

# JUBILEE FIELD MANAGEMENT COMMITTEE

MINUTES of the meeting of the Jubilee Field Management Committee held on Thursday 4<sup>th</sup> August 2011 at Jubilee Pavilion, Headcorn Road, Staplehurst commencing at 8.00pm

1. **Present:** Mike Hooker, John Gower, Ian Humphrey, Mike Lock, John Perry, Nigel Stewart and Alison Hooker.
2. **Apologies:** Apologies were received from Nigel Best  
**Absent:** Jenny Burton, Stuart Tasker
3. **Minutes of last meeting** - Minutes of the last meeting of held on 30<sup>th</sup> June 2011 were agreed and signed as a true record.
4. **Matters Arising** -  
**Trustees:** Stuart Tasker had informed the Committee that he would not be continuing as a Trustee due to personal circumstances. Nigel Stewart therefore proposed that John Gower become a Trustee. All AGREED.  
It was also proposed that a representative of the Junior Section of the Football Club be co-opted. Mike Hooker to raise this at their next Committee meeting.  
Electrics still to be undertaken.
5. **Chairman's Report:**  
Drainage: The drainage work had been completed and hopefully would be successful. NS proposed that JG and himself look to get the pitches flatter and this was agreed as the next project.  
More top soil is needed – NS to arrange for some to be delivered  
AGM needs to be held – it was proposed that this would be on the 6<sup>th</sup> October as the User Group was also due to meet that night and both could be incorporated. MH agreed to advertise.
6. **Secretary's Report:**  
Nothing to report
7. **Treasurer's Report:**  
Due to the absence of the treasurer no financial report was available. However NS had reported that a Mid Kent Water bill had been received which was over £150 more than the same period last year. NS had read the meter and send the reading back to MKW.  
Clubs only just started playing friendlies so no money had been received as yet but approximately £450 was due in in August. No other bills were due.  
Income received to date was £200 from "Uprocking".  
Unfortunately due to bad weather the event was eventually cancelled so the estimated income from this was a lot lower.  
Proposing to hold the event on 21<sup>st</sup> July 2012.
8. **Pitches:**  
**Rabbits** – Still a major issue. 3 pitches out of action due to large holes and something needs to be done urgently. All contacts to e asked to try to resolve the situation.

Thanks expressed to JG and NB for looking after pitches over the summer.

9. **Kitchen:**  
Kings Head has a small freezer which they are happy to donate to Jubilee – this is to be delivered shortly.  
Mice problem has arisen again but Steve Robbins had put down traps which seem to be working. Need to find out where they are getting in before the winter.  
New urn to be purchased.
10. **Cleaning:**  
Showers have been sluiced and disinfected etc.  
Shower heads had been soaked in solution.  
Outside tap to be repaired as leaking – this should be done this week and will also be boxed in.
11. **Buildings, Site Maintenance and Development of Cycle Project**  
The Cycling Club still coming and setting up with a few attending. They would like to use the pavilion facilities, ie kitchen and toilets, when holding their meetings (Saturdays and evenings). This was agreed but a Trustee would need to be in attendance to unlock etc. Problem with one of the boilers which is making noises. A plumber has looked at it but it is still not working properly. Need to establish whether still under guarantee.
12. **Parish Council**  
SPC are still reviewing the maintenance agreement and will report back once agreed.  
Certificates have been produced which SPC would like to present to U13s. MH proposed that this be done when the Club holds its open weekend over 8<sup>th</sup> and 9<sup>th</sup> October.  
Report back to SPC – portable dugouts have been purchased and hardstanding installed.
13. **Any Other Business**  
IH looking into pitch hoardings to use as perimeter fencing which will be removable. FA are currently promoting equipment which may allow hoardings to be hung. It was proposed that Jubilee purchase the fencing with the SMUFC obtaining the revenue for the banners.

The next meeting of the Committee would be held on 1<sup>st</sup> September commencing at 8.00pm.

The AGM would be held on 6<sup>th</sup> October – time and venue to be confirmed.