

CLAYTON LE DALE PARISH COUNCIL

Minutes of Meeting of Clayton le Dale Parish Council held at 7pm on 16 April 2024 at Salesbury Memorial Hall

In attendance Cllr K Thompson (Chair) Cllr A Schofield (Vice Chair) Cllr C Cotton. Cllr S O'Callaghan

Clerk Janet West well + 8 members of the public

	Agenda items	
16/04/24/1	Chairman's Welcome Cllr Thompson welcomed everyone to the meeting.	
16/04/24/2	Apologies for absence Apologies were received from Cllr Peter Ainsworth who was unable to attend due to illness.	
16/04/24/3	Declarations of Interest There were no declarations of interest.	
16/04/24/4	Public participation Items raised were: <ul style="list-style-type: none"> The next steps in relation to SPIDs. Residents were advised that the council were awaiting the mounting of a backplate before a SPID would be ordered westbound and eastbound A resident queried the payment to Peak & Northern Footpath Society (PNFS) and what the council received as part of this membership. It was advised that a quarterly newsletter was received and PNFS and they could help with footpath inspections and information/guidance. SMH illumination. A resident who lived across from the memorial hall advised that a security light at the front of the building was keeping him awake. Action: Cllr Thompson would investigate this matter.	Cllr Thompson
16/04/24/5	Approval of the minutes of the meeting held on 12 March 2024. Cllr Schiofield requested a couple of minor amendments. These were then approved as amended at the meeting. Proposed Cllr O'Callaghan Seconded Cllr Schofield	
16/04/24/6	There had been an error with the agenda and there was no item 6.	
16/04/24/7	Accounts Payments Since last meeting: Hugo Fox monthly payment £9.99 + VAT (paid by direct debit) Clerk payroll £900 QQ3&Q4 Reimbursement to Janet Westwell for registration of Domain .org email address as required by PK Littlejohn for year end £35.86	

	<p>Janet Westwell £189 reimbursement for purchase of CLD Laptop as agreed at the last meeting in relation to data security. Bank reconciliation to year end previously provided.</p> <p>Payments due for approval SMH Payment for April 2024 meeting £30.00 Hugo Fox monthly payment of £11.99 inc VAT</p> <ul style="list-style-type: none"> • LALC Membership £272.70 • PM&M payroll £28 x 2 (first month + set up) <p>Unanimously approved.</p>	
16/04/24/8	<p>Approval of Auditor The previous auditor had failed to respond to the clerk's messages. Another auditor (Diane Harvey) had been sourced by the clerk via recommendation of another parish council however the fees were yet to be confirmed but likely to be higher than the previous auditor. The Parish council unanimously approved the appointment of Diane as auditor and approved fees off up to £80.00.</p> <p>Action: clerk to appoint Diane and progress with year-end AGAR submission</p>	Clerk
16/04/24/9	<p>Appointment of a Lengthsman for the Parish. 3 Parties had initially shown interest in the vacancy, requests for quotations had been sent to 2 but only 1 response had been received by the application closing date. This application was from a candidate who lived in Clayton le Dale and Cllr Thompson could vouch for the quality of his work. He also had the required equipment therefore Cllrs unanimously agreed to appoint Steve Frost as the Parish Lengthsman with a review after the summer.</p> <p>Action: clerk to contact Steve and progress.</p>	Clerk
16/04/24/10	<p>Meetings attended by Cllrs. There had been no meetings since the last Parish Council meeting</p>	
16/04/24/11	<p>LCC Update Cllr Schofield provided an update which covered: On 14 March the Lancashire Combined Authority was unanimously agreed. Communications will have been sent to the government and this should hopefully see receipt of devolved monies for the area. A59 repatching Cllr Schofield advised that he had sent an email to LCC about the random repatching on the A50. He was awaiting a response/.</p>	
16/04/24/12	<p>RVBC Update Cllr Edge provided an update as below:</p> <ul style="list-style-type: none"> • RVBC 50th anniversary. To celebrate this RVBC had 50 redwood trees which individuals and parish councils could apply to be planted in their area. • There were grants available for Ribble Valley in Bloom and also EV Charging points. • Parishes were encouraged to light a memorial beacon for the D Day anniversary and there would be a service at Blackburn Cathedral. • Salesbury Memorial Hall SAFE campaign was the 	

	beneficiary of some of the Ribble Valley Shared Prosperity fund monies.	
16/04/24/13	<p>Joint Surgery with Salesbury Parish Council A date of 4 May had been proposed for this however Cllrs thought that either of the May Bank Holidays would not be popular so suggested 8th or 15th June.</p> <p>Action: Clerk to propose to Salesbury Parish Council.</p>	Clerk
16/04/24/14	<p>Bulb Planting Cllr Thompson proposed to plant English varieties of spring bulbs throughout the parish. This was unanimously agreed and areas for consideration were:</p> <ul style="list-style-type: none"> • The area at the top of Beech close • Oaks Bar near the BT box • Barker Brow <p>Action: Cllr Thompson to further investigate and come to next meeting with proposed costs.</p>	Cllr Thompson
16/04/24/15	<p>Insurance Review The renewal details had not been received by the insurer. This item was therefore deferred to the next meeting</p>	Clerk
16/04/24/16	<p>Review of Asset Register The recently purchased laptop had been added to the Council's Asset Register.</p> <p>Approved by all.</p>	
16/04/24/17	<p>Contribution to security devices on the school car park Cllr Thompson reminded Cllrs and residents that there had been some antisocial behaviour the previous summer around the school car park. The school were looking at CCTV and Cllr Thompson asked whether the council wanted to contribute.</p> <p>Action: Clerk to contact the school to find out cost and bring to the next meeting.</p>	Clerk
16/04/24/18	<p>Date of next meeting</p> <p>This was agreed for Wednesday 22 May starting at 7pm with the annual meeting of electors and the annual Parish meeting at 7:15pm.</p> <p>There being no further business the meeting closed at 7:45pm</p>	