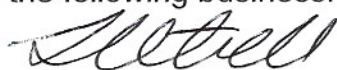


WARBLETON PARISH COUNCIL

To the Members of Warbleton Parish Council

You are summoned to attend a meeting of **WARBLETON PARISH COUNCIL** to be held virtually via zoom on **Thursday 18th June 2020 at 7pm** when it is proposed to transact the following business:



Clerk

16th June 2020

MEETINGS OF THE COUNCIL ARE OPEN TO THE PUBLIC
MEETING ID: 834 5281 3986 PASSWORD: 424933

- 1. APOLOGIES**
- 2. DECLARATIONS OF INTEREST**
 - 2.1. Councillors are reminded to declare any interests on any items on this agenda in accordance with Warbleton Parish Council's Code of Conduct
- 3. MINUTES – Resolution needed 3.1**
 - 3.1. To **resolve** that the minutes of the ASM meeting held on 21st May 2020 be taken as read, confirmed as a correct record and signed by the Chairman
 - 3.2. Matters arising from the minutes not covered on the agenda
- 4. PUBLIC PARTICIPATION**
 - 4.1. Up to fifteen minutes will be available for the public to make representations, answer questions or give evidence in respect of any item of business included in the agenda, in accordance with Standing Orders.
- 5. TO RECEIVE WRITTEN APPLICATIONS FOR THE OFFICE OF PARISH COUNCILLOR AND TO CO-OPT A CANDIDATE TO FILL THE EXISTING VACANCY – Resolution needed 5.3.**
 - 5.1. To receive application forms from prospective councillors
 - 5.2. Co-option interviews
 - 5.3. To resolve the successful candidate
 - 5.4. Successful candidate to sign the Declaration of Acceptance of office
 - 5.5. Successful candidate to be given Code of Conduct and Interest Form which should be completed within 28 days and returned to the Parish Clerk
- 6. REPORTS – Resolution needed 6.3.1. & 6.3.2.**
 - 6.1. To **receive** reports from District and County Councillors
 - 6.2. To **receive** reports from Parish Councillors
 - 6.3. To **receive** reports from the Parish Clerk
 - 6.3.1. To accept and resolve a policy for council meetings held remotely by electronic means, see attached report
 - 6.3.2. To resolve a move to internet banking
 - 6.3.3. Barclays mandate update
 - 6.3.4. Update on the bench donated by Mr David Bysouth
 - 6.3.5. Update on Asset Register

- 6.3.6. Update on the noticeboards & Bodle Street Green gates
- 6.3.7. Spring Hill Well
- 6.3.8. Warbleton Wildflower Group
- 6.3.9. Missing BT phone box

7. COMMITTEE MINUTES

- 7.1. To **receive** the acts and proceedings of the following committee meetings:
- (a) Planning and Development – 26th May 2020
 - (b) Finance and General Purposes – 11th June 2020

8. FINANCE – Resolutions needed: 8.1. & 8.2.

- 8.1. To inspect in detail the End of Year Accounts and AGAR
- 8.2. To authorise the bills for payment and sign the cheques (see report)
- 8.3. To **note** the Finance Reports to 30th April 2020

9. COMMITTEE MEMBERSHIP – Resolution needed 8.1.

- 8.1. To resolve committee membership changes

10. UPDATE ON THE USE OF ZOOM FOR PARISH COUNCIL MEETINGS

11. TO CONFIRM THE APPOINTMENT OF JACKIE COTTRELL AS THE NEW PARISH CLERK AND RFO – Resolution needed

12. URGENT MATTERS AT THE DISCRETION OF THE CHAIRMAN FOR NOTING and/or INCLUSION ON A FUTURE AGENDA

13. DATE OF NEXT MEETING

- 10.1. To note that the date of the Council Meeting is scheduled for Thursday 16th July 2020 at 7pm, location due to Covid-19 to be confirmed

8.1. To authorise the bills for payment and sign the cheques

| Cheque No. | Payee | £ | VAT | £ Total | Purpose |
|--------------|---------------------------|--------|-------|---------|------------------------------------|
| 101376 | Hire of BSG Village Hall | 450 | | 450 | Hall Hire |
| 101377 | Hire of Dunn Village Hall | 450 | - | 450 | Hall Hire |
| Direct Debit | Wealden District Council | 75.00 | 12.50 | 75.00 | Quarterly dog bin emptying charges |
| 101378 | Jackie Cottrell | 676.63 | - | 676.63 | Salary |
| 101379 | HMRC | 511.31 | - | 511.31 | Payroll – Apr-June 20 |
| 101380 | Pual Huntley | 85.00 | - | 85 | Flower beds inv 0813 |
| 101381 | Jackie Cottrell | 14.39 | - | 14.39 | Zoom |
| 101382 | Linda Butcher | 400.00 | | 400.00 | Locum Clerk duties |