



## Minutes of the Full Council Meeting

Held on Monday 8<sup>th</sup> January 2024 in the Wilkins Centre, Compton. Commencing at 7:00 pm.

---

**Members Present:** Councillor Dave Aldis, Chair  
Councillor Rebecca Pinfold, Deputy Chair  
Councillor Stephen Dearn  
Councillor Sharon Tiller  
Councillor Ian Tong (from 7:04 pm)

**Members Absent:** Councillor Jude Cunningham  
Councillor Linda Moss  
Councillor Alison Strong

**Officers Present:** Sarah Marshman, Clerk/RFO

**In Attendance:** District Councillor Carolyne Culver  
0 Members of the Public

## Minutes

- 23/164 To receive, and consider for acceptance, apologies for absence from Members of the Council**  
Resolved: To accept apologies from Councillors Jude Cunningham, Linda Moss and Alison Strong.
- 23/165 To receive any declarations of Disclosable Pecuniary Interests, Other Registerable Interests or Non-Registerable Interests and to consider any requests for dispensation from Members declaring a Disclosable Pecuniary Interest**  
There were no declarations or requests for dispensation.
- 23/166 To receive:**  
**Questions or comments from members of the public regarding items on the agenda**  
**Representations from any member who has declared an Other Registerable Interest or a Non-Registerable Interest**  
There were no questions, comments or representations.

**23/167 To approve the Minutes of the Full Council Meeting held on 4<sup>th</sup> December 2023**  
Resolved: Members agreed the minutes of the last meeting be accepted as a true record.  
The Chair signed the minutes.

**23/168 To discuss any matters arising from the previous meeting**  
There were no matters arising.

Councillor Tong arrived.

**23/169 To receive a report from the District Councillor**  
Flooding incidents are occurring in the local area.

**23/170 To review the minutes and recommendations from the following committees:**

Committee	Date	Minute Numbers	Recommendations to Full Council
Planning	14/12/23	PLN014-PLN019	None
Personnel	None		

**23/171 To receive an update and review recommendations from the following working parties:**  
Digital – recommendations have been made for potential website providers. The Clerk will obtain quotes.

**23/172 Planning Applications:**

**23/172.1 To consider the following new planning applications:**  
There were no new planning applications.

**23/172.2 To consider whether to request the District Councillor calls in any planning applications to the Western Area Planning Committee**  
There were no applications requiring call in.

**23/172.3 To consider whether to refer any planning applications for further response from the Council's planning consultants**  
There were no applications requiring referral.

**23/172.4 To receive a report on recent planning decisions taken by West Berkshire Council**

- 23/02401/CERTP Mantry, Downs Road, Compton - Installation of 16 solar panels (Trina Tier 1 415W all-black, mono panels - Dimensions of each panel: 1762 x 1134 x 30mm) on the main roof at the rear of the property. Certified lawful.
- 23/02712/PACOU Appletree, Coombe Road, Compton - Application to determine if prior approval is required for a proposed: Change of Use of Agricultural Buildings to 1 Dwellinghouses (Use Class C3). Withdrawn.

**23/173 Finance:**

**23/173.1 To consider approving the payments listed on the Finance Report**  
Resolved: To approve the payments listed in the Finance Report in Appendix 1.

