

Minutes of the Averham, Kelham and Staythorpe Parish Council Meeting held at 7pm on Tuesday 19th January 2021 via video-conference due to COVID19 restrictions

Present: Cllr. A. Fereday (Chair) Cllrs. J. Miller, I. Bradey, J.Allan, S. Emeny, J. Cobley, K. Nickson, J. Phillips-Kelly, and N. Mellors

District Cllr. R. Blaney was present for items AKS 21- 4(a) and County Councillor Sue Saddington was present for items AKS 21- 4(b)

Ex-officio: Jennifer Cawkwell, Clerk

	Welcome - District Councillor Roger Blaney and County Councillor Sue. Saddington were welcomed to the meeting.	Action
AKS 21-1	Apologies for absence - Cllr. V. Hird	
AKS 21-2	To receive declarations of interest from members in relation to items to be considered - Cllr. Bradey made a declaration in respect of item AKS 21- 6 as he is a School Governor.	
AKS 21-3	Minutes of the previous meeting – The minutes of the previous meeting held on 8 th December 2020 were approved as an accurate record.	
AKS 21-4(a)	<p>Reports from County Councillor and District Councillor With the agreement of the Parish Council, this item was considered ahead of the agenda order.</p> <p>District Councillor’s Report - Cllr. Roger Blaney was welcomed to the meeting and spoke about the following matters:</p> <p>Planning Applications Brakes Foodservice, Bilsthorpe – Cllr. Blaney apprised the meeting of an application received from Brakes to construct a new warehouse/distribution centre at Bilsthorpe, commenting that the application had been refused but was likely to be the subject of an appeal. Adding that if successful the appeal would result in a significant increase in the volume of traffic using Kelham Bridge. He undertook to keep the Parish Council informed about this development.</p> <p>A46 Newark Bypass – Cllr. Blaney outlined the two options proposed for the A46 Bypass advising that the District Council had expressed a preference for Option Two. He advised the Parish Council to think carefully about the key issues associated with the development. It was agreed that the Council’s preference was for Option Two and the Chairman undertook to draft a response to this effect.</p> <p>Southwell Race Course – Cllr. Blaney then spoke about an application to replace the all weather race track at Southwell Race Course advising that if successful this would result in an increase in HGV traffic. He suggested that the PC write to NSDC requesting that it should be a condition of the planning consent that the HGVs accessed the race course via the A612 and not via Rolleston. The Chairman said that he would write to NSDC about this issue.</p>	<p>RB</p> <p>Chair</p> <p>AF</p>

	<p>Network Rail – Cllr. Blaney then informed the Council about a meeting he and Cllr. Saddington had attended with Network Rail at which a report had been presented outlining the reasons for poor performance e.g signal failures. He advised that Cllr. Saddington would be speaking further about the issue of Network Rail’s reliability in her Report.</p> <p>Cllr. Cobley raised the issue of floodlighting at the Staythorpe Crossing and Cllr. Blaney advised that this issue should be raised at the forthcoming meeting with Network Rail.</p> <p>Cllr. Blaney left the meeting at 7.25 pm</p>	JC
AKS 21-5	<p>Matters arising from the previous meeting, not on the agenda</p> <p>Kelham and Averham Benches -It was agreed that as the bench located at the west end of The Close, Averham had been damaged beyond economic repair and is rarely used it would be removed. Cllr. Miller kindly undertook to arrange this. It was noted that a decision about the installation of a bench at Kelham will be made at the March meeting following receipt of estimates and information from NCC.</p> <p>Street Lighting - It was noted that NCC and Via had been contacted regarding the ongoing street lighting problems in the Parish, especially the continuing issues along the Main Road (A617), the Averham Bypass and that the promised benefits from the installation of LED lighting did not appear to have been realised.</p> <p>Gigabit Broadband Voucher Scheme - Cllr. Fereday advised that the was awaiting a response from Open Reach and on receipt of this information he would contact NCC again about the voucher scheme.</p> <p>Community Champion Award – It was agreed that this initiative would not be supported.</p>	JM
AKS 21-4(b)	<p>Cllr.Saddington joined the meeting between 7.40pm and 7.55pm. She was welcomed to the meeting and spoke about the following:</p> <p>Network Rail Cllr. Saddington provided further information about the meeting referred to by Cllr. Blaney. Advising that she was convening an Open Forum with Network Rail for Parish Councils to raise their concerns. It was agreed that Cllrs. Fereday and Cobley would attend the Forum. The clerk will liaise to arrange the meeting.</p> <p>A46 Newark Bypass Consultation - Cllr. Saddington expressed a preference for Option Two.</p>	JC/AF/ Clerk
AKS 21-6	<p>Issues in relation to Manners Sutton School</p> <p>Consultation Document – It was noted that the consultation on the School’s future concludes on January 31st 2021.</p> <p>Community Assets and Access to the School Grounds- It was noted that the middle shed on the School grounds is owned by the</p>	

