

# Great Milton Parish Council

Parish Clerk: Mr C Ashworth

Email: [contact@clerkgreatmilton.co.uk](mailto:contact@clerkgreatmilton.co.uk)

Website: [www.great-milton.co.uk](http://www.great-milton.co.uk)

Minutes of the Great Milton Parish Council meeting they held at The Pavilion on Monday, 16<sup>th</sup> October 2023 at 7:30 pm.

Present: Cllrs B Fox (Vice-chair), P Allen, D Harms, M Horsley, S MacMahon and S Illingworth and Cllr G Heritage (SODC)

In Attendance: Chris Ashworth (Clerk) and 2 members of the public.

**105/23 Apologies for absence**

Apologies were received in advance from Cllr S Harrod (Chair) and Cllr F Van Mierlo (OCC).

**106/23 Variation of order of business**

Agenda item 118/23 was discussed during 108/23.

**107/23 Declarations of members' interest**

No declarations of members' interests were made.

**108/23 Matters to report**

The County Councillor and District Councillor's reports were received, reviewed, and are available on the Parish Council website.

Cllr G Heritage (OCC) raised the community grant scheme: £5000 over the ward. The deadline for any requests is before 1 December 2023. Cllr G Heritage (OCC) urged the Council to apply if they have any relevant projects.

**109/23 Correspondence and public discussion**

There was no correspondence or public discussion.

**110/23 Planning applications**

A To consider the following planning applications received from SODC:

**P23/S3048/FUL & P23/S3051/LB** (The Bull The Green Great Milton OX44 7NS) Demolition of existing single and two-storey extensions, erection of single-storey side extension, single and two-storey rear extension, internal alterations, dormer window to rear, with alterations to existing parking layout. **P23/S3035/FUL** (The Bull The Green Great Milton) Demolition of twentieth-century extensions.

Cllr Harms spoke to the properties in the immediate vicinity of The Bull pub. Upon speaking with several residents close to the property, most were supportive of the plans. The only concerns raised were around the impact on parking in the village, noise and additional lighting when hosting external events. Great Milton Parish Council has previously discussed these potential issues with Mr Hutton at the previous GMPC meeting on Monday, 19<sup>th</sup> September and is happy with the measures put in place on the plans to minimise these as much as possible while still running a pub.

All the Councillors voted in **strong favour of support** for the planning applications for The Bull Pub.



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**P23/S3147/HH** (The Penn Thame Road Great Milton) Extension and conversion of roof to create habitable room within roof void. Cllr MacMahon spoke to the adjacent properties, which raised no concerns. Great Milton Parish Council voted in favour of supporting this application.

**P23/S2209/FUL**(Garages at Holloway Farm Milton Common Oxfordshire) Conversion of existing garage outbuilding into two 1-bedroom flats.(Additional details received 3 October 2023 and amended red line plan and certificate of ownership received 4 October 2023.)

This application lies on the outside reaches of the parish. Great Milton Parish Council have no strong views.

**B** There were no planning decisions to review.

## **111/23 Minutes of the previous meeting**

The minutes of the September meeting of the Parish Council, held on Monday, 19<sup>th</sup> September 2023, were received, reviewed, agreed and signed as a true and accurate record of the proceedings.

## **112/23 Financial resolutions**

**A** The following cheques for payment were authorised and signed:

Chris Ashworth. Salary, Tax and Expenses October: £562.72

Chris Ashworth laptop reimbursement: £454.08

Shield Maintenance Dog Waste September: £62.40

McCracken and Sons (To carry out Cuts No.5 to main Verges and Thame Road & To carry out Cut No.5 to Recreation Ground): £463.20

Moore external audit: £252.00

J M Dudley: £382.80

BT Office/e-mail package: £10.80 (paid by monthly Direct Debit)

Hugo Fox: web support: £23.99 (paid by monthly Direct Debit)

Castle Water: £254.62 (\*Cheque was signed by Cllr Harrod and Cllr Allen on 26/09/23 to avoid any late payment fees\*)

**B** The bank reconciliation, accounts and bank statement for September were received, reviewed and approved.

**C** The receipt of the External Auditor's report was received, which raised no major issues. Notices of completion have been placed on the notice boards and uploaded to the website.

## **113/23 Parish clerk and councillors' update of matters in hand**

- A new laptop has been purchased at the price of £454.08
- At this time, there has been no response via email or phone from McCracken. The Parish Clerk is sourcing quotes from other companies to take over the grass-cutting duties when the contract ends with McCracken at the end of February 2024. The Parish Clerk will check the details of the contract to ensure it will end in February 2024 and if any notice is needed to be given.

