

MINSTER PARISH COUNCIL



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Clerk to the Council: Ms. Kyla Lamb - MAAT

28th November 2019

MINSTER PARISH COUNCIL

3rd DECEMBER 2019

Sir or Madam,

You are hereby summoned to attend a meeting of the Council of Minster which will be held at the Library and Neighbourhood Centre, 4A Monkton Road, Minster on Tuesday 3rd December 2019 at 7 p.m. for the purpose of considering and passing such Resolution or Resolutions as may be deemed necessary or desirable with respect to the matters mentioned in the agenda.

Clerk to the Council

NOTE: Residents and members of the public are cordially invited to attend the meeting of the Council.

AGENDA

1. **APOLOGIES FOR ABSENCE**

To receive apologies for absence, if any.

2. **MINUTES**

To approve the Minutes of the meeting held on 5th November 2019 (**Appendix A**).

3. **MEMBERS' INTERESTS**

To register any new interests, or deregistration, by Members.

4. **POLICING REPORT**

To report on any other matters as appropriate.

5. **COUNTY COUNCILLOR & DISTRICT COUNCILLORS REPORT**

To receive reports from County and District Councillors as appropriate.

6. **CHAIRMAN'S ANNOUNCEMENTS**

The Chairman to report as appropriate.

7. **REPORT OF THE CLERK**

The Clerk to report upon any matters that may have arisen since the dispatch of the agenda.

8. **DOCUMENTS AVAILABLE FOR INSPECTION**

Documents will be placed around at the meeting, as appropriate.

9. **PARISH COUNCILLOR VACANCY**

Due to the resignation of Cllr Susan Taylor a vacancy has arisen on Minster Parish Council. The required notice of vacancy from Thanet District Council has been advertised on the noticeboard. Should they have no response to this by 4th December 2019 the vacancy can be filled by co-option.

10. **SECTION 106 AGREEMENT**

The Clerk will update members with any information since the November 2019 meeting.

11. **AGENCY PAYMENT RENEWAL AND TAKING OVER THE HIGH STREET AND MONKTON ROAD CAR PARKS AND PUBLIC TOILET**

The Chairman will update members with any information since the November 2019 meeting.

12. **PROPOSED TRAVELLER SITE**

The Chairman will update Members following the recent Overview and Scrutiny meeting and clarify the current position with the proposals for the Minster site.

13. **DEVELOPMENT PROPOSALS FOR LAND WEST OF TOTHILL STREET OL/TH/18/1488**

The Chairman will update members on any further information received regarding the above application since the November 2019 meeting.

14. **KALC 2020 COMMUNITY AWARDS SCHEME**

Members are asked to give consideration to who they may wish to consider to nominate for the KALC Community Award Scheme for 2020. Nominations need to be submitted by Friday 31st January 2020.

15. RURAL SPEEDWATCH

This item was deferred from the November Council meeting. Rob Searle – Thanet Speedwatch Co-Ordinator has asked to address the Council to explain what Speedwatch are doing in Minster and the surrounding villages. He has also asked the Council to consider help with funding for the maintenance and annual servicing of the Speedwatch equipment. Mr Searle will explain the funding requirements at the meeting.

16. INCONSIDERATE PARKING LEAFLETS

The Chairman will table a revised leaflet at the meeting for members consideration.

17. PLANNING COMMITTEE

To receive the Minutes of the Planning Committee meeting held on 5th November 2019 (**Appendix B**)

18. HIGHWAYS COMMITTEE

To receive the Minutes of the Highways Committee meeting held on 20th November 2019 (**Appendix C**) and to receive an update on a meeting with Richard Heaps (Kent Highways) to consider the items raised in the attached minutes.

19. PLANNING APPLICATIONS

To receive an update on planning comments made to Thanet District Council and decisions made by Thanet District Council since the November Council meeting.

20. COMMITTEE REPRESENTATIVE REPORTS

To receive reports, if appropriate, from representatives of the following bodies:

TALC	Councillors Crow-Brown & Quittenden
Minster School	Councillor Mrs Gimes
Village Hall	TBC
Twinning Assn.	Councillor Burden

21. REPORT OF THE RFO

(a) Bank balance statement

(b) Statement of Receipts and Payments for November 2019 (**To be tabled at the meeting**)

22. QUESTIONS FROM THE PUBLIC

Up to 15 minutes will be allowed for members of the public to ask questions or comment on parish matters.

