

MINUTES OF BISHOPS CAUNDLE PARISH COUNCIL MEETING

HELD ON TUESDAY, JULY 20th 2021 AT 7.30 P.M.

1. Apologies:

None

Attendees: A. Jones, S. Meads, C. Mitchell, A. Tuffin, D. Gardner, P. Blundell, D. Blair, Cllr. R. Legg (part meeting), J. Walsh-Quantick (Clerk)

2. Previous Meeting Minute Approval

Minutes of the AGM held on Tuesday 18th May were agreed with no amendments. Proposed AT, Seconded PB.

3. Matters Arising:

a. Village Maintenance

Hedge cutting has been partially completed, invoice to be forwarded for payment. AT to follow up on a re-quote for the bus shelter. AT

b. Village Leaflet Update

S. Meads has completed the new leaflet and will amend the front picture. Thanks from all council members given. SM

c. Speeding Update (Community Team)

Training is still on hold due to Covid and dates will be forwarded once available (previous booked training was cancelled). S. Meads will organise a list of equipment needed for the CSW team to purchase (funds already allocated). SM

The new 30 MPH speed signs have been placed throughout the village, it is noted that already some have been defaced with 20MPH stickers

d. Speeding Update SID/Highways/Holwell PC

There are two posts already installed within the village, the initial visit completed has determined that these posts will still be suitable and a full survey will not be required.

SID purchase proposed by SM and agreement to use CIL monies was confirmed. Clerk to contact Highways to arrange the purchase of all equipment. CLK

It was noted that since resurfacing work through the village on the main A3030 road has given rise to increased speed of traffic.

e. Village Plan

Continued postponement due to Covid constraints. To defer to January 2022.

f. Woodland Trust (The Queens Green Canopy)

S. Meads is temporarily looking after the 200 whips from the Woodland Trust with a view to planting later this year.

S. Meads has written permission from the Digby Estate to plant in the tennis court area, email to be forwarded to clerk prior to planting. SM

Planting elsewhere in the field needs to be mindful of grass and hedge cutting. Any planned verge planting must have written approval from highways, S. Meads to forward her correspondence. SM


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The Queens Canopy is a tree planting initiative for the Queens upcoming jubilee and can be incorporated into the planting. SM

g. Footpaths – Packhorse Bridge, Maintenance, Dog Bins

The Packhorse Bridge works (listed structure) have been agreed and will be completed later this year by Dorset Footpaths. Holwell PC have been instrumental in arranging this.

D. Gardner has a spare dog waste bin which he is happy to donate and place in the village. Dog signs for gates are to be investigated and permission gained from Digby Estates DG / CLK

Dorset Footpaths to be contacted regarding hedge cutting CLK

h. Empty Properties

The empty house in Curtis Close has had some garden clearance completed. Cllr Legg is in contact with EHO on the next steps.

i. Brown Lane Weight Limit

There has not as yet been any response to a request for a weight restriction in Brown Lane following a HGV recently getting stuck and damaging walls. To discuss next meeting.

4. Planning Applications

Currently the applications listed are for tree works only.

Caundle Court site – the site has been left open and unsafe, site owner to be notified.

5. Financial Audit

The annual audit for 2020-21 was internally audited with no amendments and submitted to the External Auditors.

6. Play Area:

a. Maintenance and Repairs / Work to Date

Assistance will be needed to complete the play area as there is insufficient time and help offered within the village to complete the works. D. Gardner to look at potential contractors. DG

Ongoing - S. Meads is investigating other grant bids towards a Trim Track and other play equipment. SM

b. Surface

Ongoing - D. Gardner has suggested setting an area around equipment only for woodchip and the remainder to be grassed. To be discussed next meeting. DG


c. H&S Inspection

To be booked pending work completion.

7. S106 Application

In discussion with the S106 allocation team, planters and further sports equipment is planned to be purchased. We are awaiting confirmation of how much money is remaining.

White Gates – Proposed S. Meads, Seconded A. Tuffin. Majority vote to agree with one abstention.


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S. Meads to forward all correspondence regarding location and any photographs to the clerk so quotes can be obtained and purchases made. Gates must be of approved materials. **SM**

8. Football Social Club and Ground

Apologies from S. Martin, unable to attend the meeting to give an update.

Currently there is no-one available to run the social club. The building is in a poor state of repair and is unfit for use. As the building is on land leased by the Parish Council they will be liable for repair or removal. A. Tuffin to speak with the Digby Estate for advice. S. Meads to look at Village Green Grants as part of her grants bids. **AT / SM**

9. Training

All councillors were reminded that training is available and to send requests to the clerk if required. D. Blair was notified of new councillor specific courses. Clerk to attend training on the revised Code of Conduct, Planning and Village Plans. **CLK**

10. Finances

a). State of finances as at 20/07/2021

NATWEST CURRENT ACCOUNT	£9516.56	
NATWEST DEPOSIT ACCOUNT	£13982.99	
NATWEST GRANT ACCOUNT	£11163.30	
BARCLAYS TENNIS MONIES	£0.00	
TOTAL		£34662.85

PAYMENTS IN

CHEQUES APPROVED AND SIGNED BY THE CHAIRMAN SINCE THE LAST MEETING

OTHER PAYMENTS SINCE PREVIOUS MEETING

Bank Transfer	Laptop Bag (Costco)	£41.98
Bank transfer	Stationary	£6.50
Bank Transfer	Laptop printer cable	£9.00


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CHEQUES/INVOICES/FUTURE PAYMENTS TO APPROVE AT THE MEETING

Online Transfer	M Moore Grass Cutting July	£100.00
Online Transfer	M Moore Grass Cutting August	£100.00
001431	Village Hall Rent July	£18.00
Direct Debit	N Payne Play Area Grounds Maintenance	TBC
	Ink Cartridges x 4	Approx £50.00

Proposed A. Tuffin, seconded D. Blair.

Clerk not enrolled in pension scheme as salary too low.

11. Routine Correspondence

None via post, emails as forwarded to councillors.

12. Matters for Further Discussion / Next Agenda

- Noticeboard – oiling/maintenance.

13. Members of the Public Questions

None.

14. Time of Closure

9.05pm.

Date of Next Meeting

Tuesday September 2021, 7.30pm. Location tbc depending on Covid-19 restrictions.

Future Planned Meeting Dates:

2021

November 16th 7.30pm

2022

January 18th 7.30pm

March 15th 7.30pm

May 17th 7.30pm

July 19th 7.30pm

September 20th 7.30pm

November 15th 7.30pm


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