

DODDINGTON PARISH COUNCIL

Minutes of the Parish Council Meeting held at Doddington Village Hall on Monday 10 October 2016 at 7.30pm

Present: Cllr P Haynes (Vice Chairman), Cllr S Coates, Cllr P Duckworth, Cllr K Fraser and Cllr C Jones; and Mrs W Licence (Clerk).

Also present were SBCllr C Prescott and Community Warden Dave Osborne.

1. Apologies

In the absence of the Chairman, Cllr Haynes took the chair and welcomed everyone to the meeting.

Apologies had been received from Cllr Attwood (business) and Cllr Cuthbert (holiday); apologies accepted.

Apologies had also been received from KCCllr Bowles (at another meeting); apology noted.

2. Declarations of Interest

None were declared.

3. To Determine whether any items should be discussed in closed session

Councillors AGREED to discuss item 15 KALC Community Award Scheme in closed session.

4. Minutes of the Parish Council Meeting held on 12 September 2016

Councillors considered the minutes and Cllr Coates suggested item 12 Speed Watch be amended to read "... *the second session recorded*..". Councillors **AGREED**

UNANIMOUSLY to accept the amended minutes as a true record of the meeting. The minutes were duly signed by Cllr Haynes.

5. MATTERS ARISING

- Poppy wreath: Councillors **AGREED UNANIMOUSLY** to donate £35 (cheque no 1101) to the Royal British Legion for a poppy wreath and Cllr Attwood will lay the wreath on Remembrance Sunday.
- Resurfacing road through Doddington: KCC has recognised the road as being in need of resurfacing but there is no funding at present and it may be dealt with in a couple of years. However, pot holes will be made safe.

ACTION: Cllr Coates to inform resident.

6. COMMUNITY WARDEN REPORT

Mr Dave Osborne, Community Warden had sent a written report prior to the meeting which included the latest scams. No incidents have been reported in Doddington and no calls from residents. With the dark nights drawing in residents are advised to ensure a light is left on if they go out.

Cllr Haynes asked what can be done about barking dogs causing a nuisance.

Mr Osborne said it should be reported the Swale Borough Council.

Cllr Haynes thanked Mr Osborne for attending.

7. NEIGHBOURHOOD WATCH

Mrs Jackson, the Neighbourhood Watch co-ordinator, had sent a written report detailing theft of a caravan in Lynsted and also the latest fraud either from personal distraction, telephone calls or via the Internet, as there has been more than 50% increase in just one year.

8. PUBLIC QUESTION TIME

No matters were raised.

9. PLANNING MATTERS

i. ADDRESS: 6 The Retreat The Street Doddington ME9 0DB

APPLICATION REF: 16/506941/FULL

PROPOSAL: Proposed single storey rear and side extension.

Councillors considered the application and had no objection as long as there is a proviso that the rear access to the rear of the cottages is kept.

ii. ADDRESS: The Retreat Elverland Lane Ospringe Kent ME13 0SP

APPLICATION REF: 16/507020/FULL/GRTO

PROPOSAL: Permission is sought for change of use of land to a residential caravan site, for two Romani Gypsy families. The site to contain two static caravans, two touring caravans, hardstanding and associated residential parking, a water treatment plant and a new highway access. (Part retrospective)

Councillors considered the application and **AGREED UNANIMOUSLY** that previous objections still stand.

iii. Any other planning matter received by 10 October 2016

Cllr Haynes said that between five and seven static caravans were sited on Straight Hill.

Cllr Duckworth said that one caravan had been given permission but more turned up.

ACTION: Clerk to report matter to Mr Thomas and request an update.

10. FINANCE

i. To receive 2nd instalment of precept

The second instalment of the precept of £3,900 has been received.

£684.73 has been received from the Transparency Fund

ii. Councillors Expenses

There were none.

iii. Clerk's salary and expenses

Councillors **AGREED** £621.78 salary and £35.42 expenses; total £657.20 (cheque no 1097)

iv. Half yearly accounts for approval

Cllr Attwood and Cllr Cuthbert reviewed the accounts with the Clerk, it was **AGREED UNANIMOUSLY** to accept the accounts.

v. Invoices for Payment

Mr N Swatland- playing field maintenance half year payment: **AGREED UNANIMOUSLY** £125.00 (cheque no 1098)

Cllr Duckworth said Mr Swatland actual maintains more than he is scheduled to do.

Commercial Services- Pitch marking and Playing Field maintenance

Awaiting amended invoice.

Any invoice for approval received by 10 October 2016

Doddington Village Hall- hall hire: **AGREED UNANIMOUSLY** £126.00 (cheque no 1099)

The Image Corporation- playing field sign: **AGREED UNANIMOUSLY** £50.40 (cheque no 1100).

11. DEFIBRILATOR

Cllr Coates informed Members the Village Hall Committee have agreed a PIR light can be installed over the defibrillator.

ACTION: Cllr Coates to contact electrician.

12. SPEED WATCH

Cllr Haynes said a grant of £300 from Cllr Prescott has been approved pending confirmation of KCC grant.

Cllr Fraser said he was unable to borrow the equipment from Newnham Parish Council and due to work commitments and holidays there have not been any sessions. There has been no information about the Speed Watch equipment grant.

ACTION: Clerk to contact Community Speed Watch to check they have Cllr Fraser's details.
Cllr Haynes thanked Cllr Fraser for his sterling work on Speed Watch.

13. PLAYING FIELD

i. To receive an update

Cllr Duckworth reported to Members that the Port-a-loo has finally been removed. The grass needs one more cut from the smaller mower, the main area is satisfactory. Consideration will be given to the level of service required in 2017-18.

Cllr Coates said he has collected the sign.

ACTION: Cllr Duckworth will install the sign.

ii. To consider quote for repairing the play area surface

Cllr Duckworth informed Members that one quotation has been received but it lacked details

ACTION: Clerk to obtain further details and also obtain another quote

14. HIGHWAYS

Cllr Fraser said that the 30mph sign had not been replaced.

ACTION: Clerk to follow up.

16. CORRESPONDENCE

1. 16.09.16: DCLG consultation on council tax referendum principles
2. 16.09.16: Andrew Bowles's Newsletter
3. 19.09.16: Invitation to Parish & Town Councillor seminar.
4. 19.09.16: The Swale Joint Transportation minutes
5. 27.09.16: KALC Parish News
6. 29.09.16: SBC James Freeman- letter concerning enforcement issues
7. 01.10.16: Andrew Bowles's Newsletter

17. ANY OTHER BUSINESS

Cllr Jones reported a resident has raised an issue about the Broad Band upgrade which currently does not extend beyond the village to outlying areas.

ACTION: Clerk to contact KCC.

Cllr Coates said that if Cllr Jones is unable to attend the KALC AGM he is willing to attend. Cllr Coates said he still has the hi-vis vests as the War Memorial team said they do not need them.

Cllr Fraser suggested a scam concerning parcel deliveries be included in the Newsletter.

15. KALC COMMUNITY AWARD SCHEME

Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 it was resolved that, because of the confidential nature of the business to be transacted, the public and press leave the meeting during consideration of the KALC Community Award Scheme.

Date of next meeting: Monday 14 November 2016

There being no further business, the meeting closed at 8.25pm

Signed as a true record of the proceedings:

.....Chairman

Date: 14 November 2016