Mrs. Kyla Lamb

Clerk to the Council

28th November 2019

MINSTER PARISH COUNCIL

Minutes of the Meeting of the Council held at the Library & Neighbourhood Centre,

4a Monkton Road, Minster

on 5th November 2019 at 7.00 pm

Present: Councillors: Mrs. Gimes (Chairman), Day, Quittenden, Dr. Jones, Crow-Brown, Whybrow, Sharp, Burden, Owen, McCarthy (arrived 7.25pm).

Also present: Cllr Roper (TDC), Kyla Lamb (Clerk to the Council), Clare Wilsdon (Assistant Clerk to the Council), PCSO Adrian Butterworth.

181. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr Taylor.

182. MINUTES

RESOLVED: That the Minutes of the meeting held on 1st October 2019 be approved and signed by the Chairman.

183. MEMBERS' INTERESTS

None declared.

184. POLICING REPORT

PCSO Adrian Butterworth was present and reported as follows:

- Crimes of Note;
 - Theft from Church
 - Criminal damage – Graffiti - Skatepark
 - Fraud – High Street
 - Fraud – Rose Gardens
 - Vehicle theft – Tothill Street
 - Burglary – High Street
 - Attempted theft of motorcycle – Rose Gardens
- Anti-social behaviour
 - Parking issues reported due to disregard of yellow lines.
 - Dog fouling
- Positive news
 - Criminal damage-graffiti-skatepark – Suspect caught on CCTV and challenged by the Parish Chairman and Community Warden but false details were given so Police have no lines of enquiry.
 - Fraud – High Street – Resident managed to keep the fraudster on line and contacted Police but despite hours of waiting and contact made with suspects it was decided to terminate the operation.
 - Police thanked the resident for staying calm and for his assistance.

185. COUNTY COUNCILLOR & DISTRICT COUNCILLORS REPORTS

Cllr Roper apologised for missing some meetings recently due to the time and date coinciding with TDC meeting that he has needed to attend.

Cllr Roper reported as follows;

- There has been a change of Leadership at TDC with Labour now in power.
- A Travellers working party meeting will be held on Wednesday 6th November. TDC are looking at possible suitable sites, for travellers on a temporary basis and hope to find some permanent sites in the future. A pre-application meeting has been held relating to the site at Minster Services but it is unlikely to be deemed as suitable.
- A decision should be made on Manston Raceway before Christmas. Work on clearing the track had started but this has currently been stopped by TDC enforcement.
- A review of Ramsgate Port is being carried out as it is losing money.

Cllr Crow-Brown asked if meetings with the Travellers are minuted. Cllr Roper responded that the meetings are reported on via the Overview and Scrutiny meetings for which minutes are made available.

186. CHAIRMAN'S ANNOUNCEMENT

Cllr. Mrs Gimes reported as follows;

- Thanks to those involved in organising the fireworks, including the Royal British Legion and the volunteer marshals.
- Donations to the value of £448 were collected at the fireworks and will be split as agreed between the 1st Minster Scouts and the Christmas Lights fund.
- Attended the Parish Forum at TDC where items were discussed as follows;
The use of 20mph zones. It was agreed that KCC would be invited to the next Parish Forum meeting.
A budget gap of £1.3 to £1.4 million was reported.
Agency payments are not included in cut-backs.
A Brexit update was given.
- She attended a meeting of the Thanet Community Land Trust Steering Group which is a registered company seeking to provide affordable properties for rent or sale. They are seeking government and council grants to refurbish disused properties, re-purchase council houses and work with developers on S.106 agreements to build affordable housing. They are supported by Ashley Jackson of TDC.
- Manston Airport focus group recently attended and confirmed all is on track with expected opening late in 2022. Confirmation was given that the northern grass area has not been sold
- A reminder given for the Remembrance Service on Sunday 10th November and for Councillors to provide the Clerks with the number of seats required for the service.
- Thanks given for the poppy display in the village.
- The Village Voices performed well at the Britain's Got Talent auditions.

187. REPORT OF THE CLERK

Nothing to report.

