

MINUTES OF THE MEETING OF STAPLEHURST PARISH COUNCIL
held at Staplehurst Village Centre on
Monday 16th April 2018 at 7.45 p.m.

PRESENT: Councillors Ashby, Buller, Lain-Rose, Manning, Perry, Sharp, Silkin, Smith, Symes and Burnham who was in the Chair.
Parish Clerk: Mr M J Westwood

APOLOGIES: Councillors Reardon and Riordan. Chairman Burnham informed the meeting that Councillors Claridge and Spearink had submitted resignations. He thanked them for their contributions to the Parish Council, especially and most recently for the work at Wimpey Field.

COUNCILLOR DECLARATIONS regarding items on the Agenda:-
Changes to the Register of Interests – none declared.
Interests in Items on the Agenda – none declared.
Requests for Dispensation – none requested.

APPROVAL OF FULL COUNCIL MINUTES Minute pages 1688-1690 of 3rd April 2018 were APPROVED by Councillors, signed by Chairman Burnham and made available at http://staplehurstvillage.org.uk/minutes_of_the_last_meetings.aspx.

FINANCE REPORTS

1. Accounts for payment - for approval. Proposed by Councillor Lain-Rose, seconded by Councillor Silkin, the list of accounts for payment was APPROVED. Expenditure for the period 09/03/18 to 31/03/18 was £15,922.52 and income for the same period was £26,051.16.
2. Summation of Accounts – as at 31st March 2018 (for noting). NOTED by Councillors and posted at http://www.staplehurstvillage.org.uk/minutes_of_the_last_meetings.aspx.
3. CCTV – Proposal for expenditure on mobile cameras to provide additional access to recordings (for decision). Councillors discussed the Clerk's report on ways in which the Parish Council could procure its own access to recordings of the three mobile cameras deployed in the village. They NOTED: camera suppliers had said remote access via the mobile network would entail a set-up cost of £1,110 and annual costs between £780 and £1,620; access via Wi-Fi at or near the sites could be used as well or instead of remote access; the cost of Wi-Fi in isolation would be around £600 for set-up including user training; a static IP address would cost £60 per annum; a CCTV policy taking account of GDPR requirements should be drawn up. By majority vote, Councillors AGREED they preferred to take up the Wi-Fi only option. Proposed by Chairman Burnham, seconded by Councillor Lain-Rose, it was RESOLVED: set up Wi-Fi access to the three mobile cameras; review how the arrangement was working after twelve months; lobby MBC and the Police and Crime Commissioner's Office about allocating resources to support provision of cameras by the Staplehurst Parish Council and other parishes. Councillor Lain-Rose highlighted that this would be consistent with MBC's declared aim to 'keep Maidstone safe'; he also recommended that MBC should be requested to recognise the service provision in the payments made under the Parish Services Scheme.
4. Jubilee Field Sewage Pump – Update on quotation for repair works (Min 1682) (for approval). Councillors NOTED that Councillor Riordan had investigated and taken advice on the quotation from Maclin Pumps for supply and installation of a new pedestal, bracket, guide rail assembly and tank for the pump at Jubilee Field. Proposed by Councillor Buller, seconded by Councillor Lain-Rose, Councillors RESOLVED to ACCEPT the quotation of £1,340 for the works.

CORRESPONDENCE & PARISH ISSUES for decision or noting:

