



## Minutes of Kingsclere Parish Council Ordinary Meeting OM 08/19 Held at 7.30pm on Monday 30<sup>th</sup> September 2019 in the Village Club

### **OM 08/19 – Present:**

Cllrs: Adams; Bowes; Farey; Mussett; Peach R; Price; Sawyer F; Sawyer J. CCllr Thacker. BCllr Kinnear.  
Clerk – Porton; Admin Assistant - Read

### **08/19.1 – Apologies:**

BCllr Rhatigan – conference. Cllr N Peach – wedding.

**Resolved:** Apologies accepted.

### **08/19.2 – Declarations of Interest:**

None.

### **08/19.3 – Minutes:**

3.1 Minutes of Ordinary Meeting 19<sup>th</sup> August 2019 were accepted and signed.

3.2 Minutes of General Purposes Meeting 9<sup>th</sup> September 2019 were accepted and signed.

### **08/19.4 – Matters Arising:**

None.

### **08/19.5 – Chairman's Remarks:**

- i) The Kingsclere Annual Report has now been delivered. Thanks to Carl Thompson for delivering, all those who contributed and the Admin Assistant for putting it all together. It's great that residents can read what has been going on over the last year.
- ii) Thanks to the Kingsclere Royal British Legion for installing a memorial to Jim Bessant in their memorial garden outside The Crown. Jim Bessant lit the beacon on White Hill as part of our WW1 Cemetery celebrations last November.
- iii) Thank you to all the Cllrs who helped at the summer fete. It was a worthwhile day. Thanks to parishioners who came and talked to us about what the PC has been up to.
- iv) The PC received a response from HCC regarding the speeding petition that was sent to them. Their response is available to view on the HCC website. GP Committee reviewed the response and subsequent projects have begun. The PC has not received a response from the Police and Crime Commissioner who the petition was also sent to. Another letter is to be sent asking for a reply.
- v) A resident has raised the issue of safety on Foxs Lane with the PC. The PC and Hampshire Highways are aware, and Steve Goodall has been asked to come to the village to do a walk around.
- vi) On 29<sup>th</sup> August JS and a resident met with Ian Winter from BTU (contractors for Southern Water) regarding the works at the water works. Works were scheduled to end in April 2019 but are now scheduled to end in December 2019. JS has sent an email with various questions; no response has been received. A reminder has been sent.
- vii) On 1<sup>st</sup> October Cllrs J & F Sawyer will be attending a training session at BDBC regarding planning.
- viii) On 18<sup>th</sup> October Cllr J Sawyer will be attending the HCCS Pensions meeting.
- ix) On 15<sup>th</sup> November Cllrs J & F Sawyer will be attending the North Wessex Downs AONB Annual Forum.
- x) Holding Field car park works are due to be completed during October half term.
- xi) 5 benches for the Recreation Ground approved at the last OM have been installed.

### **08/19.6 – Tree Mapping:**

At May OM Cllrs agreed to map trees in their areas of responsibility to create an inventory of PC owned trees. Cllrs reported that in some areas, land boundaries are not clear, and boundaries need remarking. It was also reported that some Cllrs identified trees that require work that were not included in the tree survey completed earlier this year. Referred to next GP. Tree mapping to tie in with completing risk assessments.

**Action:** October GP

### **08/19.7 – Accounting Software:**

In July GP, Cllrs agreed to subscribe to the Scribe accounting software at a cost of £254.70 for the first year raising to £347 for subsequent years. Full council approval required.

**Resolved:** £254.70 for first year of subscription approved. PC cannot agree to yearly subscription so will be reviewed next year.

**Action:** Clerk. September OM

### **08/19.8 – Reserves Policy:**

Draft document circulated prior to meeting. FE Committee accepted to adopt document in July meeting, but full council approval required.

**Resolved:** Draft reserves policy adopted by council

### **08/19.9 – Financial Regulations:**

Document circulated prior to meeting. Document previously approved at July FE however NALC has since sent out a revised document with four minor changes on pages 2,11,13 & 14. Full council agreed to adopt document with new changes.