188. DOCUMENTS AVAILABLE FOR INSPECTION

No new documents on display.

189. REPRESENTATION FROM MAURA PELL

Members resolved to close the meeting to allow Maura Pell to speak.

Meeting closed at 7.28pm

Maura Pell reported that she is the Local Footpath Officer for Minster, Monkton, Cliffsend and Manston and works to support KCC and The Ramblers with maintenance of local footpaths.

Cllr Quittenden responded to a comment in the information circulated to confirm that the Paths Group is still operating in the Parish.

Cllr Quittenden also reported that he had been given information that KCC were considering changing footpaths to cycle tracks but this was disputed by Maura who said they are treated as completely separate.

Maura will be placing an article in Minster Matters with information and contacts relating to footpaths and methods of reporting any problems on them.

Meeting was reopened at 7.45pm

190. SECTION 106 AGREEMENT

The purchase of Speedwatch equipment has been previously agreed but we are awaiting further information from Rob Searle.

191. AGENCY PAYMENT RENEWAL AND TAKING OVER THE HIGH STREET AND MONKTON ROAD CAR PARKS AND PUBLIC TOILET

A meeting has been held with TDC to agree Head of Terms. Legal costs for this transfer are estimated at £10K with the cost of each site being £100. TDC have indicated that they wish to reduce the Agency payment in lieu of the reduction of services given but we are negotiating how much reduction is appropriate.

Funds will need to be allocated for toilet improvements and tree works. The asset transfer will mean that the toilets will remain open and the car parks will remain free to use.

192. VE DAY CELEBRATIONS

The Chairman provided an update on the arrangements made so far. There will be a 'Picnic in the Park' on Friday 8th May 2020 with a bar, music, a small marquee and other entertainment, which will be free to the public.

Members were asked to consider allocating a budget of £2000 for the celebrations.

AGREED; A budget of £2000 for the VE Celebrations.

193. DEVELOPMENT PROPOSALS FOR LAND WEST OF TOTHILL STREET OL/TH/18/1488

No further information at this time.

194. FLOWER BED MAINTENANCE

Cllr Sharp reported that she has volunteered to undertake some gardening work, improvements and planting at several flower and shrub beds around the village. Initially to clear and prepare the areas and then to seek a small group of volunteers to help with ongoing maintenance

Members were asked to consider allocating a budget for plants.

AGREED: Cllr Sharp will provide an estimate of the annual budget required for plants.

195. KALC 72ND AGM

The KALC AGM is to be held on Saturday 30th November at Ditton Community Centre. The Clerk requested whether any members wished to attend.

AGREED: Cllr Quittenden to attend.

196. RURAL SERVICES NETWORK

Members were asked to consider whether the council wishes to become a member of the Rurally Based Market Towns Group

AGREED: To become a member for a year at a cost of £110 and to review the renewal of the membership upon its expiry.

197. RURAL SPEEDWATCH

Rob Searle - Thanet Speedwatch Co-Ordinator requested to address the Council to explain what Speedwatch are doing in Minster and the surrounding villages.

Rob Searle was delayed and not available at the meeting so this item was deferred.

198. HIGHWAY SURVEY RESULTS

Cllr Quittenden reported that 181 completed Highway questionnaires were received raising issues including speed, parking, congestion and others. The findings of these will be compiled and debated at the next Highways Committee meeting and then referred back to Council for appropriate action and meet with Kent Highways to ascertain what action can be taken and paid for via Section 106 monies.

199. INCONSIDERATE PARKING LEAFLET

The Chairman has drafted an 'Inconsiderate Parking Leaflet' that could be placed on vehicles parked badly in the Parish.

AGREED: Leaflet agreed in principle with a final draft to be agreed prior to circulation

200. OPERATIONS COMMITTEE

RESOLVED: That the Minutes of the Operations Committee held on 16th October 2019 be received and the recommendations within them

AGREED: To accept the recommendation to accept a quotation of £1845 from Parkview Fabrications for estate fencing around the sheep-dip.

201. COMMUNICATIONS COMMITTEE

RESOLVED: That the Minutes of the Communications Committee held on 16th October 2019 be received.

202. PLANNING APPLICATIONS

Cllr Taylor was not in attendance to provide the update.

