

**Minutes of the Parish Council Meeting
held on Monday 7th October 2019
in the Village Hall**

Present:

Charles Mathew	(CM)	Chairman
Matthew Judson	(MJ)	Councillor - Vice Chairman
Graham Dixon-Brown	(GDB)	Councillor
Gill Sellars	(GS)	Councillor
Joe Deane	(JD)	Councillor
Trudi Gasser	(TG)	Parish Clerk

In Attendance:

11 Members of the public

MIN REF	ITEM
19/112	APOLOGIES FOR ABSENCE
	Jose Eaton (JE) Councillor Hilary Fenton (HF) WODC District Councillor Steve Good (SG) WODC District Councillor
19/113	DECLARATIONS OF INTEREST
	<ul style="list-style-type: none"> • CM owns property near the Leys, the Green and the School • GDB lives on B4449 • GS lives on the B4449
19/114	APPROVAL OF MINUTES OF 2nd SEPTEMBER 2019
	The Minutes were approved.
19/115	REPORTS FROM DISTRICT/COUNTY COUNCILLORS
	DISTRICT: No District Councillor present. SG provided a report – See Appendix C
	COUNTY: CM provided updates on: <ul style="list-style-type: none"> • Growth Deal – District Councils, Oxford City Council and Oxfordshire County Council need to agree plans; currently South Oxfordshire DC will hold meeting on 10th October. • Local Enterprise Board – confirmed they are withdrawing funding for relief road from A40 to A44 (Duke's Cut to Loop Farm roundabout) • Biomass fan noise from Dix Pit – CM confirmed the issue had been reported to WODC and await reaction- first reported a year ago. • The Bell, Standlake – planning permission had been refused to convert the pub into a care home for 60 residents. • Concern was expressed regarding the future of the village shop.

MIN REF	ITEM
19/116	PLANNING
	<p>TRAFFIC CALMING AT THE AIRFIELD DEVELOPMENT:</p> <p>The current consultation for extending the 30mph limit and the installation of a chicane was discussed. The purpose of the measures was to enable a continuous safe footpath from the village to the new development, past an existing telegraph pole, and for the chicane to act as an additional traffic calming measure all funded by Hayfield Homes. Concern had been raised over the location of the chicane which would cause privacy, access and safety issues to the immediate residents and Tawneys Farm.</p> <p>CM confirmed that if the chicane was progressed as part of path widening, it would be funded by Hayfield Homes, if in a different position, funding would need to be sourced from elsewhere.</p> <p>All expressed a preference to move the telegraph pole and impose a 30mph limit with a view to reducing to 20mph in the future.</p> <p>CM proposed to arrange a meeting on site with Julian Richardson of OCC in the coming week.</p> <p>APPLICATIONS:</p> <ul style="list-style-type: none"> • APPLICATION NO: 19/02407/FUL - Erection of four semi-detached dwellings with garages and associated landscaping to include alterations to existing vehicular access, Greensleeves Blackditch Stanton Harcourt <ul style="list-style-type: none"> ○ No Objections • APPLICATION NO: 19/02406/FUL - Erection of a single detached dwelling and double garage with associated landscaping and alterations to existing vehicular access. Greensleeves Blackditch Stanton Harcourt <ul style="list-style-type: none"> ○ No Objections • PROPOSAL: The construction and operation of a solar photovoltaic farm, and other associated infrastructure. Twelve Acre Farm Chilbridge Road Eynsham <ul style="list-style-type: none"> ○ TG to confirm with WODC Planning that comments are required.
19/117	QUESTIONS FROM MEMBERS OF THE PUBLIC
	<ol style="list-style-type: none"> 1. It was resolved to close the meeting to take questions (see appendix). 2. It was resolved to reconvene the meeting.
19/118	LITTER PICKING
	<p>Steve Tuck confirmed that the signs purchased for Litter Picking has been used for the first time. The next litter pick was scheduled for the coming Saturday.</p> <p>CM expressed his thanks on behalf of the PC and Parish to Steve for all his hard work and efforts.</p> <p>TG confirmed that the £200 donation for Litter Picking equipment had been received from Hayfield Homes.</p> <p>A total of £135.25 had been spent on Signs and Hoops, with a remaining balance of</p>