**Resolved:** New financial regulations document adopted

#### **08/19.10 – Project Plan:**

Current project plan circulated prior to meeting. Each project was discussed and updated. It was agreed to remove "Neighbourhood Plan", "Recreation Ground" and "Re-cycling" from the plan. IB to write plan for "Brown Signs", CM to write plan for "Cemetery" and CM & NP to write plan for village "Greening". Updated plan to be circulated once Clerk has received new plans from Cllrs. Cllrs to start looking at figures for their projects and send to Clerk for budget.

**Action:** Clerk. All Cllrs.

#### **08/19.11 – External Auditor Report:**

External Auditor report received. No actions or issues highlighted. The PC thanked the Clerk for her hard work in maintaining excellent finances.

#### **08/19.12 – County Councillor:**

It was reported that HCC has declared a climate emergency. The Hampshire 2050 Vision was adopted last week and can be viewed on the HCC website. The replacement bollards for Swan Street are still on order. PC has made no progress with works needed on Love Lane footpath. Clerk to send Cllr Thacker specifications for Love Lane footpath, Cllr Thacker to investigate where 'on the list' it is. It was reported a gash in the road on Swan Street is too big to be repaired as a pothole, Cllr Thacker to investigate what is being done about it.

**Action:** Clerk. Cllr Thacker.

#### **08/19.13 – Borough Councillor:**

The North Wessex Downs AONB Management Plan has been agreed. Green week was well attended. It was reported BDBC have budgeted for two additional CSPO's (Community Safety Patrol Officer) for next year for rural areas.

#### **Recess:**

##### **Standing orders were suspended at 20:33:**

A resident expressed concerns over visitors coming into the village and where they would park – *parking is an ongoing issue. The PC has no powers over parking.*

They also raised the issue of the caravan parking on Basingstoke Road – *the Clerk has investigated options and has concluded there is nothing the PC can do. If you contact our local MP he may be able to do something.*

##### **Back to standing orders 20:41.**

#### **08/19.14 – Planning Applications:**

- 14.1 T/00381/19/TCA** – 28 North Street – no objections.
- 14.2 T/00392/19/TCA** – Entrance to Cedar Drive – no objections.
- 14.3 T/00393/19/TCA** – Footpath from Rear of 52 Cedar Drive Leading to Rear of 1 Byfields Road – no objections.
- 14.4 19/02370/OUT** – Land Between A339 and Fawconer Road – comments. The PC raise concerns on the open space on the west of the site and how the new development will provide pedestrian access to current infrastructure without the need to walk along Ashford Hill Road.
- 14.5 T/00395/19/TCA** – Walnut House, Foxs Lane – no objections.
- 14.6 19/02403/HSE** – 35 King John Road – no objections.
- 14.7 19/02132/HSE** – Trevally House, 7 North Street – objection. Planning application specifies removal of garage which will remove a parking space and will not comply with BDBC guidelines.
- 14.8 19/02509/HSE** – Westmoor, Little Knowl Hill – comments. The PC raise no objections providing this is a replacement application and not in addition to the application already approved for this site.

#### **08/19.15 – Clerk's Report:**

##### **15.1 Basingstoke Variety Show in aid of Mayor's Charity Appeal:**

Basingstoke Variety Show on 5th October at the Anvil, Basingstoke.

##### **15.2 North Wessex Downs AONB Annual Forum:**

The Annual Forum is on 5th November. JS and FS will be attending.

#### **08/19.16 – Approval of Income and Expenditure:**

The accounts for September 2019 were agreed and signed off.

#### **08/19.17 – Date of next meeting:**

Monday 28th October 2019 7:30pm in the Village Club. Date changed from that specified on agenda.

Meeting closed 20:54

Signed:.....Chairman

Date:.....

Signed:.....Clerk

Date:.....

**Distribution:** Cllrs: S Adams; I Bowes; M Farey; C Mussett; N Peach; R Peach; A Price; F Sawyer and J Sawyer.  
Noticeboard; Website: [www.kingsclere-pc.org.uk](http://www.kingsclere-pc.org.uk).