203. COMMITTEE REPRESENTATIVE REPORTS

Members received reports from representatives of the following bodies:

TALC

Cllr Quittenden reported as follows:

TALC AGM will be held on 7th November 2019

Attended the KALC Transport Conference that covered all modes of transport from pedestrians to HGV's. Although Minster itself does not tend to suffer from badly parked HGV's, encouragement was given to report any that were seen via the CountryEye App or via a scheme called Lorry Watch.

Electric vehicles were discussed, in particular the lack of charging points due mainly to the high cost of installation. A grant of £500 is available upon proof of electric car ownership. It is estimated that by 2038, a third of new car registrations will be electric.

Accidents involving young people have fallen dramatically but there is now concern, and a new scheme in place, to check the health and eyesight of elderly drivers.

Suggestions were made that footpaths could be changed to accommodate bicycles, with the removal of stiles and the possibility of councils securing monies from 106 agreements to promote this.

Rail travel has now reduced the journey time to London to 1hr 22 minutes

Car numbers are dropping in Kent.

Many roads are in need of repair or improvement.

Attendance will be made at the KCC Highways Parish Forum where more local issues will be raised.

Minster School

Nothing to report

Village Hall

Nothing to report

Twinning Assn. Cllr Burden reported that 10 members would be joining us from France for Armistice Sunday with 9 from Minster attending the Remembrance Service in France.
There will be a quiz in February.

204. REPORT OF THE RFO

**RESOLVED: That the Bank balance statement and received and noted,
(b) the statement of Receipts and Payments for the month of October 2019 be approved.**

205. QUESTIONS FROM THE PUBLIC

Mr Harris asked if he could distribute some inconsiderate parking leaflets.
Mrs Quittenden congratulated the Council on the fireworks but felt the money collected should have all gone to the Christmas lights as this would benefit the whole village.
Mr Sharp suggested some wording for the parking leaflet.
Mr Watler suggested providing a Petanque area in the village.
Bob Grove expressed his disgust at the lack of representation at Parish Council meetings by either County Councillors or District Councillors.
The Chairman responded that she was also disappointed at the attendance of the new Councillors.
Mr Harris reported that Travellers were occupying Betteshanger Park.
Mr Gimes congratulated Cllr and Mrs Quittenden on the restoration of the Sheep-dip.
PCSO Butterworth said that he does not have the power to issue parking tickets as there was concern about confrontation but he feels that he is subject to more confrontation by not being able to ticket vehicles.

3rd December 2019

Time concluded: 8.35 p.m.

**MINSTER PARISH COUNCIL
PLANNING COMMITTEE**

**Minutes of the Meeting of the Committee held at 6 p.m. on Tuesday 5th November 2019
in the Neighbourhood Centre 4a Monkton Road Minster**

Present: Cllrs. Day, Crow-Brown, Mrs. Gimes (Ex-Officio), Dr. Jones, Owen, Quittenden.
Also present: Kyla Lamb (Parish Clerk), Clare Wilsdon (Assistant Parish Clerk)

173. APOLOGIES

Apologies were received and accepted from Cllr Mrs. Taylor.

174. MEMBERS' INTERESTS

There were no declarations of interest registered.

175. MINUTES

RESOLVED: That the Minutes of the meeting held on 7th August 2019 be approved and signed by the Chairman.

176. PLANNING DECISIONS AND PENDING APPLICATIONS

Members noted the decisions and decisions pending since the last meeting by TDC.

OL/TH/19/0789 – Land North West of Mannock Drive, Manston Road, Minster – Outline application for the erection of 6 no. 2 bed two-storey dwellings including access, layout and scale with associated parking and cycle storage. - **REFUSED**

F/TH/19/0825 – Mount Pleasant Lorry Park, Tothill Street, Minster – Retrospective change of use of land from lorry park (use class sui-generis) to mixed use lorry park and catering trailer (use class sui-generis) and A5) - **WITHDRAWN**

F/TH/19/0794 – Mount Pleasant Lorry Park, Tothill Street, Minster – Change of use of amenity land to car park - **GRANTED**

