

MINSTER PARISH COUNCIL

POLICY & FINANCE COMMITTEE

**Minutes of the Committee meeting held on Tuesday 4th January 2022
In the Neighbourhood Centre, 4A Monkton Road, Minster at 6pm.**

Present: Councillors Quittenden, Day, Dr. Jones, Crow-Brown, Mills, Owen.

In Attendance: Kyla Lamb (Clerk/RFO), Clare Wilsdon (Assistant Clerk), Cllr Gimes (Ex Officio), Cllr Torbett.

204. APOLOGIES

No Apologies were received, all members were present.

205. MEMBERS' INTERESTS

There were no declaration of interests registered.

206. MINUTES

RESOLVED: that the minutes of the meeting held on 25th May 2021 be approved and signed by the Chairman.

207. FEES & CHARGES 2022/23

Members considered the proposed increase in fees. The Clerk reported that the cemetery fees had been set just below those of fees at Thanet cemeteries.

RECOMMENDED: That the fees and charges be set at the levels contained within the report attached to the minutes.

208. BUDGET PROCESS 2022/23

RECOMMENDED: (i) That the staff's salaries be increased by 2%; and the Clerk's salary be increased in line with NALC pay award for spinal scale point SCP 32 (expected to be 2.75%) the Assistant Clerk's salary be increased to the new spinal point SCP25 on the SLCC salary scale;

and (ii) that Council approves the draft budget as submitted and to request from TDC a Precept sum of £88,044 for the year 2022/23, this would give a DECREASE of £1.71 pence per annum which represents an annual charge of £67.59 pence (£69.30 2021/22) or £1.30 pence per week on a Band D property or 2.46% DECREASE per annum on a band D property;

Chairman of the Committee

Meeting closed at 6.26pm