



DRAFT MINUTES

West Meon Parish Council
08 Nov 2022; 7.30pm; West Meon Village Hall

PRESENT:

Cllr Trenchard (Chair); Cllr Adams; Cllr Waller; Cllr Edwards; & Cllr Silk

In Attendance:

Mrs Joanna Tester (Clerk); Cllr Lumby (HCC/WCC; arrived 7.36pm; left circa 8pm); & one member of the public.

Meeting started at 7.33pm

Item No.	Item	Discussion & Decision	Action
2151	Acknowledgements	Councillors paused and remembered in silence the contributions of John Claisse and all other villagers who have passed away since the last meeting.	
2152	Apologies	Apologies received and accepted from Cllr Gedye & PCSO Owen Reeves.	
2153	Disclosable pecuniary interests	None.	
2154	Requests for dispensations	None received.	
2155	Public questions & comments	Standing orders suspended for maximum 10 mins. Member of the public asked for PC's consent to leave a traffic speed survey in the village shop, for villagers to complete. Cllrs happy for MoP to proceed. Feedback to be given at the Jan 2023 PC meeting.	
2156	Resume standing orders	Agreed	
2157	District councillor's report & questions arising	Report received (Appendix A). Cllr Lumby added the following: <ul style="list-style-type: none"> Concerned about the low level of intake at West Meon School. Many children are sent to Froxfield or Meonstoke. Unknown reasons at the current time. Need to speak to head teacher. Sports activities better in other local schools? Cllr Lumby asked cllrs to help to raise the profile of the school. No further action that can be taken by the PC at the current time. 	

2158	County councillor's report & questions arising	Report received (Appendix B) There were no questions for Cllr Lumby from WMPC councillors.	
2159	Police/PCSO report	No report received.	
2160	Mins of previous meetings (04/10/22)	Agreed as a true record.	
2161	Clerk's progress report	Parish Lengthsman Agreement Upcoming visits are 15/12/22 & 16/02/22. Clerk to ask Lengthsman if it is possible to reschedule the Dec visit to Feb i.e. full day on 16/02/23. District Cllr's Report Street lamp by butcher's shop permanently on Clerk contacted HH and an engineer has been on site. Problem should have been rectified. Remove from report. Police/PCSO Report New PCSO – Clerk has been contacted by PCSO Owen Reeves who has been assigned the WM area. Remove from report. Community, Housing & Recreation WG (Defib) Clerk has purchased spare pads & batteries. To be brought to 08/11/22 PC meeting & passed on to Debbie (West Meon First Responders) via the village shop or café. Clerk now receiving updates on defibs from Debbie. Remove from report.	Clerk
2162	Bank account	Bank balance - £123,924.12 @ 02/11/22 (Cllrs have been provided with bank statement 144 (02 Oct 2022 to 01 Nov 2022).	Clerk
2163	Clerk's SLCC Membership	Resolved: that WMPC contributes half of the cost of renewing the Clerk's annual subscription to SLCC, at a cost of £93.00.	Clerk
2164	Internal auditor appointment	Background: cllrs asked the Clerk to investigate whether the PC's relatively high IA costs could be reduced. Two alternative quotes were sought, both from members of the Internal Audit Forum. Do the Numbers Ltd have acted for many years as IA to the Clerk's other parish, Hambledon, hence is well-known and regarded. The annual fee of £250 takes into account that both audits could be carried out in one visit. Quotes: Lightatouch - £400/annum (one year-end visit) Do the Numbers Ltd - £250/annum (one year-end visit) Fair Account (current IA) - £795/annum (multiple visits; £335 paid already this f/y) Resolved: that the PC appoints Do the Numbers Ltd as its Internal Auditor for the remainder of the 2022/23 financial year and onwards.	Clerk
2165	Grant request	Resolved: that the PC approves a grant of £200 to Citizens Advice Winchester District, for the 2022/23 financial year. Cllrs discussed the request for a £500 grant for West Meon Village Shop to assist with emergency repairs to a damaged roof (the request was received after the agenda was published). Cllrs agreed that Cllr Trenchard to contact applicant to ask if	