A/TH/19/0830 - Mount Pleasant Lorry Park, Tothill Street, Minster – Retrospective application for the erection and display of 26 No non-illuminating banners to temporary site barriers and fencing and 2 No notice boards - **WITHDRAWN**

L/TH/19/0876 – The Bell Inn, 2 High Street, Minster – Application for Listed Building Consent to replace part of the roof of outbuilding - **GRANTED**

TCA/TH/0933 – The Bell Inn, 2 High Street, Minster – 1 no horse chestnut – crown lift by 1M - Comments received via email – **RAISE NO OBJECTIONS**

F/TH/19/1094 – Mast 605M from Southern Water Services Ltd, Jutes Lane, Ramsgate – Installation of 4 No. 1.8m antennae dishes on existing tower and 2 no. equipment cabinets together with removal of garage door and insertion of window - **GRANTED**

F/TH/19/1133 – 3 Singleton Close, Minster – Erection of single storey rear extension to existing garage to facilitate change of use to habitable room together with removal of garage door and insertion of window. - **GRANTED**

REQ/TH/19/1265- Richborough Connection Project, Sandwich Road, Ramsgate – Application for details submitted pursuant to requirement 4 (1) (Stage Plan) for stages 4 and 5 of the Development Consent Order 2017 No. 2017 No. 817 for high voltage electricity connection between Richborough and Canterbury – **GRANTED**

R/TH/19/0382 – 66 Monkton Road, Minster – Application for the reserved matters of outline permission OL/TH/16/0654 for the erection of 36 dwellings with construction of new access from Monkton Road, associated new internal access roads for the approval of appearance, landscaping and scale – **GRANTED**

177. PLANNING APPLICATIONS

Committee considered those planning applications received since the last meeting and in accordance with the decision taken by Council at its meeting on 7 August 2007 (Minute No. 78) agreed to submit observations to Thanet District Council thereon:

Application(s) considered

F/TH/19/1336 – Manston Court Bungalows, 5 Manston Road, Manston – Variation of condition 1 of planning consent R/TH/19/0200 for the erection of up to 22 dwellings including access for the approval of appearance, landscaping, layout, and scale to allow plot 13 to be wheelchair accessible accommodation in place of plot 21 (Circulated by email) – **NO OBJECTION**

F/TH/19/1347 – Land West of Hoo Farmhouse, Monkton Road, Minster – Erection of 4 No. 2-storey detached dwellings with associated parking and landscaping.

OBJECT to the above application. The site is arable land and development of it would be contrary to saved policy CC1 development in the countryside. Development of the site would also be contrary to policy CC6 Village separation corridors (1) Minster and Monkton. It would contribute to the built up form along the road reducing the gap. This would be to the significant detriment of the character of the area. 10.57 Thanet Local Plan 2006 refers there are some settlements that, due to their mutual proximity, are potentially vulnerable to coalescence through the development along the road frontages that link them for example Minster and Monkton. The Parish Council further feel there are highway safety issues as exiting on to Monkton Road will add more traffic on a busy road. Sight lines are poor.

F/TH/19/1408 – 7 Tothill Street, Minster – Erection of a two storey 4-bed detached dwelling together with associated parking on land rear of No 7. -

No Objection in principal however they do have concerns regarding the following:-

Granting permission would result in the loss of many mature trees.

Access down the side of the existing property is narrow. Construction traffic would struggle to get to the site. This is a very busy part of the village. Delivery lorries parked outside on the road would bring the village to a standstill. A traffic management plan would need to be put in place to restrict delivery times and working hours.

The access onto Tothill Street is poor from this site. Sight lines are poor, adding more vehicles coming out of this existing drive will put more pressure on an already chaotic central village area at certain times of the day.

F/TH/19/1415 – Land adj 6 Sevenscore Farm Cottages, Ebbsfleet Lane North, Ramsgate – Erection of a two storey 4-bed detached dwelling together with erection of single storey detached double garage. – **NO OBJECTION**

178. PLANNING SUMMARY

Cllr Taylor was not present at the meeting to give an update.

179. LATE APPLICATIONS

F/TH/19/1369 – Land North West of Mannock Drive, Manston Road, Minster – Erection of 3 no. dwellings – **NO OBJECTON**

180. PLANNING APPLICATIONS/PROPOSALS IN NEIGHBOURING VILLAGES

Cole's Yard – Land Rear of 116 Monkton Street, Monkton – preliminary plans were circulated by email to all councillors. Members considered the plans and in principal liked the proposals.