	<p>Parish Council and contains chairs and tables which are also owned by the PC. It was agreed that the Robin Hood Theatre would be asked to consider storing the chairs and tables.</p> <p>It was also noted that the Community Room at the School was funded from the National Lottery to provide a venue for community events and therefore access to the room required clarification. The clerk advised that she had written to NCC seeking clarification about the assets stored at the School and use of the community room.</p> <p>Councillors also commented that many local residents exercise in the school grounds and would like the access to the grounds to continue.</p> <p>The Chairman undertook to draft a letter for Cllr. Saddington to send to NCC about these issues.</p> <p>School Catchment Area - It was agreed that the Chairman would approach NCC, due to the school's closure to request Averham, Kelham and Staythorpe be included in the catchment area for the Minster School as opposed to Suthers School at Fernwood.</p>	<p>Clerk</p> <p>Chair</p>
AKS 21-7	<p>Correspondence</p> <p>-Email from Cllr. Saddington - funding for Post-Covid celebration Approval was given to applying to Cllr. Saddington for a grant of around £100 for a post COVID celebration event for the three villages. Cllr. Phillips Kelly and Cllr. Nickson kindly said that their companies would also provide £100 donation to the celebration fund.</p> <p>-email from Cllr. Saddington regarding extension of NCC's COVID grant funding - noted</p> <p>-email Newark Food Bank expressing thanks for donation - noted</p> <p>-email from NSDC regarding Model Councillor Code of Conduct 2020 - noted</p> <p>-email from NSDC advising of funding for tree planting- noted - clerk to publicise</p> <p>-email from resident regarding damaged bench in Averham - item dealt with earlier in the meeting; Minute AKS 21-5 refers.</p>	<p>Clerk</p>
AKS 21-8	<p>Planning Applications: The clerk advised that no Planning Applications, Decision Notices or late planning applications had been received.</p> <p>Plot of Land Development at Southside of Pinfold Lane, Averham – Cllr. Nickson commented that the development appeared to be differing in construction from the approved plans it was agreed that this matter would be kept under review.</p>	
	<p>Cllr. Phillips-Kelly left the meeting at 8.30pm</p>	
AKS 21-9	<p>Finance - Cllr. Miller presented the Finance Report for the quarter ending 31st December 2020. He advised that income remained at £4,018.94 as no income had been received during the period. He added that expenditure totalled £2,425.57, that budgets were generally under spent resulting in a projected year end surplus of £821.05 and the PC's finances were therefore in a healthy position.</p>	

	<p>21/22 Precept – Approval was given to the Finance Committee’s recommendation that the Precept for 2021/22 be increased by £120 (3.5%) to £3,570.</p> <p>Investment Account - Approval was given to the Finance Committee’s recommendation that the clerk be authorised to open an investment account with HSBC and transfer £5,000 to the account.</p> <p>Financial Procedures - Approval was given to the Finance Committee’s recommendation to update the Financial Procedures.</p> <p>Budget 21/22- Cllr. Miller presented the budget, totalling £3,671.92 for 2021/22 which was unanimously agreed.</p> <p>Payments - Approval was given to the following payments: - Membership - Council for the Protection of Rural England £30 - Purchase of replacement parts for the defibrillators £168</p>	
AKS 21-10	<p>Parish Councillors’ Reports</p> <p>Pinfold Lane Puddle – Cllr. Allan stated that following any rainfall a large puddle formed on Pinfold Lane and he asked that NCC be contacted with a view to creating a gully to improve drainage in the area. Cllr Allan agreed to draft a letter for the clerk to send to NCC/Highways Authority.</p> <p>Footpath A617 between Averham and Kelham- Cllr. Allan said that the footpath between Averham and Kelham had become overgrown and it was now only possible to walk along it in single file. The clerk was asked to report this to NCC.</p> <p>Priest’s Path - Averham and Kelham Churches - Cllr. Nickson commented that part of the footpath between Averham and Kelham churches had been closed and it was therefore no longer possible to walk between the churches. It was agreed that this issue should be brought to the attention of NCC.</p> <p>Power Station / Averham Walk – Cllr. Allan spoke about the slippery, steep section of the walk near the power station adding that it could be made safer by replacing the section with steps. It was agreed that the clerk should enquire with NCC and Staythorpe Power Station about the possibility of constructing steps to the steep section of the walk.</p> <p>Development at Plot on Northside of Pinfold Lane, Averham Cllr. Allan said residents had expressed concern that the development appeared to be deviating from the approved plans in that driveway was being constructed with block paving instead of the approved tarmac and the roof also appeared to differ from the street scene shown on the drawings. The clerk was asked to bring this matter to the attention of NSDC.</p>	<p>JA/Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

	Damage to Bollards, The Close, Averham – Cllr. Allan advised that NCC were aware of the damaged bollards and are arranging repair.	
AKS 21-11	Date of the next Parish Council Meeting at 7:00pm on Tuesday 2 nd March 2021 at the he Robin Hood Theatre, Averham. The meeting may be held via video-conference due to COVID 19 restrictions.	
	The meeting closed at 9.00pm	

Chairman:

Date: