Awards-March 2013: All 29/1

Sustainable Communities act: All 29/1

Plan-it-Ashford: All 5/2 **See o. above**

Note:

Ann Barnes Police & Crime plan (deadline 29/1): All 17/1

KFR-water pressure: All 22/1

DCLG Consultation on speed over 7.5 tonnes: All 22/1

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Rural News 125-Charity funding: All 24/1

Changes to the management of public rights of way in Kent: All 29/1

KALC Neighbourhood Planning –edition 3: All 29/1

Find & Fix: All 31/1: **A copy is to be sent to Jackie Greby to put in Parish magazine and a copy has been given to Kath for the local paper.**

Clerks & Councils Direct-Tree cull*

Fields In Trust-Roger*

ABC Changes to council tax benefit: All 5/2

Accounts:

Approval of the accounts for the month, for cheques to be signed: Proposed Richard King:

Seconded: Tim Oliver.

Cheques for approval:

Expenditure	Cheque No	£
Reimburse Bill Flowers (Claire) + light bulbs	1156	30.18
Hire of sports pavilion Parish plan	1157	10.00
Photocopying Welcome pack December	1158	6.20
Clerk salary Feb	1159	509.09
HMRC Feb	1160	129.61
		685.08

Income:

DVD's sales Jubilee	10.00
	10.00

Bank Reconciliation as at 30 December 2012 (Latest statements)

Current Account latest Statement Balance as at 30 December 2012 = 12,499.52 Less un-presented cheques as follows:

Clerk salary Dec	1145	509.09
HMRC Dec	1146	129.51
Hire Sports Pavilion	1147	20.00
Andrew Hopkins	1149	108.00
Extension fund	1150	6371.25
KALC Clerk in action meeting	1151	72.00
Clerk Salary Jan	1152	509.09
HMRC Jan	1153	129.41
Xpress CD's Claire Stevens	1154	98.99
Richard King reimburse DVD covers Jubilee	1155	14.44
		7,961.78

Actual balance = 4,537.73 as at 30 December 2012.

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5. Public Discussion

Alison Richey closed the meeting at 9.15 pm for the public discussion, The meeting re-opened at 9.21 pm.

6. Planning

There were no planning issues for the February meeting.

7. AOB

Telephone directory entry, Marie Summers has raised the issue of Egerton being in the Medway directory not Canterbury, the Council have tried over the last ten years to have the entry changed. A letter will be sent to BT to see if we can get any response. **Action: Clerk**

The pre-school want to re-locate from the Village Hall to the primary school, this will involve the school having building work under taken to make room. Alison and Richard have applied for funding from KCC, there is £3000.00 being held in the Games Barn Account, Geraldine thought funding could be provided by ABC some this year and another amount next year.

Richard is to look into whether more funds could be made available from KCC.

May 2013: The AGM will be held on 14th May and the Parish Assembly will be on Wednesday 29th May.

The meeting closed at 9.38 pm.

Next meeting: Tuesday 5th March 2013