1. Community Payback – Correspondence from CP Operations Manager (for noting). Councillors NOTED the message from the Community Payback Operations Manager, which conveyed how beneficial the organisation found working with the Parish Council. Chairman Burnham said he wished to look at the work programme for Community Payback at the next council meeting. He also reported: the Wimpey Field sub-group had largely completed its work for now and the acting chairman had advised no meetings were currently planned; there had been a good attendance at a 'seed-bombing' event at the weekend; the Community Enhancement Group was due to meet on 30/04/18 and would deal with any Wimpey Field matters. Councillor Lain-Rose said he would update councillors about current issues.
2. Consultation – Ministry of Housing, Communities and Local Government consultation on powers for dealing with unauthorised development and encampments (for comment by 15/06/18) <https://www.gov.uk/government/consultations/powers-for-dealing-with-unauthorised-development-and-encampments>. RESOLVED: Planning Committee to review and comment on the consultation.
3. Parish Council Surgery – Appointment of councillor for surgery 26/05/18 (for decision). Councillor Smith volunteered to attend the surgery.
4. Redrow Homes – Notice of meeting to be held on site 26/04/18 (for noting). NOTED by Councillors. Councillor Perry said he would join Councillors Burnham and Riordan and County Councillor Hotson at the meeting with the construction managers.

PARISH COUNCIL REPORTS (from Committee/Groups/Office on specific issues or as regular update)

1. Clerk's Report – The Clerk reported: the Parish Office had received queries about development near Wightwick Close, activity on Wimpey Field and the felling of trees at the Parade; Staplehurst Road at Frittenden was due to be closed all week from 16th April; gas works on Marden Road would entail closure from 7th May for up to six weeks; GDPR-related activities continued to occupy much time; the year-end accounts were almost complete and a date for meeting the Internal Auditor was being arranged; preparations for the Annual Parish Meeting were in hand; a co-option notice for one parish councillor vacancy had been issued; notification of the two new vacancies would be sent to MBC; the Parish Office was updating the new website; Councillors were requested to send their contributions for the Annual Report to Councillor Reardon as soon as possible.
2. Written Reports on Committee, Group and Project activities - for decision or noting
 - a) General Data Protection Regulations - Report of Working Group Meeting 10/04/18 (for noting). The report was NOTED by Councillors. The Clerk advised that four quotations had been obtained for provision of Data Protection Officer services and that he and Councillor Silkin would hold telephone discussions with two of the suppliers in the coming days.
 - b) Station Redevelopment Group - Update Report (for noting). Chairman Burnham's report on behalf of the Group was NOTED and published at <http://www.staplehurstvillage.org.uk/others.aspx>. Chairman Burnham said the Group wished to encourage initiatives that would bring economic benefit from the wide use of the station. He said the Group had reservations about the 2014 redesign of the station area (shown on page 5 of the report and featured in the S106 agreements with developers). The following recommendations were supported: (i) endorse continued contacts with Southeastern and Network Rail to carry out necessary repairs and improvements; (ii) encourage local residents and businesses to cooperate with Southeastern to improve the environment of the station in the short term; (iii) request Maidstone Borough Council to review the proposals for longer term station improvements intended to be funded by Section 106 agreements in the light of the

Staplehurst Neighbourhood Plan and current operational requirements; request Maidstone Borough Council to invite representatives of Solum Regeneration to a meeting with Parish Council representatives at Staplehurst.

- c) Wimpey Field - Proposal to accept the offer of a free installation and connection of a water supply for use at Wimpey Field (PR) (for decision). Councillors NOTED the proposal and that the need for a supply would mainly arise in the early period following planting. They deferred discussion until information about the ongoing charging arrangements was obtained.

- 3. Oral Reports from Committee/Groups/Councillors – for information only
No reports were made.

REPORTS FROM OTHER COUNCILS, AGENCIES AND ORGANISATIONS for noting:-

- 1. Borough Councillor’s Oral Report – Councillor Perry reported that MBC was due a windfall benefit from rates relief, part of which would enable borough councillors to receive a small grant allowance with which to support local projects. He asked for any ideas for suitable projects to be sent to him.

REPORTS FROM LOCAL COMMUNITY GROUPS (written reports for noting):-

No reports.

URGENT MATTERS (at Chairman’s discretion, information only items for noting or for decision at a future meeting)

No items.

Chairman.....

PUBLIC FORUM: After the meeting a resident commented on the risk of misuse of a water supply were one to be installed at Wimpey Field.

Meeting closed 8.55pm.