

## Bank reconciliation – pro forma

This reconciliation should include all bank and building society accounts, including short term investment accounts. It must be completed on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered on a receipts and payments basis.

Name of smaller authority:

Stockton Parish Council

County area (local councils and parish meetings only):

Warwickshire

Financial year ending 31 March 2022

Prepared by (Name and Role):

W.Robinson Parish Clerk/RFO

Date:

20/06/

Balance per bank statements as at 31/3/22

£ £

account 1

account 2

account 3

account 4

account 5

account 6

account 7

account 8

71,794.0

[add more accounts if necessary]

Petty cash float (if applicable)

Less: any unpresented cheques as at 31/3/22 (enter these as negative numbers)

item 1

item 2

item 3

item 4

item 5

item 6

item 7

item 8

Cheque number 001538

- 15.0

[add more lines if necessary]

Add: any un-banked cash as at 31/3/xx

Net balances as at 31/3/22 (Box 8)

71,779.0