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- The vacancy for a Parish Clerk has been listed on Indeed and within a group for Parish Clerks in Oxford. Cllr MacMahon has listed the post on 'Next-door'. It has also now been posted on the Great Milton Facebook page.

## **114/23 Security in the village**

Residents are encouraged to continue to report any incidents they witness or experience to the police via the 101 telephone service or online via the [police.co.uk](http://police.co.uk) website.

## **115/23 Speeding in the Village – Speed indicator display update.**

Members of the Parish Council met with Jon Beale to discuss the location of VAS/SID poles in the village. Two locations originally agreed upon at the time of the Village Gateway features planning process will be used along with a further pole along Church Road. The location of this pole was discussed at length between Cllrs Harrod, Fox, Illingworth and Jon Beale (Technical Officer - Traffic & Road Safety). It has been agreed by the Parish Council to install this third pole along the verge outside The Old Vicarage. It will be as unintrusive as possible. Cllr Harrod spoke to the residents who would be within eyesight of the pole along Church Road, with a few small issues raised. Cllr Fox said that after speaking to Jon Beale, the location was the optimum location for the pole and the impact the SID would have in the Village.

It was agreed that the next steps to get the poles installed and the SID device purchased would begin with the Parish Clerk contacting Jon Beale.

## **116/23 Steps down to Rec from Fuller's Field**

It has been raised to GMPC that the steps down to the Recreation Ground from Fullers Field need some work to ensure they can be used safely. Cllr B Fox and the Parish Clerk visited the steps to check the condition. It has been agreed by the Parish Council that the greenery around the steps will be tidied up to make the rails more accessible, but the overall condition of the steps is good, and no further work is needed.

## **117/23 Dates for 2024 meetings**

The dates below have all been agreed upon for the 2024 Great Milton Parish Council meetings. All the meetings are on the 3<sup>rd</sup> Monday of the month, with meetings at 7:30 p.m.

- Monday 15<sup>th</sup> January
- Monday 19<sup>th</sup> February
- Monday 18<sup>th</sup> March
- Monday 15<sup>th</sup> April
- Monday 20<sup>th</sup> May
- Monday 17<sup>th</sup> June
- Monday 15<sup>th</sup> July
- No meeting in August
- Monday 16<sup>th</sup> September
- Monday 21<sup>st</sup> October
- Monday 18<sup>th</sup> November



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▪ Monday 16<sup>th</sup> December

**118/23 Check it before you chuck it. SODC campaign**

SODC urges residents to 'Check it before you chuck it' as part of a drive to increase the amount and quality of recycling in the district.

This autumn, South Oxfordshire and Vale of White Horse District Councils will place stickers on all green household recycling bins to encourage people to 'Check it before you chuck it'. The sticker features a QR code for people to scan to help them check and a reminder that all items in the green bin should be clean, dry and loose.

To find out which bin an item should go in, please 'Check it before you chuck it' at [southandvale.gov.uk/checkit](http://southandvale.gov.uk/checkit)

The Parish Council agreed that this item will be added to the Bulletin to ensure people are aware of the project.

**119/23 Changes to Schedule 1 of S101 Grass Cutting Agreement with OCC**

The changes were reviewed with the changes involving the OCC Verge and Vegetation Policy. The new agreement was signed by Cllr B Fox.

**120/23 Planning letter for the Village**

The planning letter for newly approved applications in the Village, which will be sent to all newly approved applications, reminding people of the impact on the Village and to be mindful, was reviewed by the Councillors with a few changes to be made by the Parish Clerk.

**121/23 Budget plans for 2024/25**

The Councillors discussed any main areas for the budget plans for the 2024/25 financial year. The main area that was discussed was the budget for grass cutting in the Village, for which an initial figure has been agreed of £7,000 for the year.

Cllr Horsley then spoke about the possibility of purchasing a large TV screen/projector and screen for the Pavilion as it will soon have Broadband. These would allow members of the public to attend meetings virtually, and the item could also be used by external groups using the Pavilion. Cllr G Heritage (SODC) said this is the sort of project that can apply to the Community Grant Fund. Cllr Horsley has agreed to research the prices of the equipment so that an application can be made.

**Meeting ended 20:08**

**The next meeting of Great Milton Parish Council will be held on Monday, 20<sup>th</sup> November 2023, at 7.30 pm at the Pavilion.**



20.11.23