MIN REF	ITEM
	£64.75 to be spent.
19/119	B4449/CYCLEPATH/SPEED CONTROL
	<p>B4449: covered in public session.</p> <p>Cycle path: No progress to report from OCC or the cycle path committee. TG to continue to chase for progress reports.</p> <p>Speed Control:</p> <p>It was reported that the VAS at Beaumont Green was ineffective. Suggestions were discussed to prevent speeding on the B4449, including:</p> <ul style="list-style-type: none"> • Installing 'White Gates' with flowers at the entrances to the village • A Community Speed Watch • A VAS which indicated the speed and registration number of the vehicle <p>GDB to look at possibilities and report to PC.</p>
19/120	EMERGENCY PLAN
	<p>A Draft plan was circulated to Councillors. All to submit comments to TG by 21 October with a view to TG providing a final draft at the next meeting.</p> <p>It was agreed that a copy would be sent to the village hall committee (VHC) for comment as the Village Hall is a key facility within the plan.</p>
19/121	COUNCILLOR RESPONSIBILITIES
GS	<p>Village Hall - The VH Committee will tidy the VH garden on the 9th November. They have suggested removing the Laurel in the VH garden and were seeking help. GS proposed the PC fund the hiring of a chipper, GDB seconded, 4 voted in favour. It was RESOLVED that the PC hire a Chipper.</p> <p>The VH Committee offered to paint the fence around the car park. CM suggested John Woodward assess the state of the fence prior to any painting as some refurbishment may be necessary.</p>
GDB	<p>Confirmed that he had walked the lane to identify any overgrowth on Sutton Lane:</p> <ul style="list-style-type: none"> • The bottom of Sutton Lane was improved following trimming • B4449 to Pond cottage requires trimming and the ditch is overgrown – it was suggested to write an article in the next issue of VV requesting owners to maintain hedges and ditches • The footpath in the field behind 1 to 5 Beaumont Green that leads to Sutton Lane needs to be maintained and the fencing is a concern – CM to contact the owner.
JD	<p>Village Voice – a number of copies of VV had been printed for the new Hayfield housing development. An extra deliverer and copies would be required for future issues when housing occupied. Therefore the cost of production has been increased slightly.</p>
MJ	<ul style="list-style-type: none"> • Mick Hill has expressed concern regarding the lack of a road drain near the path way at the cemetery – GS to follow up with Hayfield Homes.

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	<ul style="list-style-type: none"> Preservative had been purchased. MJ stated there should be sufficient to paint the fence as well as other items MJ proposed that help is sought to remove the dead elm in the corner of the village hall garden. MJ was requested by the neighbour to look at the tree. Robin and MJ decided that it could indeed be dangerous. Robin was not confident to chop the tree down as it had already lost most of its branches and we did not feel it safe to lean a ladder against it. A professional tree surgeon in the village offered to fell the tree for £80.00. MJ proposed, GS seconded, all agreed it was RESOLVED to proceed with the tree removal. MJ confirmed that the bolts on the bench near the school would be trimmed for safety reasons. <p>CM thanks MJ for all his work on maintenance.</p>
19/122	FINANCIAL MATTERS
	<ul style="list-style-type: none"> Cheques were circulated for signature. A budget update was circulated. TG to prepare a draft 2020 Budget for the next meeting CM asked all to prepare detail and costings for any projects to be considered in next year's budget and submit to TG by mid-October
19/123	CORRESPONDENCE
	An email had been received regarding the play area at the Village Hall – MJ to draft a reply.
19/124	OTHER BUSINESS (for information only)
	<p>GS to attend the West Oxfordshire Town and Parish Forum on Thursday 10th October in Woodstock.</p> <p>TG confirmed that the Defibrillator Cabinet is in need of repair to ensure the heating is in working order, MJ to look at the cabinet, if irreparable, MJ proposed TG source a replacement cabinet up to the value of £500. The proposal was agreed.</p>
	NEXT MEETING
	<ul style="list-style-type: none"> The next Ordinary Meeting: 7.30pm Monday 4th November.

