

**MINUTES OF THE LONGSTOCK NEIGHBOURHOOD PLAN (NHP) STEERING GROUP MEETING
– HELD 7PM, 3rd MARCH 2021, VIA ZOOM.**

In attendance:

Steering Committee:

Angie Filippa (AF) – Chairman

Beccy Soper (BS)- Vice Chairman

Aly Warner (AW) – Secretary

Sophie Walters (SW) - Resident and Chair of Longstock Parish Council

David Burnfield (DB) - Resident and Longstock Parish Councillor

Simon Borthwick (SB) - Representing Leckford Estate

David Smith (DS)- Resident

Liz Bourne (LB) – Plan-et

Becky Hopkinson (BH) – Plan-et

Apologies

Ser	Subject	Action
1.	Welcome and Introduction AF opened the meeting and welcomed the committee.	
2.	Acceptance of Minutes The minutes of the meeting from 3 rd February 21 were agreed and adopted. Proposed by SW, seconded SB.	
3.	Longstock Parish Council - Update SW advised that following last month’s discussions re: the potential use of the disused Chalk Pit; the Parish Clerk had spoken to TVBC. An introduction had been made to English Rural (rural affordable housing provider) and that tentative contact had been made to discuss the suitability of the land for future development. SW had also engaged with Leckford Estate to see whether the estate would consider releasing the adjacent parcel of land (which currently houses an open sided barn). This would provide additional space and greatly assist with some of the current site constraints. SW advised that Leckford Estate had been open to this suggestion.	
4.	Finance / Grant -update AF stated that an invoice for £216.00 (inc VAT) had been paid to Plan-et. LB advised that Plan-et would be happy to quote for the next phase of work and recommended that in the next financial year, it might be sensible to apply for a site assessment grant once applications were open.	
5.	Housing Needs Assessment (HNA):	

	<p>AF advised that the Housing Needs Assessment was still under review however, it was becoming more apparent that the document needed a significant rework.</p>	
6.	<p>Housing Needs Survey (HNS)</p> <p>AF advised that a draft Housing Needs Survey (which had been collated from data collected in the December 2020 survey) had been received and circulated to SG members for final comment before the document went to the TVBC media team for publication.</p> <p>AF advised that the survey's findings were consistent with what would have been expected. On the whole residents supported the development of some affordable housing, however this was caveated with a need for developments to be small and in keeping with the rural feel of Longstock.</p>	
7.	<p>Sub Group Updates</p> <p>a. Village Design Statement (VDS) - SB /DS. Update carried over to next meeting.</p> <p>b. Open Spaces - SW /AW. SW and AW advised that they had started collecting evidence of open spaces. LB advised that when pin pointing potential areas, the land must be demonstrably 'special' to the community, from either a historical perspective or because of outstanding features / views. Before the land could be classified, the land owner would need to be notified and agree to the land's inclusion in the NHP. BH advised that she would email over a 'green spaces table' (which has been taken from the NPPF) which AW and SW could use to help with the classification.</p> <p>c. Footpaths/Verges/Hedges - AF Update carried over to next meeting.</p> <p>d. Traffic - AF AF advised that plans to complete a traffic survey were on hold due to lockdown.</p> <p>e. Listed Dwellings/ Buildings/ Gardens SB / DS Update carried over to next meeting.</p> <p>f. Historic Heritage Assets /Sites - SB/ DS Update carried over to next meeting.</p> <p>g. SSSI's -SB/DS Update carried over to next meeting.</p> <p>h. Village and Countryside Landscape features - DB Update carried over to next meeting.</p>	BH

	<p>i. Media - SW / AW SW advised that she had approached both Craig Foster and James Lakin regarding assisting with the SG's media project and that both had responded positively.</p>	
8.	<p>Community Engagement Event - COVID 19 compliant delivery Due to COVID 19, face to face delivery is on hold until further notice.</p>	
9.	<p>AOB AF stated that as Covid restrictions were lifting, the SG should perhaps look for potential dates for the community engagement to take place in the summer months. AF to look at dates in July.</p>	AF
DONM	Wednesday 7th April 2021, Via Zoom	All