OL/TH/19/0409 – Land Rear of 96-102 Monkton Street, Monkton – Outline application for residential development of up to 49 dwellings including access. – To report any updates on this application.

The Clerk will ensure that following the amendments we have replied again with the same views. The amendments have not affected previous comments.

Committee Chairman

Time Concluded 6.32 P.M.

MINSTER PARISH COUNCIL

Minutes of the Meeting of the Highways Committee held on Wednesday 20th November 2019 at 11.30a.m.

In the Neighbourhood Centre, 4a Monkton Road Minster.

Present: Cllrs Quittenden (Chairman), Burden, Crow-Brown, Day, Mrs. Gimes (Ex-Officio), Dr. Jones and Sharp.

Also in attendance: Kyla Lamb (Clerk to the Council) and Clare Wilsdon (Assistant Clerk)

206. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr Owen.

207. MINUTES

RESOLVED: That the Minutes of the meeting held on 3rd September 2019 be approved and signed by the Chairman.

208. DECLARATIONS OF INTEREST

No declarations of interest were made.

209. HIGHWAYS SURVEY SUMMARY

Members considered the results of the recent Highways Survey and reviewed the overall summary. The following list are those items that were thought could be issues that might possibly be addressed:-

- Cars parking in St Mildred's Road on Fridays/bin collection – ask PCSO to visit the road on Fridays and contact car owners parking there and ask them to park somewhere else to allow access.
- Extend yellow lines from Salvation Army to the Old Bakery.
- General better management of parking – consider business parking permits.
- Investigate the possibility of St Marys Road car park being made available as a public car park to provide more parking.
- Rivers Court – needs elderly crossing signs and if possible, a flashing light.
- Repeater speed signs in Monkton Road from Toad Hall to Hoo Farm.
- Rumble strips coming off the roundabout down Tothill Street.
- Revisit the possibility of pedestrian crossings in the centre of the village.
- Reduce speed limit in Foxborough Lane and the Lanes to Sevenscore to 40MPH.
- Improve signage at the bottom of Way Hill to slow traffic approaching from each direction along the lanes.
- Two lane approach to Mount Pleasant roundabout.
- Poor state of road surface in St Mildred's Road and poor state of pavements in Greenhill Gardens.
- Change the junction at Fairfield Road from a give way to a stop sign.

210. H2B FUNDING – SECTION 106 WORKS

It was **AGREED** to arrange a meeting with Richard Heaps – (Kent Highways) to consider the list above to see what can be achieved and what might be funded from section 106 monies remaining.

211. PARKING RESTRICTIONS AT BUTCHERS

Members considered an email from Paul and Steve Cliffe (A J Cliffe & Sons Butchers) and Caelen Cheeseman (Greens of Minster). They have been advised by a parking enforcement officer that they cannot park their business vehicles inside the yellow lines on the path in front of their driveways next to the grass verge. They have parked here for 32 years.

Members AGREED to discuss this further at the meeting to be arranged with Richard Heaps to consider what options might be possible to resolve this issue.

Meeting closed at 12.45 p.m.

Signed:

Committee Chairman

Date:

05/12/2019

Minster Parish Council

12:24

Receipts and Payments Summary - Cashbook 1

Unity Bank Account

Current Month is: 8

	<u>Receipt Totals</u>	<u>Payment Totals</u>
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Month 1	9,347.88	14,507.30
Month 2	58,530.88	16,600.38
Month 3	10,504.64	16,525.67
Month 4	6,113.13	32,103.19
Month 5	3,365.40	24,657.32
Month 6	66,387.16	28,176.00
Month 7	12,101.33	18,127.72
Month 8	6,295.70	14,905.68

Total Receipts / Payments	172,646.12	165,603.26	Closing Trial Balance
Opening Balance	90,343.31		
Closing Balance		97,386.17	97,386.17
	<u>262,989.43</u>	<u>262,989.43</u>	

