

Communication

This is to give simple guidance on Communications as we start to engage more with social media and develop a more flexible website.

It is recommended that:

- Anything that purports to come from or is on behalf of the Parish Council needs to have the approval of at least the Chair or Vice Chair before issuing.
- Anything that expresses the view of the Parish Council should ideally be brought to a meeting for approval.
- If necessary, the Chair or Vice Chair can decide if seeking councillors' approval via email or WhatsApp is an appropriate substitution for taking to a meeting.
- Working groups updating actions or seeking volunteers should be allowed to communicate directly via social media.

Any communication that falls into the first two categories should be recorded in the minutes of the next meeting.