

## West Ilsley Parish Council

### Minutes of the Annual General Meeting of the Parish Council and the Annual Parish Assembly Monday 11<sup>th</sup> May 2014

Present: Sean Ryan, Alan Bloor, Rollo Duckworth (acting Chairman), Alan Beaumont, Jo Scriven, Anna Sugden, Alison Banks (Clerk plus Inna Fowler, new Clerk) and Clive Hooker – District Councillor. There were 15 members of the public.

#### Annual General Meeting

##### 1. Elections

Nominations were received for Chairman and Vice Chairman.

**Chairman - Dries Hagen** - nominated in absentia by Sean Ryan and seconded by Alan Beaumont. Duly elected.

**Vice Chairman – Rollo Duckworth** - nominated by Jo Scriven and seconded by Sean Ryan, Duly Elected.

**Treasurer – This role is to be carried out by Inna Fowler, the new Clerk who will become our RFO (Responsible Financial Officer).** Thanks to Jo Scriven who leaves this role.

Co-option – Sean Ryan was co-opted onto the Parish Council, proposed by Jo Scriven and seconded by Alan Bloor.

##### 2. Apologies

Dries Hagen

##### 3. To receive any changes to Declarations

None received.

##### 4. To receive and if approved confirm the minutes of the Parish Council meeting held Monday 19<sup>th</sup> May 2014.

Signed as a true record.

##### 5. To receive the Parish Council's Accounts and to approve the Annual Return years ended 31st March 2014 and approve same for submission to audit.

Received and submitted. Signed by Rollo Duckworth, acting chairman.

## **Treasurer's Report 2014/2015**

### **Parish Council Account**

The PC account opened last year with £3191 and ended with £9264. This year saw considerably more activity than usual.

The receipts were significantly enhanced by an increase in the Precept to £10,016, a rise of £7,500 approximately plus a windfall from West Berkshire Council of £9000 from housing development to be spent on public green spaces in the village. There was also a successful Pantomime fundraiser and the steady WIN advertising.

Correspondingly larger payments out were made.

The Church received its well-deserved £5000 donation to support this asset and the £9000 green spaces money was spent on 2 new village benches, new fencing around the Recreation field and village hall frontage, 2 new mobile rugby/football posts and tree removal around the tennis court. Donations were also given out to the Village Hall (£700) and to the Evergreens (£200). The final payment was also made for the village broadband upgrade (£500)

From the closing balance of £9264, there are monies (total £3705.71) ring fenced for WIN advertising and marketing, playground renewals, Pantomime donations and for green spaces. Money has also been pledged from next year's Precept for £1800 for completion of the fencing and £5000 for Village Hall improvements.

The precept for next year was raised only slightly for inflation and rises to £10050.

VAT will also be claimed back to value of £1220.

### **Ring fenced amounts:**

Play Area	£1212
Green Spaces	£531
Vat reclaimed attributed to green spaces	- £950 approx.
WIN advertising	£1150.71
Pantomime	£812

6. Annual risk assessment, approval of Standing Orders and Financial Regulations specific to West Ilsley.

Insurance policy covers all likely risks. Of our assets, the War Memorial, the village seats and notice boards are inspected regularly by members of the Parish Council, as is the gazebo and the new rugby/football posts. The Tennis court is inspected regularly by the Tennis Committee and the playground is inspected annually by ROSPA and by members of the Parish weekly. The Clerk also provides a full financial risk assessment – all approved and minuted.

Our Standing orders and Financial Regulations have been approved specific to our council.

7. West Ilsley Trust. Trustees' Annual Report and approval of accounts year ended 31<sup>st</sup> March 2013.  
Received and approved

### **West Ilsley Trust Report**

The Trust opened the year with £791.93 and ended with £959.92 which includes the unrepresented cheque for £27.

There was a very successful fund raising initiative and £2000 approx was raised to purchase and install a village defibrillator, which was purchased in March for £1381.

