

Worldham Parish Council Significant Variances for the year ending 31st March 2016

Introduction

As explained in previous year's reports, Worldham Parish Council carried out and completed 2 major projects during the financial year 2013-14, and the Parish Council also commenced a much smaller project, which overlapped the three financial years 2013 to 2016, to produce a Village Design Statement.

In order to compare like for like from one year to another In the Summary of Income and Expenditure Account the Parish Council has separately accounted for the income and expenditure of the projects.

Line 2 Precept

The Parish Council voted for a precept total of £9,177 for 2015/16, the precept amount is made up of the precept element of £8,904 and a Council Support Tax of £273, which as instructed is included in Total Other Receipts.

Line 3 Total Other Receipts

Total receipts decreased from £2,552 to £1,630. To compare like for like, I have broken the Total Other receipts under 2 headings;

- Line 3 Total Other Receipts - projects
- Line 3 Total Other Receipts – excluding projects

Line 3 Total Other Receipts - projects

Total receipts decreased from £1,250 to £0

In 2014-15 the Parish Council received a grant from its District Councillor of £1,250 to refurbish the East Worldham village hall door and the notice board. No grants were received in 2015/16 for one off projects..

Line 3 Total Other Receipts – excluding projects

Total other receipts increased from £1,302 to £1,630, an increase of £328.

In 2015-16 The Parish Council received a grant for £262 from the East Worldham School Educational Charity to help pay for the gates for the playground in East Worldham.

The other major variations which mainly account for the £328 increase are:

- | | | |
|---------------------------------------|------|--|
| • Increase in village hall income | £145 | (greater use of the hall – start of regular use for weekly yoga class) |
| • Increase in VAT repaid | £119 | |
| This is offset by | | |
| • Reduction in Donations | £100 | |
| • Reduction in sundry income received | £96 | |

(The Sundry income relates to events held in the community with the proceeds being paid to the Parish Council for the upkeep of the community facilities).

Line 4 Staff costs

Staff costs decreased by £15 from £5,975 to £5,960. The Clerks pay increased by £172 but this was offset by a decrease in the Hall secretary's pay by £188 as she waived her half yearly payment.

Line 6 All Other Payments

Total expenditure (excluding staff costs) decreased from £7,768 to £7,092, a decrease of £676. To compare like for like, I have broken the Total All Other Payments under 2 headings;

- Line 6 Total All Other Payments - projects
- Line 6 Total All Other Payments – excluding projects

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Line 6 Total All Other Payments – projects

Total expenditure decreased from £1,606 to £350.

In 2014-15 the Parish Council replaced the East Worldham village hall door at a cost of £1,200, refurbished the notice board at a cost of £60 and incurred expenditure of £346 on the Village Design Statement. None of these payments incurred VAT.

In 2015-16 the cost of £350 was for printing 125 copies of the Village Design Statement.

Line 6 Total All Other Payments – excluding projects

Total expenditure increased from £6,162 to £6,742 an increase of £580. The significant variations (of over £50) which mainly accounts for the £580 are an increase of:

a) Election costs	£119
b) Other expenses Administration	£661
c) Playground expenses	£327
d) Increase in Vat paid	£135
Total increase	£1,242

This was offset by a decrease in the following costs:

e) Grants to churchyards	£220
f) Repairs to the village hall	£170
g) Village hall other expenses	£117
h) Audit fee	£100
i) Clerk's expenses	£98
Total decrease	£705

Explanations of increases

a) Election Costs – EHDC (The District Council) invoiced the Parish Council £119 for the cost of the statutory 4 yearly election of Parish Councillors. The election was uncontested, hence the small bill.

b) Other expenses Administration –£849 was paid for legal expenses incurred by the Parish Council on determining the Parish Council's responsibility for the hall at West Worldham/Hartley Mauditt. It was determined that the Parish Council had no responsibility.

c). Playground expenses - £263 was accounted for the installation of gates for the playground in East Worldham, and £64 increase in the cost of the grass cutting.

d) Vat – This reflects the increase in costs to the Parish Council which incurs VAT and can be reclaimed.

Explanations of decreases

e) Grants to churchyards – The Parish Council as they were budgeting for an overall deficit in the financial year, took the decision to reduce the amount of grants payable to the 3 churches within the parish from £920 to £700

f) Repairs to the village hall – There was less work carried out on maintaining the fabric of the village hall in East Worldham. In 2014/15 Repairs were carried out to the roof and removing a chimney stack which accounted for £900 of the repair bill of £1,123. In 2015/16 the outside guttering and fascia boards were painted at a cost of £750

g) Village hall other expenses In 2014/15 £390 of the £437 spent was accounted by employing an outside contractor to cut the hedge and grass around the village hall. In 2015/16 the outside contractor's bill was reduced to £210 as not all the hedge was cut.

h) Audit fee The Parish Council's turnover had decreased which resulted in being placed in a lower fee band resulting in a saving of £100.

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i) Clerk's expenses – the Clerk used less print toner than in the previous year.

Section 4 Annual internal audit

F. The Parish Council does not have any petty cash or operate a petty cash system.

K. The Parish Council does not operate any trusts or have any trust funds.

8th June 2016