- 23/173.2 To note the most recent Bank Reconciliation**  
Resolved: To note the bank reconciliation figures as provided in the Finance Report in Appendix 1.
- 23/173.3 To receive any reports from the Internal Controller**  
The Clerk and the new Internal Controller need to meet to review the accounts.
- 23/174 To consider investing funds in the CCLA Public Sector Deposit Fund**  
Resolved: To invest £25,000 in the CCLA Public Sector Deposit Fund. The council will review this investment in 3 months.
- 23/175 To review allotment fees for 2024/2025**  
Resolved: To increase the rent for a full plot to £25.
- 23/176 To review the rates for hire of the pitch and Sports Pavilion for 2024/2025**  
The council agreed to review the pitch and Sports Pavilion hire charges in June ready for the new football season in September.
- 23/177 To consider the draft budget and set the precept for 2024/2025**  
Resolved: To adopt the budget and to set the precept at £66,544 in 2024/25.
- 23/178 To consider quotes for refuse disposal**  
Resolved: To defer this to ensure three quotes are available.
- 23/179 To consider quotes to install dog bins and bag dispenser**  
Resolved: To accept a quote from CJM Services at £515+VAT.
- 23/180 To consider whether to hold events regarding the 80th anniversary of D-Day**  
Due to the significance of the railway in Compton to D-Day, the council will investigate holding an exhibition of materials related to the railway in Compton.  
Councillor Tong will investigate additional options.
- 23/181 To receive an update on vandalism and anti-social behaviour (ASB) in the village**  
No reports were received.
- 23/182 To receive reports on the following:**  
There were no updates.
- 23/183 To discuss matters for future consideration and for information**  
A new volunteer is needed to organise the distribution of Compilations. The council wished to record its thanks to the volunteer that has carried out this role for many years.  
  
Organise a litter pick for April/May  
  
There being no further business, the meeting was closed at 8:07 pm.

Date and time of next scheduled meeting:

Full Council Meeting: Monday 5<sup>th</sup> February 2024 at 7 pm

Chairman: \_\_\_\_\_

Date: \_\_\_\_\_

## Appendix 1: Finance Report

### Status at last bank reconciliation 30th November 2023

Account	Amount
Unity Trust Current Account	£32,139.20
Unity Trust Savings Account	£97,144.45
Lloyds Multipay Corporate Card	-£232.28
<b>Total</b>	<b>£129,051.37</b>

### Income received 27th November - 31st December 2023

Account	Income Detail	Amount
Current	Pitch/Pavilion hire	£50.00
Current	Refund	£7.90
Current	VAT refund (Apr-Sep)	£2,707.76
<b>Total</b>		<b>£2,707.76</b>

### Payments made on Lloyds Corporate Card to be approved

Method	Date	Payee	Payment Detail	Amount
CC	04-Dec-23	Lloyds	Monthly card fee	£3.00
CC	08-Dec-23	Microsoft	Software	£12.36
				<b>£15.36</b>

### Payments from Unity Trust Current Account to be approved

Method	Date	Payee	Payment Detail	Amount
DD	29-Nov-23	Castle Water	Pavilion water	£10.83
DD	07-Dec-23	Southern Electric	Pavilion electricity	£287.23
BACS	11-Dec-23	Almond Arborists	Newbury Lane hedge works	£1,950.00
BACS	11-Dec-23	Triangle Management	Refuse disposal	£136.80
BACS	11-Dec-23	Scion Communications	CCTV storage	£552.00
DD	15-Dec-23	Hugo Fox	Website monthly fee	£23.99
DD	20-Dec-23	Vodafone	Phone	£26.20
BACS	20-Dec-23	Compton Parochial Church Council	Grant	£150.00
BACS	20-Dec-23	National Allotment Society	Membership	£66.00
BACS	20-Dec-23	West Berkshire Council	Compilation Dec	£432.00
BACS	20-Dec-23	Almond Arborists	Tree works in Rec	£2,470.00
BACS	20-Dec-23	West Berkshire Council	Election Costs	£80.00
DD	21-Dec-23	Southern Electric	Street light electricity	£844.19
DD	28-Dec-23	Castle Water	Pavilion water	£10.83
DD	31-Dec-23	Unity Trust Bank	Service charges	£18.00
BACS	08-Jan-23	Staff Costs	Staff costs Dec	£1,938.61
BACS	08-Jan-23	SLCC	Membership	£178.73
BACS	08-Jan-23	SLCC Enterprises	Practitioners' Conference	£236.07
BACS	08-Jan-24	Compton Village Hall	Hall hire 2023	£450.00

---

<b>Total</b>	<b>£9,861.48</b>
--------------	------------------

**Transfers**

<b>Method</b>	<b>Date</b>	<b>From Account</b>	<b>To Account</b>	<b>Amount</b>
DD	18-Dec-23	Unity Current	Lloyds Corporate Card	£235.28
<b>Total</b>				<b>£235.28</b>