£400 was paid back to The Play Area committee for purchase of a play house and £100 was donated to the Village Hall committee for purchase of fireworks for the Nov 5<sup>th</sup> celebrations.

8. Matters Arising

Cllr Bloor was concerned that children were climbing over the new recreation ground fence. This is at their risk and maybe signage is required. It is new and looked after by the Cricket Club on behalf of the Parish Council. There is adequate Public Liability insurance with our insurance policy.

Cllr Bloor asked of the progress of the tidy up around the village Hall. There were no members of the Village Hall committee present. This should be followed up asap.

Similarly the tidy up of the Gazebo area is overdue and a working party was to be organised. The ground will need re-grading to provide a drainage route and The Clerk will write to the residents next door who are starting to park there. This will be followed up by the Chairman.

The broken VAS has not been fixed despite Tony Elliot's endeavours (last e mail 27/4/15). It was suggested that we aim to have it moved to perhaps near the western edge of the village (Recreation area) before it is fixed.

Cllr Sugden has acquired and put up new and additional Dog Fouling signs.

Cllr Sugden is looking into the H&S issues associated in reinstating the steps by the tennis court.

9. Village Funding and Improvements to public green space.

The Village Hall is due some funds to help in their renovation. We await their update.

There is a little money left over to spend (£500 pounds approx) and additionally some VAT money (£950 approx). This is available to spend on further green space projects.

10. Village Hall/WI Church/Cricket/Play Area/Tennis

Updates would follow in the Assembly.

11. Environmental Issues/Transport and safety

The Clerk had printed off and forwarded a Thames Water report for The Chairman. Several other Councillors would like to read this. The Clerk will forward the document electronically.

12. Accounts for payment/receipts received/planning applications

The Insurance premium is to be paid and the invoice for the RoSPA inspection. All agreed and The Clerk will organise cheques to be raised.

13. Dates of next meetings as follows: Mondays July 13<sup>th</sup>, September 7<sup>th</sup>, Nov 9<sup>th</sup>, Jan 11<sup>th</sup> 2016, March 14<sup>th</sup> and May 9<sup>th</sup> in the Village Hall at 7.30pm. The Clerk will book the dates with Ros Duckworth.

14. Open forum

There was a discussion on the need for additional car parking in the village especially on Friday nights in the summer. Additionally a car is now being parked on the gazebo grass. This was noted for the next meeting.

Our new District Councillor Mr Clive Hooker addressed the floor and was looking forward to his new role. He planned to come to our meetings and was always happy to help.

Cllr Duckworth and the Councillor's thanked The Clerk very much for her excellent contribution to the village as Clerk to the Parish Council and offered a warm welcome to Mrs Inna Fowler who will take up her post at the July meeting.

**Next Parish Council Meeting Monday July 13<sup>th</sup> at 7.30pm,  
West Ilsley Village Hall**

### **The Annual Parish Assembly**

1. To receive and if approved, confirm the report of The Parish Assembly held on Monday 19th May 2014. Received and approved.
2. Chairman's Annual Report – None. Chairman Mr Hagen had to send his apologies at short notice.

### **Reports from Representatives of Village Organisations**

The Chairman thanked everyone for their excellent contribution to their committee and to village. All reports will be e mailed via WIN to the village.

West Ilsley Cricket Club – Justin Pilditch reported.

All Saints Church – Report read out on behalf of Ian Fewtrell-Smith.

Downland Volunteer Group – Joe Clerkin reported.

West Ilsley Village Hall Management Committee – No report.

Ilsley Evergreens – Mr Hughes reported.

Ilsley Under Fives – Flick Lucas reported.

West Ilsley Play Area – Jessica Walsby reported.

West Ilsley Fete - Dan Hudson reported.

West Ilsley Tennis Committee – Liz Dray reported.

West Ilsley Table Tennis Committee – Report read out on behalf of Steve Cobrin.

West Ilsley News and website – Liz Dray reported.

West Ilsley Web site – No report from Martin B W

West Ilsley Poorswood Charity – No report.