Signed

Date

APPENDIX A TO MINUTES: PUBLIC SESSION NOTES

Grass Verge on Main Road

Concern was raised regarding the work which was carried out in June to dig a hole in the verge to install a temporary water supply to houses in Main Road; the hole is covered by boarding and was felt to be unsafe.

TG to write to Hayfield Homes and Gascoigne Estates and Thames Water to find out who is responsible for the work.

Improvements on B4449

It was reported that although the B4449 work had improved the road, there are still potholes and markings on the road. Concern was also raised on the section of road by the roundabout which was collapsing at the side, causing lorries to tilt.

CM suggested that a walkabout is arranged with Paul Wilson of OCC to review the outstanding issues.

TG to follow up with Cottsway.

Speeding Vehicles to Hayfield Homes

It was reported that vehicles accessing the Airfield Site were speeding through the village.

GS to follow up with Hayfield Homes and cc the clerk.

APPENDIX B TO MINUTES: PLANNING APPLICATION COMMENTS

APPLICATION NO: 19/02407/FUL

PROPOSAL: Erection of four semi-detached dwellings with garages and associated landscaping to include alterations to existing vehicular access

LOCATION: Greensleeves Blackditch Stanton Harcourt

APPLICATION NO: 19/02406/FUL

PROPOSAL: Erection of a single detached dwelling and double garage with associated landscaping and alterations to existing vehicular access.

LOCATION: Greensleeves Blackditch Stanton Harcourt

COMMENT:

The Parish Council have reviewed the applications listed above and have no objections:

APPENDIX C TO MINUTES: DISTRICT COUNCILLOR REPORT

This morning, in my capacity as Chairman, I met with the senior lead WODC Officer to continue discussions regarding our Community Safety Partnership, a group made up with representatives from 20 plus key agencies from across the County, including the Health Service, Fire, Police, Housing and Homelessness Etc.

Following this meeting I went on to meet with the Major Developments Planning Officer regarding my work to deliver Passivhaus Building standards on all new building sites, also to include, over time, the same standards as a retrofit to all social housing stock. The main benefit is that using this methodology there is zero energy consumption to heat these type of homes. Zero emissions and zero annual fuel bills too! How green is that?

This evening as well as acting as my wife's care delivery (sadly advanced Parkinson's) I am reading and preparing my papers for Wednesday's WODC Cabinet Meeting when I shall be introducing new and comprehensive work on Rural Broad Delivery including changes to Planning Regulations to insist that all new housing has fibre to the premises high speed broadband as well as preparing for District wide 5G connectivity .

Finally, as I cannot be with you, I wanted to draw your attention to the following excellent initiatives.

FIRSTLY

Sunday 13th October, 12-5pm, Corn Exchange, Market Square, Witney, OX28 6AB

Hugh Warwick, Oxfordshire's local hedgehog champion, will be running an event for all ages next Sunday – Witney and surrounding areas are a local hedgehog hotspot, and this will be great opportunity to find out how you can help our prickly neighbours.

AND THEN

Monday 28th October, 10am – 12pm, Rushy Common bird hide, OX29 6UJ

Come along to help build some bug 'B&B's for bugs at Rushy Common – these will both be a large structure that we will place on the reserve for local invertebrate populations, and smaller insect houses that you can help make, decorate and take away with you to put in your garden.

AND FINALLY

Monday 25th November, Standlake Village Hall, 7pm – 8.30pm

The annual forum, will have local archaeologists coming to speak about the area's prehistoric history.

All the best,

Best Regards

Cllr Steve Good.