List of Payments made between 01/11/2019 and 30/11/2019

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
05/11/2019	Talk Talk (DD)	TALK DD	39.62		OFFICE TEL BBAND
05/11/2019	Talk Talk (DD)	TALK DD	31.80		TOILETS BBAND
11/11/2019	Lloyds Credit Card	TFR	294.49		TFR UNITY TO LLOYDS CC
12/11/2019	Axis Business Services (DD)	AXIS DD	13.50		CEM ELEC
12/11/2019	V-Technical	VTECH BACS	64.78		COPYING/PRINTING
12/11/2019	SSP Specialised Sports Product	SSP BACS	960.00		2 OF 2 AWP MAINTENANCE
12/11/2019	Minster Garage	MING BACS	37.92		VAN WIPER BLADES
12/11/2019	Kent County Council KCS	KCS BACS	387.18		SUPPLIES
12/11/2019	Business Stream	BUSSTR BAC	27.11		CEM WATER
12/11/2019	V-Technical	VTEC BACS	20.28		COPYING/PRINTING
12/11/2019	Christy Floodlighting Ltd	CHRIS BACS	608.18		2 X LAMPS FOR AWP
12/11/2019	Business Stream	BUSST BAC	73.73		PAV WATER
12/11/2019	Viking Fireworks Ltd	VIKIN BACS	2,400.00		FIREWORKS
12/11/2019	VE Day	4JAY BACS	590.40		EVENT TOILETS VE DAY
12/11/2019	Came & Co	STACK BACS	185.22		INSURANCE ADJUSTMENT INVOICE
12/11/2019	MTH Electrical Ltd	MTH BACS	680.00		PAVILION REFURB ELECTRICS
12/11/2019	HMRC	BACS	1,353.60		PAYE / NI OCTOBER
19/11/2019	PAYROLL	BACS	6,569.20		NOVEMBER PAYROLL
21/11/2019	EDF Energy (DD)	EDF DD1	193.00		P/Ledger Electronic Payment
21/11/2019	EDF Energy (DD)	EDF DD2	59.00		P/Ledger Electronic Payment
21/11/2019	EDF Energy (DD)	EDF DD3	33.00		P/Ledger Electronic Payment
21/11/2019	ELAS Business Support (DD)	ELAS DD	148.80		H&S
21/11/2019	British Gas (DD)	BRITG DD	74.87		PAV ELEC
26/11/2019	Unicom (DD)	UNIC DD	60.00		PAV TEL BBAND
Total Payments			14,905.68		

05/12/2019

Minster Parish Council

14:13

Receipts and Payments Summary - Cashbook 3

Lloyds Credit Card

Current Month is: 8

	<u>Receipt Totals</u>	<u>Payment Totals</u>
Month 1	803.97	803.97
Month 2	535.87	1,133.36
Month 3	1,238.19	1,281.40
Month 4	640.70	1,416.44
Month 5	1,416.44	603.05
Month 6	603.05	908.62
Month 7	1,088.62	474.49
Month 8	294.49	907.14

Total Receipts / Payments	6,621.33	7,528.47	Closing Trial Balance
Opening Balance	0.00		
Closing Balance	-907.14		-907.14
	<u>7,528.47</u>	<u>7,528.47</u>	

Lloyds Credit Card

List of Payments made between 01/11/2019 and 30/11/2019

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/11/2019	One Off Payments	LANDREGCC	3.00		LAND REG CHECK-MEMORIAL GDN
08/11/2019	One Off Payments	SJA SUP CC	197.82		DEFIBRILLATOR BATTERY/PADS X 2
11/11/2019	Petty Cash	TFR	250.00		TFR TO PETTY CASH
12/11/2019	LLOYDS	FEE	6.25		CASH FEE
18/11/2019	1&1 Ionos (DD)	1&1 CC	53.39		EMAIL/EXCHANGE ACCS
19/11/2019	One Off Payments	SAINS CC	62.00		VAN FUEL
19/11/2019	One Off Payments	WICK CC	39.00		BUILDERS BAGS 1 TON
20/11/2019	One Off Payments	JIK CC	118.80		JOB VACANCY ADVERT
25/11/2019	One Off Payments	BES CC	173.88		SHOWER MIXING VALVES X 6
26/11/2019	LLOYDS	FEE	3.00		MONTHLY FEE
Total Payments			<u>907.14</u>		