

UPPER CLATFORD PARISH COUNCIL  
MINUTES OF THE MEETING  
HELD ON WEDNESDAY 12<sup>TH</sup> JULY 2023  
AT 7.30 PM IN  
THE KING EDWARD VII MEMORIAL HALL

Councillors	Clerk	TVBC + County Councillors	Others
Cllrs P Heslop (Chairman) R Bennett (Deputy Chairman) R Hydes R Hawkins C Williams C Eyre	E Attwood	Maureen Flood	

1.	<b>Apologies for Absence:</b> County Cllr David Drew, Borough Cllr S Hasselmann
2.	<b>To receive and accept declarations of interest:</b> None reported
3.	<b>Public Participation:</b> None
4.	<p><b>Borough Councillors Report – See Appendix A for Councillor Hasselmann’s report</b>  <b>Councillor Flood reported on the following</b></p> <ul style="list-style-type: none"> <li>• A new scheme with a Community Cllr to try and establish parish needs. More information to come.</li> <li>• Corporate Plan see appendix A</li> <li>• Bury Meadows now open</li> </ul> <p>Cllr Bennet asked if he could arrange a photo with the Borough Cllrs as a condition of the grant for the gates at the Sports Field.</p> <p>Cllr Heslop asked if the footpath between Balksbury Bridge and Salisbury Road was for bicycles as a sign indicates it is for use by cycles. Cllr Hawkins said it would be useful for secondary school children cycling to school. Cllr Heslop asked Cllr Flood where a map of the local cycle routes can be found.</p>
5.	<b>County Councillors Report- See Appendix B</b>
6.	<p><b>To approve the minutes from the Parish Council Meeting held on 14<sup>th</sup> June 2023</b> Minutes were circulated prior to the meeting</p> <p>Proposed Cllr Bennett, Seconded Cllr Williams, members agreed.</p> <p><b>Resolved: That the minutes of the Council meeting of the Parish Council held on the 14<sup>th</sup> of June be confirmed and signed as a true record</b></p>
7.	<p><b>To receive the Clerk’s progress report since the last meeting held on 14<sup>th</sup> June 2023.</b></p> <ul style="list-style-type: none"> <li>• New pads ordered for defibrillator - new ones exp Dec 2025</li> <li>• Expecting gates at sports field to be installed also chased</li> <li>• £177.50 quote for battery for SID</li> <li>• Quote rec’d for two areas to carry out tree survey</li> <li>• Chased Solicitors re Chalk Pit – see below</li> </ul>

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	<ul style="list-style-type: none"><li>• <b>Bin for Sports field I assumed on order – was auto e mail</b></li><li>• <b>Checked all register of interest forms are on TVBC website</b></li><li>• <b>Completed info for Insurance renewal</b></li><li>• <b>Charged Football club in part for first utility invoice dated Apr – June</b></li><li>• <b>Archived Minutes on Website</b></li><li>• <b>Exercise of public rights on display until 14<sup>th</sup> July – no requests yet</b></li></ul>														
8.	<p><b>Planning- Review of decisions, applications, and responses:</b></p> <p><b>8.1 23/01771/TREEN – Village Hall.</b> Owner of 45 Above Town applying to reduce tree owned by Village Hall by 3m and prune branches by 1m. It was noted that property owner has removed all branches facing his property at trunk already, despite being in the Conservation Area and not owning the tree. Cllr Bennett will investigate.</p> <p><b>8.2 23/01742/FULLN – Clatford Cottage.</b> Like-for-like replacement of PVC door and two windows. Follows similar replacement in 2022 which was granted permission. No objection agreed by Parish Council.</p> <p><b>8.3 23/01676/TREEN – 134 Village Street.</b> Fell two small beech trees.</p> <p><b>8.4 23/01470/FULLN – Meadow View.</b> Create dropped curb and driveway. No objection submitted 30 Jun 23. Hampshire Highways objected. New drawings submitted.</p> <p><b><u>Update on Previous decisions:</u></b></p> <p><b>8.5 23/01213/FULLN – Cob Barn Cottage -</b> No objection submitted by PC. Permission granted.</p> <p><b>8.6 23/01033/FULLN - Tyne Cottage -</b> No objection submitted. TVBC Permission granted.</p> <p><b>8.7 21/02343/FULLN - Cricklade Lodge –</b> Objection submitted by UCPC. UCPC highlighted concerns at Northern Area Planning Committee meeting. Permission granted.</p> <p><b>8.8 22/18080/FULLN - Curry Cottages, Red Rice –</b> Objection submitted by UCPC . TVBC permission refused</p> <p><b>8.9 23/01006/LBWN - Norman Court Barn – Installation of solar panels to the barns.</b> UCPC Objection Submitted. Application withdrawn by applicant.</p>														
9	<p><b>9.1 Finance - To receive and approve the Financial Statement 1<sup>st</sup> June – 30<sup>th</sup> June 2023.</b> The Clerk had circulated financial statements prior to the meeting.</p> <table><tr><td>Bank Reconciliation</td><td></td></tr><tr><td>Business Account</td><td>£63,312.26</td></tr><tr><td>Treasurers Account</td><td><u>£4,135.27</u></td></tr><tr><td></td><td><b>£67.447.53</b></td></tr></table> <p><b>Resolved: That the financial statements between 1<sup>st</sup> June – 30<sup>th</sup> June was approved and signed by the Chairman.</b></p> <p><b>9.2 Payments for approval</b></p> <table><tr><td>PV14</td><td>British Gas</td><td>£316.98</td></tr><tr><td>PV15</td><td>Founds Electric</td><td>£144.00</td></tr></table>	Bank Reconciliation		Business Account	£63,312.26	Treasurers Account	<u>£4,135.27</u>		<b>£67.447.53</b>	PV14	British Gas	£316.98	PV15	Founds Electric	£144.00
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	<p>PV16 One two tree £1,020.00</p> <p>PV17 ROSPA- Play Safety £180.00</p> <p>PV18 Wel Medical £71.94</p> <p>PV19 Clerks Pay May £585.00</p> <p>PV20 ICO - Data protection Fee £35.00</p> <p><b>July Payments made to date</b></p> <p>PV21 Countryside Maintenance £1114.00</p> <p>PV22 Clerks Pay June £585.00</p> <p>PV23 Kirby Gas £90.00</p> <p>PV24 Rubber Stamp £54.00</p> <p>PV 25 SSE £20.70</p> <p><b>Resolved: Payments for June 2023 were approved.</b></p>
10	<p><b>Playing Fields - To report the Monthly Monitoring of the Play Park Equipment</b></p> <p><b>10.1 Coronation Field (Anna Valley Playing Field)</b> Cllr Williams reported that the trees had overgrown in the entrance to the park. The Clerk will ask TVBC to trim back to allow access. All equipment is ok.</p> <p><b>10.2 Barksbury Bridge Playing</b> Cllr Williams reported that all the equipment was ok. Stinging nettles need trimming back by the fence near the pavement. The waters edge also requires trimming back. The Clerk will ask to TVBC to trim back the grass.</p> <p><b>10.3 Toddler Play Park</b> Cllr Hawkins to send photos of the park to upload to the website.</p>
11	<p><b>Trees and Open Space The following was reported.</b></p> <p><b>11.1</b> Two areas had previously had tree inspections carried out by Stephens Associates at separate times. <b>Resolved: Councillors approved Stephens Associates undertaking the Parish tree survey at a cost of £575.00</b></p> <p><b>11.2 Trees outside 33 Brook Way</b> Cllrs discussed the trees which are over hanging the car turning area. The Clerk will seek a quote to crown raise branches over the car turning area. The Clerk will reply.</p> <p><b>11.3 Trees outside 28 Brook Way</b> Cllrs discussed the 2 lime trees, and it was decided to await the tree survey before a decision is made as both trees are in the area that will be surveyed. The Clerk will reply.</p> <p><b>11.4 Trees at 174 Bury Hill Close</b> Cllrs discussed and viewed photos and it was agreed to obtain a quote to pollard trees between this property and the Chalk Pit as the trees are touching the property. The Clerk will reply.</p> <p><b>11.5 Trees at 178 Bury Hill Close</b> Cllrs discussed this tree and work will be decided as wider consideration of tree management along the Eastern edge of AVPF. The Clerk will reply.</p> <p><b>11.6 Tree Policy</b> Cllr Bennett will draft a tree policy for the Parish Council to consider.</p>

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12	<p><b>Footpaths Highways Pilhil Brook &amp; Bins</b></p> <p><b>12.1 Speed Indicator Device</b> - Cllrs approved purchasing two new batteries at a cost of £177.50. <b>Resolved: The Clerk will order two new batteries for the SID.</b></p> <p><b>12.2 Watery Lane</b> - Cllr Hyde reported that he and Cllr Bennet were meeting with Mayur Patel of HCC on the 13<sup>th</sup> of July 2023 . The proposals include</p> <p>Sheet 1</p> <ul style="list-style-type: none"> <li>• Carriageway markings for 'Slow' and '30' approaching the village southbound.</li> <li>• Carriageway marking for 'Slow' facing northbound and approaching the culvert.</li> <li>• New signpost warning of bends and pedestrians in the road upon leaving the village.</li> </ul> <p>Sheet 2</p> <ul style="list-style-type: none"> <li>• 'Slow' carriageway marking for both southbound and northbound traffic on the Village side of the culvert.</li> <li>• Refurb of white edge of carriageway from Normand Court Lane to the end of the bendy section.</li> <li>• New signpost warning of pedestrians in road and series on bends as you approach from Norman Court Lane.</li> </ul> <p>Cllr Hyde reported that these proposals did not address the serious issues which were a lack of speed restriction and the need for a culvert. The verges also need to be regular maintained.</p> <p>The Clerk will provide the name of the Andover Town Councillors who look after the Barlows Lane area so they can meet to discuss putting pressure on Hampshire Highways to provide a 20mph speed restriction to improve safety.</p> <p><b>12.3 Church View</b>- Concern had been expressed about the over grown hedge encroaching onto the highway outside Church View which is currently not maintained. This is causing a pinch point in the road for vehicles passing. This will be reported onto the HCC website.</p> <p><b>12.4 Waterloo Terrace</b> – Land opposite Waterloo terrace to right of farm shop. Cllr Hawkins will report with a photo as this is overgrown and is a highways issue.</p>
13	<p><b>External Committees and Event</b> – Nothing to report</p>
14.	<p><b>Pavilion &amp; Sports Field</b></p> <p><b>14.1 Permissive footpath</b> – Cllr Bennett reported that all the work is complete.</p> <p><b>14.2 Pitch Power Inspection</b> – This will take place on the 14<sup>th</sup> of July by Hampshire FA.</p> <p><b>14.3 E mail from UCYFC</b> – In light of the improved relationship and agreement to contribute to costs it was agreed to put the consultation on hold, while informal discussions take place. Cllrs Hawkins and Bennett will make contact. It was agreed that although UCYFC are the primary user of the Sports Field other uses are to be encourage and suggestions welcomed by parishioners.</p>
15	<p><b>Correspondence and E mails (circulated)</b></p> <ul style="list-style-type: none"> <li>• E mail from solicitor with Chalk Pit update shared</li> <li>• Parishioner trees at Brookway</li> <li>• Parishioner trees at Bury Hill on footpath behind provided HCC reporting details</li> <li>• Parishioner vegetation at bus stop near Waterloo Terrace, already logged with HCC</li> <li>• TVBC re register of interest forms needing completing( all completed)</li> <li>• Provided update to insurance info due for renewal Sept</li> </ul>

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17	<b>Chalk Pit rental update</b> - The Clerk reported that the solicitors are chasing the tenant for the out standing rent. They anticipate the new lease will be signed by the end of the month. Cllr Heslop will offer a friendly reminder to the tenant.
18	<b>Confidential Items</b> Resolved: Councillors confirmed that the Clerk had successfully completed her probation and her salary would rise to £14.50ph in line with similar councils.
19	<b>Any items for next month's meeting.</b> <ul style="list-style-type: none"> <li>• Tree Policy</li> <li>• Bonfire</li> <li>• C &amp; S Community Asset</li> </ul>
20	<b>The next Parish Council meeting is to be held on Wednesday 13<sup>th</sup> September 2023.</b>

#### Appendix A - Cllr Susanne Hasselmann

Issues Raised by Parish Councils Following a query by one Parish Council I had a meeting with the Head of Environmental Services about the number of bins provided to individual Parish Councils including charges for them. I have included a summary of salient points which may be relevant to other PCs below:

- The general principle of bin ownership is that any bins that are on PC land are the PC's responsibility. It is therefore the PC's decision on how many bins they would like and their location in the parish. Although there are historic bins that get emptied by TVBC for free, the total 'public bin' stock will be reviewed as part of the move to a new bin collection/ recycling regime next year and all will be chargeable if they are on PC land.
- The reason for the review is that many of the green public bins require emptying more often in the summer and can only be emptied by a bin lorry. With the new bin collection regime next year, changes to the bin lorry fleet will be made and green public bins will be replaced with black litter bins as they don't require a bin lorry and can be emptied using other vehicles.
- The general approach by Environmental Services to bins owned by TVBC is that a litter bin is often counterproductive as people are more likely to take their rubbish home if there isn't a bin. Dog bins are different as people don't tend to take poo bags home. It is therefore unlikely that the Council will retain many public litter bins.
- The PC may wish to start considering where and what type of bins are needed. For example, there may be a litter and a dog bin in the same location. If you wish to keep the litter bin, you will not need an additional dog bin as the litter bin can be used as a dog bin.
- All community halls are treated like domestic premises, so they should have a brown and black bin and free weekly pick up. Playing Fields pavilions that are used as a community centre are treated the same.

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News 1. Borough Council switches to biofuel Test Valley Borough Council's fleet of vehicles have now all switched from using diesel fuel to hydrotreated vegetable oil (HVO), cutting carbon dioxide fuel emissions by up to 95%. HVO is a drop-in diesel alternative that benefits from an instant reduction in carbon dioxide emissions without the need for changes to engine infrastructure or machinery. It's also made from 100% renewable raw materials, biodegradable and is odourless. The entire fleet, from waste collection vehicles to plant machinery, is now using HVO, after council leaders approved plans earlier this year.

2. Corporate Plan Launched Test Valley Borough Council launched its new four-year plan on 28 June 2023. It was developed using the views of around 2,000 residents. The plan for 2023 - 2027 will play a key part in determining decision-making, laying out the council's vision, values, priorities, and place-based approach for residents. For the last year, TVBC has been engaging with residents to find out their priorities and what they want to see in the borough. This included workshops which took place at the end of 2022. It focuses on five main priorities: • Sustainability – delivering lasting benefits for our communities • Connection – building upon our communities' identities, strengths and ambitions • Environment – a greener borough for all • Inclusion – working together to create opportunities • Prosperity – creating economic growth that impacts positively on our communities The Annual Corporate Action Plan will detail how these priorities will be delivered during the next year and on. To read more please go to: Corporate Plan 2023-2027 | Test Valley Borough Council

3. Bury Hill Meadows now open Test Valley Borough Council opened Bury Hill Meadows, Red Rice Road, Upper Clatford, on 30th June 2023. Positioned in the heart of Anna ward it is an accessible green space for the surrounding communities. The site, once an arable field, has been transformed into a beautiful wildflower meadow featuring mown paths and benches for visitors to enjoy, providing easy public access to the countryside. A section of woodland will be planted in collaboration with Andover Trees United, expanding on the successful tree planting carried out with local school children in 2022. Dog walkers are welcome along the mown paths, with dedicated areas for training and exercise. It is however worth noting that these training areas are not fully secured (small dogs may escape, others may jump the fence), so should never be used for dogs that are aggressive. All dog owners visiting this site are responsible for the behaviour of their own dogs and should therefore always maintain control over them. Access to the site is encouraged on foot or by bicycle, and a small car park is available for those traveling from further away.

#### Appendix B County Councillor Report.

Historic Hampshire records go online in next phase of Ancestry® partnership with County Council

Baptism, burial, and marriage records spanning 400 years of history are now available online due a partnership between Hampshire County Council and Ancestry®. The records will be available to Hampshire residents for free via public libraries and Winchester's Record Office. Prominent Hampshire residents featured in the collection include Florence Nightingale, Jane Austen, and Thomas Lord

Dating back to the 16th century, parish records are some of the longest running records available and are some of the best resources to use when tracing family roots.

The Parish Records are now available on Ancestry®, which covers over 400 years of Hampshire's history. These records hold so much insight about the ancestors of people from Hampshire and will be a great tool in finding out more about the lives they lived.

<https://www.hants.gov.uk/News/20230526HistoricRecordsAncestry>

Hampshire communities receive climate change action boost

More communities across Hampshire can be empowered to take positive action on climate change over the next three years, thanks to almost £0.5million of National Lottery funding awarded to the Greening Campaign, with support from Hampshire County Council

Following a successful bid, and in partnership with the County Council, Hampshire & Isle of

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Wight Wildlife Trust and Southampton University, £495,000 of funding will allow The Greening Campaign to work with more communities to make meaningful changes to tackle climate change. This could include improving the energy efficiency of people's homes, reducing CO2, reducing waste, reusing, and repairing, being more sustainable through locally grown produce and providing green spaces for wildlife to thrive.

The Greening Campaign is a structured process, guiding communities to act on climate change and biodiversity locally. Guidance, based on experience gained from working with over 200 other groups across the UK, provides a blueprint for success for each step of the way, starting with motivating people in the community to get involved, through to making it fun and rewarding.

The Campaign works in rural villages and towns and with Parish and Town Councils, residents' associations, and libraries to also support communities in deprived areas.

For more information and to book a place visit Events – [www.greening-campaign.org](http://www.greening-campaign.org)

<https://www.hants.gov.uk/News/20230510GreeningLot>

Learn as you grow - new courses to support Hampshire families throughout the years  
Families in Hampshire can now access free online courses to help parents and guardians build their confidence and better understand the behaviour, development, and mental health of the child or young person they are supporting

Hampshire County Council has partnered with the 'Solihull Approach' – a recognised resource for families designed by psychologists and professionals – to fund the courses, which are tailored to different ages and stages of a child's development, from pregnancy to teen years and beyond. Through a series of interactive sessions, the Solihull Approach courses provide advice and practical tips aimed at anyone caring for a child or young person, including parents, guardians, foster carers and grandparents.

There are different challenges at every stage of looking after a child or young person. It is important that parents and carers are supported throughout this journey to build their resilience and to meet their child's needs as they continue to change and grow over time. As well as families, professionals working with children can also benefit from free courses focusing on understanding trauma, attachment, and brain development.

Visit <https://www.hants.gov.uk/solihullapproach> for more information and details of how to register for free, unlimited access to the courses.

<https://www.hants.gov.uk/News/20230522solihullapproach>

Councillor Patricia Stallard elected Chairman of Hampshire County Council

The County Council's chain of office has passed to Councillor Patricia Stallard who has been elected as Hampshire County Council's new Chairman

Councillor Stallard who represents the Winchester Southern Parishes electoral division on the County Council was elected to the position at the Annual Meeting of the Authority on Thursday 18 May 2023.

County Council to urge more support for Hampshire families struggling with the rising cost of living

Hampshire County Council has pledged to further press Government for more support for Hampshire families with school-age children, in the face of escalating living costs

At the Authority's AGM today (18 May), a formal motion was passed unanimously acknowledging the impacts of ongoing cost of living pressures facing families, particularly

relating to school meals and children's uniforms. In a planned letter to the Minister of State for Education, the Leader of Hampshire County Council, Councillor Rob Humby, will press Government for a review of the national eligibility criteria for free school meals, to give more children the opportunity to access a healthy school meal needed to fully develop and flourish. Hampshire's MPs will also be urged to lobby Government on this issue.

As schools are responsible for their own school uniform policies, the County Council also committed at the meeting to actively remind all Hampshire schools of statutory guidance in relation to keeping down school uniform costs. This includes minimising the need for branded items, and ensuring clothing is available from suppliers which have evidenced their value for money. In addition, those who don't already have a uniform exchange scheme are encouraged to set one up.

Hampshire residents concerned about their finances are encouraged to visit the 'cost of living and money worries' advice page on the Connect to Support Hampshire website -

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which signposts to a wide range of local and national support and advice services. Further information is available from the County Council's Help with the Cost-of-Living web pages, which contain advice and information about a range of issues from debt management and finance support to mental wellbeing.

<https://www.hants.gov.uk/News/20230518costofliving>

An extra £14 million to help support Hampshire households with the cost of living  
Hampshire County Council has announced plans for how £14.2million of additional funding will be used to help local households struggling with the cost of food and energy prices. The funding is an extension of Government's Household Support Fund (HSF) until the end of March 2024.

In a change to previous HSF rules, the County Council has now been able to allocate up to £200,000 of funding to provide locally based food and energy advice services, alongside practical help with costs.