		claiming on insurance and, if not, why not. To be deferred until more information is available.	
2166	Payment of accounts	<p>Mrs J C Tester Clerk's salary (Oct 2022) £696.90</p> <p>NEST Clerk's pension (Mrs J C Tester; Oct 2022) £56.16</p> <p>Mrs J C Tester Clerk's expenses (Sept 2022) £13.61</p> <p>Hambledon PC 50% contribution towards Clerk's SLCC annual subscription £93.00</p> <p>West Meon Village Hall Hall hire Sept & Oct 2022 £44.00</p> <p>First Rescue Training & Supplies Ltd Defib pads & batteries £156.00</p> <p>Royal British Legion Industries Ltd Tommy statue £650.00</p> <p>Dean Tutt Fencing & Landscaping Supply and erect 2 new arris rails and put back on Pallisade at Meonwara play area. £80.00</p> <p>HMRC Cumbernauld £108.21</p> <p>Outstanding on PC's account for Mrs Diane Heppell.</p>	Clerk
2167	Planning applications	<ul style="list-style-type: none"> • SDNP/22/04539/TCA Church Barn, Court Lane, West Meon, Petersfield, Hampshire, GU32 1JE [NO COMMENTS] <p>Clerk to contact HH & request that they write to Lippenwood Farm – trees that border Lippen Lane need cutting back.</p>	Clerk
2168	Planning apps received after 28/09/22	None received.	
2169	Planning decisions	<p>The following decision was noted: SDNP/22/04104/HOUS. 1 East End Cottages, East End, West Meon, Petersfield, Hampshire, GU32 1LX. Demolition of conservatory; erection of two-storey side extension; new dormer in existing roof. APPROVED.</p>	
2170	SDNPA's draft Equestrian Development TAN	<p>Resolved: that the PC has discussed the draft TAN and will respond to the consultation as follows:</p> <p>‘WMPC is supportive of the draft Equestrian Development TAN but would like to see more emphasis put on the visual intrusion of subdivision (especially with white tape), and how it can also prevent to natural herding instinct of horses.’</p>	Clerk
2171	CPRE Hampshire's Hedgerow Community Funding initiative	<p>Resolved: that the PC has discussed the funding initiative and noted that as it does not own any areas where it could plant a new hedge, or regenerate an existing one, the funding is not applicable.</p>	
2172	New 'Tommy' statue	<p>Resolved: that the 'Tommy' statue should be placed at the war memorial for Remembrance Sunday and then moved to the Cross from there on, properly secured.</p>	

2173	Planning WG	No written report. The following updates were noted: <ul style="list-style-type: none"> • VDS - Cllr Waller confirmed that the estimate for editable pdf is £1500-1600. Clerk to investigate how Hambledon PC proceeded. Agenda item for Jan 2023. 	Clerk
2174	Community, Housing & Recreation WG	No written report. The following updates were noted: <ul style="list-style-type: none"> • Recreation ground – nothing to report. • Christmas lights - Cllr Waller has mended the broken lights. Socket outside the butchers still needs looking at by an electrician. • Christmas trees - £20/tree. Six for the High St. Delivery to the shop 2nd week Dec. Cllr Adams to request the invoice. • Boules – eco-survey needed. 	
2175	Replacement defib. cabinet	Resolved: that the PC does not replace the defib cabinet. There is no guarantee of having an electricity supply going forward. There are also two other defibs in the village. To date, there have been no issues with the current cabinet and its location. Cllrs highlighted the importance of maintaining the telephone box.	
2176	Finance & Administration WG	No written report received. The following updates were noted: <ul style="list-style-type: none"> • WMPC draft leases – Rifle Club has had their copy for a month. VH has had their copy for 3 weeks. No response from either to date. Nothing further to report. • Co-option of WMPC member – no update. 	
2177	DLUHC Committee Funding Inquiry	Resolved: that the PC acknowledges receipt of NALC’s brief on the DLUHC Committee Funding Inquiry but does not wish to respond.	
2178	Reports & Issues	<ul style="list-style-type: none"> • WCC Local Plan Regulation 18 Consultation - open for public consultation for a period of 6 weeks from 2nd of Nov until 23:59 hours on 14th of Dec. • Additional SDNP Neighbourhood CIL funds of £21,482.50 have been received, bringing the total to £34,395.19 from Metis, and £4,284.91 from Brooklyn. [To be focused on in the new-year. Play equipment. Agenda item for Jan 2023 PC meeting. Article to be placed in next edition of the Parish News – ‘resident has previously carried out a small-scale survey; what other suggestions do residents have and what draws them to other play areas?’ Responses to go to the Clerk. PlaySafe to be approached?] • The PC has been made aware of the website Police.UK Home Police.uk (www.police.uk) which gives general information about the police; numbers and statistics about crime figures in different areas; & information on the area’s policing team, upcoming meetings and events such as beat surgeries. • Meon Valley Community Bus timetable has changed due to an extra route to Petersfield being added to the service. • South East Water's annual Vulnerable Stakeholder event - Thurs 9th Nov 10am to 5pm; virtual session. 	

		<ul style="list-style-type: none"> Local Parish Briefing – Tues 15th Nov 3pm to 5pm. Walton Suite in the Guildhall, Winchester. Will be focusing on the Local Plan Regulation 18 Consultation. Flick Drummond MP – next community forum is on the subject of Health. Fri 18th Nov at Denmead Community Centre, School Lane, at 4pm. Request from a parishioner for the PC to ask HCC to reinstate the surface of the A32 to pre-traffic-calming days. [Cllrs unanimously agreed that this would not be done; measures have reduced average speed by 4mph.] 	
2179	Date/time of next meeting	<ul style="list-style-type: none"> Tues 6th Dec 2022 at West Meon VH (Main Hall); 7.30pm. To discuss next meeting - VDS; Christmas lighting; leases; Metis progress report; grant application from Village Shop. 	
2180	Confidential matters	No members of the public/press were present and there were no confidential matters to discuss.	

The meeting closed at 9.10pm

Signed:

Cllr Trenchard (Chair)

Dated:

Signed:

Joanna Tester (Clerk)

Dated: