



CLIFFE AND CLIFFE WOODS PARISH COUNCIL

Minutes of the Annual Meeting held at the
Emmanuel Centre, Cliffe Woods
On Thursday 11 May 2017

PRESENT: Cllrs Sue McDermid-Chair, Lynne Bush-Vice Chair (LB), Peter Clements (PC), Faith Eyers (FE), Sandra Fenney (SF), Derek Graves (DG), Fred Harper (FH), Ron Naughton-Dean (RND), Jim Wenban (JW), Annette Cooper (AC), Cllr Vivienne Walton (VW).

Parish Clerks Chris Fribbins (PO), Mrs Sue Hibbert (RFO)

The meeting opened at 7.30 pm.

NO	ITEM
1.0	ELECTION OF CHAIR FOR 2017/18 Cllr Sue McDermid (SM) nominated for Chair by VW, Seconded JW – ALL AGREED
2.0	CHAIR ACCEPTANCE OF OFFICE FORM SM read aloud declaration and then signed. Clerk (PO) witnessed. COUNCILLOR ACCEPTANCE OF OFFICE FORM AC read aloud declaration and then signed. Clerk (PO) witnessed.
3.0	APOLOGIES FOR ABSENCE Cllr Ray Letheren – family, Cllr Phil Stanley – health, Cllr Gary Clark - work, Cllr Joan Darwell, Cllr Gill Moore - ACCEPTED
4.0	DECLARATIONS OF INTEREST - None
5.0	APPROVAL OF MINUTES OF MEETING HELD ON 12/5/16 Minutes from last AGM approved Proposed RND, seconded SF – ALL AGREED
6.0	MATTERS ARISING FROM MINUTES OF MEETING HELD ON 12/5/16 - None
7.0	ELECTION OF VICE CHAIR FOR 2017/18 Cllr Lynne Bush (LB) nominated as Vice-Chair by VW, seconded by FE. ALL AGREED
	VICE CHAIR ACCEPTANCE OF OFFICE FORM LB read aloud declaration and then signed. Clerk (PO) witnessed.
8.0	CONSIDERATION OF PARISH COUNCIL COMMITTEE STRUCTURE FOLLOWED BY ELECTION OF COMMITTEE MEMBERS FOR 2017/18
8.1	Finance and General Purposes Committee (including Website/Clarion) Cllrs Fenney, McDermid, Naughton-Dean, Wenban and Letheren – AGREED SF to continue as Chair
8.2	Planning Committee Cllrs Bush, Darwell, Graves, Harper, Naughton-Dean, Moore and Wenban – AGREED. FH to continue as Chair
8.3	Youth Liaison Committee Cllrs McDermid, Stanley and Walton – AGREED. Non-Councillor representatives – Clerk (PO), Mr Iain Walton and Mrs Janet Taylor
8.4	Allotments Committee Cllrs Clements, Eyres and Letheren - AGREED
8.5	Footpaths and Common Land Committee Cllrs Darwell, Harper and Moore - AGREED
8.6	Cliffe Village Fayre Advisory Group Cllrs. Darwell and Moore - AGREED

8.7	Health and Safety Advisors Cllr Stanley - AGREED
9.0	Election of Representatives on Outside bodies 2017/18
9.1	KALC (Medway Area Committee) Cllrs Harper and McDermid - AGREED
9.2	Police Liaison Committee Cllr Stanley - AGREED
9.3	Medway Council Rural Liaison Cllr Stanley - AGREED
9.4	Cliffe Memorial Hall Cllrs Bush and Evers - AGREED
9.5	Cliffe Woods Community Association Liaison Cllr Walton - AGREED
9.6	Cliffe and Cliffe Woods Community Trust AGREED to note current appointments Cllr Lynne Bush, Mr Ken Kentell and Clerk (PO)
9.7	Bretts Liaison Cllrs Bush, Darwell, McDermid, Moore and Wenban and Clerk (PO) - AGREED
9.8	Patient Participation Groups (Cliffe and Cliffe Woods) Cllrs Fenney and McDermid – Cliffe Woods, Bush and Evers – Cliffe - AGREED
9.9	Neighbourhood Steering Group Cllrs Bush, Darwell, Harper, McDermid and Moore. Clerks (PO) and (RFO) - AGREED

Meeting closed at 7.50 pm

15/05/17sh